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Calgary Branch Board Meeting

Date: February 9, 2026

Place: Zoom

MINUTES of MEETING

CHAired BY: Sandra Joy Friesen

RECORDING SECRETARY: Maryellen Pankratz

NAMES OF ATTENDEES AND ABSENTEES

Members Present: Looi Tan, Barbara Robertson, Sandra Joy Friesen, Alexandra Andrievsky, Mandy Loban-Jordan, Nathene Arthur

Regrets: Marissa Feria, Erika Gomez, Carolyn Steeves

Absent: Angela Frankowski

OPEN ARMTA CALGARY MEETING

ARMTA CALGARY meeting called to order at 10:13 am

SECTION 1: MEETING MINUTES pages 1-2

2. Approval of the Agenda

MOTION: Alexandra moved to accept the agenda as presented and Looi seconded the motion. Carried.

3a. Approval of the Minutes of the meeting of November 17, 2025 (tabled from Jan 19)

MOTION: Alexandra moved to approve the November 2025 minutes and Barb seconded the motion. Carried.

3b. Approval of the Minutes of the meeting of January 19, 2026

MOTION: Alexandra moved to approve the January minutes and Mandy seconded the motion. Carried.

4. Approval of Consent Agenda

MOTION: Looi moved to approve the consent agenda and Nathene seconded the motion. Carried.

5.1 Accumulated Surplus of Funds

MOTION: Alexandra moved to donate \$2350 to Endowment Society and Looi seconded the motion. Carried.

ACTION: Maryellen will transfer \$2350 from ARMTA Calgary to Endowment Society.

5.3 Music Marathon Job Description

ACTION: Sandra Joy will contact Lorna:

1) Please clarify the last sentence of paragraph 1: The students with the highest ~~number of pledges can~~ **amount in pledges may** receive a prize.

2) Please remove the following line from #7: **Each teacher submitting students to the event must either volunteer at the event or find a designate.**

5.5 Offering free music books/scores at ARMTA events

DISCUSSION: Include a sheet music exchange as a component of the AGMs

ACTION: Sandra Joy will bring books from the 14 boxes donated by the late Prof Jewell's estate to be given away at our events, particularly the AGM. She will add a note acknowledging Professor Jewell.

ARMTA Calgary meeting adjourned at 10:59 am.

Endowment Society meeting called to order at 11:00 am.

ACTION: Sandra Joy will add *Branching Out* to the next agenda.

Endowment Society meeting adjourned at 11:06 am.

SECTION 2: AGENDA pages 2-3



Calgary Branch Board Agenda

February 9, 2026, 10:00 AM

Chair: Sandra Joy Friesen

Vice Chair: Alexandra Andrievsky

Administrator: Maryellen Pankratz

Members at Large: Barbara Robertson, Carolyn Steeves, Angela Frankowski, Sandra Joy Friesen, Erika Gomez, Mandy Loban-Jordan, Alexandra Andrievsky, Nathene Arthur, Looi Tan, Marissa Feria, Erika Gomez

Bookkeeper/Treasurer: Maryellen Pankratz

ARMTA Provincial Board Rep: Sandra Joy Friesen, Barbara Robertson

Endowment Society Projects: Nathene Arthur, Carolyn Steeves, Cathie Kernaghan, Maryellen Pankratz

1. Welcome, Call to Order

2. Approval of Agenda

3. Approval of Minutes from November 2025 and January 2026 (attachments)

4. Approval of Consent Agenda (reports for Information only)

4.1 Rotary C3 Report

4.2 Provincial Rep Report

5. Business

5.1 Bookkeeper Report – question

5.2 ACRA Convener position is VACANT

5.3 Music Marathon Job Description discussion/approval (question below & attachment)

5.4 Nominating Committee

5.5 Offering free music books/scores at ARMTA events

6. Announcements

6.1 John Burge Masterclass and Presentation Sunday February 22, 1:30 (poster attached)

6.2 Budget meeting for Board and Endowment March 9, 9:00-12:00 via Zoom

6.3 Next Board meeting March 16, 2026; 10:00 am

7. Endowment Society Meeting

SECTION 3: REPORTS pages 4-5

4.1 Rotary C3 Report, Barb

2026 Competition Details

Fri, March 13

5pm - 8pm

Sat, March 14

9am - 5pm

Sun, March 15

9am - 5pm

Michael Lipnicki Fine Pianos
6033 Centre Street South Calgary, AB, T2H 0C2

Competition results will be announced in a virtual meeting on the evening of Sun, March 15

Sun, June 7, 2026

Calgary Civic Symphony's Rising Stars Concert featuring RC3 Winners
Pre concert, concert, with Runner Ups
Jack Singer Concert Hall

Jury:

Zhenni Li-Cohen
Daniel Scholz
Rolf Bertsch

4.2 Provincial Rep Report, Sandra Joy

Committee: Sandra Joy and Barb

Our application for Continuing Education Funds from Provincial was approved in full, \$795 to cover all expenses for our upcoming Masterclass + Presentation by John Burge.

Provincial Board meeting is scheduled for Saturday February 28, 2026.

5.1 Bookkeeper Report, Maryellen

Bank balances as of February 5, 2026:

\$31,901.92 ARMTA Calgary Branch
\$8,886.91 Endowment Society

ARMTA Calgary GICs

Name1	Name2	Amount	Purchased	Matures
GIC1	Cdn Bank Market Smart	\$8,000	Nov 21, 2025	Nov 21, 2027
GIC2	Cdn Bank Market Smart	\$16,000	Nov 17, 2023	Nov 27, 2028
		\$24,820		

Endowment Society GICs

Name1	Name2	Amount	Purchased	Matures
GIC4	Cdn Bank Market Smart	\$11,000	Dec 1, 2023	Dec 1, 2026
GIC2	Cdn Bank Market Smart	\$5,000	Nov 22, 2024	Nov 22, 2027
GIC1	Peter Turner Scholarship	\$3,820	Dec 5, 2025	Dec 5, 2028
GIC3	Morning Musicale Scholarship	\$5,000	Dec 5, 2025	Dec 5, 2030
		\$24,820		

BOOKKEEPER'S REPORT:

Part 1 (for information) Charitable Tax Receipts

On February 3rd, Lorna Sewell prepared charitable tax receipts for the year's two donors. As the former Treasurer, Lorna held onto the donation book so that she can write tax receipts at the next Music Marathon, which will be May 30. I provided the data to her, including the donors' mailing addresses.

I wrote 43 cheques dated January 31 for ACRA scholarship awards totalling \$2615. As of this writing on Feb 5th, 13 cheques have been cashed. In 2024, we increased this budget to \$3000 and came under by \$485. We budgeted \$3000 again in 2025 and will see what the final numbers come to after February 28th, which is year-end.



The final budgets will be reviewed and discussed on March 9 and all board members are welcome (but not obligated to attend). Attendance is required from the Chair, Vice Chair and Treasurer/Bookkeeper.

Part 2 (for discussion/action) \$2350 remaining in accumulated surplus of funds *Tabled from November 17, 2025*

We have about 2-1/2 weeks to get this off the books. The year-end deadline is the last day of this month. Should we donate it to Endowment Society? If so, I'll need to transfer the funds from the ARMTA Calgary bank account to the Endowment bank account. If not, please advise how to spend before February 28th.

5.3 Music Marathon Job Description, Lorna

Committee: Lorna Sewell, Nadia Khlynovskaya, Sandra Navarez

On Wed, Feb 4, 2026 at 3:09 PM ARMTA Calgary Administrator <armtaofficers@gmail.com> wrote:

Regarding this sentence that you added to #7 on page 10...personally, I disagree with excluding students from performing if their teacher can't or won't volunteer at the event.

Each teacher submitting students to the event must either volunteer at the event or find a designate.

Currently, the website says "Participating teachers must attend the event or arrange for a designate to organize their students and introduce their performances." I'm curious what the other board members think about this change.