



ALBERTA REGISTERED MUSIC
TEACHERS' ASSOCIATION

2025

ANNUAL GENERAL MEETING



MONDAY MAY 12 | 9:30 - 11:30 AM

ST. DAVID'S UNITED CHURCH
3303 CAPITOL HILL CRESCENT NW

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AGENDA • May 12, 2025 Annual General Meeting

PART 1 ARMTA Calgary Branch

Location: St. David's United Church 3303 Capitol Hill Crescent NW

Chair: Sandra Joy Friesen

Zoom Operator: Frances Ewington

Recorder: Maryellen Pankratz, Administrator

Registration Welcome Desk: Alexandra Andrievsky, Vice Chair

Quorum: 7% of 177 members = 12 members

Section 1 Welcome and Call to Order

Welcome 9:30 AM

Land Acknowledgement

Introduction of Board members

New members in attendance (new members listed on page 16): _____

Call to order

Section 2 Agenda Approval

Section 3 Approval of Minutes from AGM May 6, 2024 (pp 4-7)

Business arising from the Minutes

Section 4 Officer Reports

Section 5 Presentations I

Presentations to Board Members

Speakers from the Floor:

- Sandra Joy: "Communication to Parents" question: Are members interested in having a system whereby parents are able to sign up to receive regular "ARMTA Calgary email circulars" to stay informed about upcoming events and opportunities
- Motion from Karen Gerelus: "ARMTA Calgary establish a minimum rate as of 2025 for private studio teachers at \$79/hr," and her suggestion that this information be posted on the Calgary Branch website
- Katrina Fost: Contemporary Showcase / Cassa Camps
- Barb Robertson: RC3 (Rotary Calgary Concerto Competition)

Section 6 Convener Reports

Section 7 Presentations II

Presentations to the Conveners

Sandra Joy Friesen: Grants available to our members

Five Door Prize Draws

Section 8 Financials

Financial Report

Auditor Report

2025-26 Budget

Budget Highlights, including where Surplus Funds are allocated for 2025-26

Section 9 Presentation by Annette Bradley: Provincial President (30 minutes)

Coffee/Snack

Section 10 Positions and Election of Members at Large

Nominations Committee Report
Election of Members at Large

Adjournment of ARMTA Calgary Meeting

PART 2 Endowment Society of the Calgary Registered Music Teachers

Section 11

Call to Order
Agenda Approval

Section 12 Approval of Minutes from AGM May 6, 2024 (pp 28-30)

Business arising from the Minutes
New Business / Projects: Nathene Arthur

Section 13 Convener Reports

Student Competitions, Endowment Society Projects

Section 14 Financials

Financial Report
2025-26 Budget

Section 15 Presentations III

Milestone Certificates and Gifts
Gift to Past Chair

Section 3 Meeting Minutes from AGM May 6, 2024 (pp 4-7)

ARMTA Calgary Branch

Location: St. David's United Church 3303 Capitol Hill Crescent NW

Zoom Operator: Frances Ewington

Chair: Sandra Joy Friesen

Recorder: Maryellen Pankratz, Administrator

Registration Welcome Desk: Angela Frankowski

Quorum: 7% of 175 members = 12 members

Members present in person

Alexandra Andrievsky, Amanda Kinnear, Angela Frankowski, Babür Tongur, Beth Olver, Carolyn Steeves, Cathy Lis, Cathy Stephen, Crystal Yang, Donna Holstine Vander Valk, Fiona Carnie, Frances Ewington, Ilkim Tongur, Jenny Leung, Karen Neufeld, Kaylee Read, LaDona Ahenda, Linda Kundert, Lisa Kiernan, Lorna Sewell, Lorne Pankratz, Melodie Archer, Nadia Khlynovskaya, Rita Thurn, Sandra Joy Friesen, Sharon Carne, Timea Agszerova- Powaza

Members present online via Zoom

Leila MacKenzie, Cindy Speelman, Danae Turgeon, Katrina Fost, Laura Whitehead, Looi Tan, Mandy Loban-Jordan, Nathene Arthur, Rachel McLellan, Erika Gomez

Welcome

Meeting called to order at: 9:39 am

Introduction of Board Members

Sandra Joy Friesen, Cindy Speelman, Nathene Arthur, Kaylee Read, Angela Frankowski, Carolyn Steeves, Lorna Sewell, Barbara Robertson, Beth Olver, Maryellen Pankratz

Introduction of New Members in Attendance

Introduction of New Members in attendance: Danae Turgeon, Timea Agszerova-Powaza, Donna Holstine Vander Valk, Karen Neufeld

Motion No.1

Approval of Agenda

Cathy Stephen moved to accept the agenda as presented

Sharon Carne seconded the motion.

Motion carried.

Motion No.2

Approval of Minutes from May 2023 AGM

Carolyn Steeves moved to accept the minutes from May 8, 2023.

Frances Ewington seconded the motion.

Motion carried.

Business arising from the Minutes:

none

Motion No.3

Approval of Officers' Reports

Carolyn Steeves moved to accept the reports of the officers as printed.

Lisa Kiernan seconded the motion.

Motion carried.

Presentations

Sandra Joy Friesen presented each board member with thank you cards and flowering plants.

Speakers from the Floor

Linda Kundert spoke about Cassa ♦ Nadia Khlynovskaya spoke about Social Media pages ♦ Sandra Joy Friesen spoke about Piano Heist on the behalf of Barb Robertson, who was unable to attend today ♦ Beth Olver announced that Barb Robertson has been nominated to receive the ARMTA service award from the Provincial Board ♦ Fiona Carne spoke about String Camp for younger children from July 22 to 26 and String Fest from August 19 to 23 ♦ Frances Ewington announced that speech arts in Calgary has a never-ending waiting list and introduced Donna Holstine Vander Valk and Angela Frankowski as fellow speech arts teachers. Frances offered to give workshops for any teachers who want to learn how to teach speech arts

Motion No.4

Approval of Convener Reports

Donna Holstein Vander Valk moved to accept the reports of the conveners as presented.

Sharon Carne seconded the motion.
Motion carried.

Continuing conveners: Nadia Klynovskaya catering, Kimberly Yim ACRA, Rachel Baljeu OSR, Barbara Robertson communications and Rotary C3, Rita Thurn promotions, Sara Gobrail archives, Rachel McLellan Impromptu, Jackie Law sponsorships, Melodie Archer new member coordinator

New Conveners: Nadia Klynovskaya social media

Convener Vacancies: Workshops/Events, Student Recitals, Music Marathon, Volunteer Coordinator

Call for auditors: Ilkim Tongur and Jennifer Wolsey have let their names stand as auditors for the upcoming year.

Presentations

Sandra Joy Friesen presented the conveners with thank you cards and flowering plants ♦
Carolyn Steeves presented the new Dual Excellence Teenage Superstar Award

Additional Acknowledgments

Our two auditors Ilkim Babur and Jennifer Wolsey
Marissa Feria, Alena Naumchyk and Gloria Chu for hosting student recitals
More Student Recital Conveners would be appreciated.

Door Prizes

Sandra Joy passed a bowl of attendees' names for two random draws.
LaDona Ahenda pulled Cathy Stephen's name from the bowl.
Amanda Kinnear pulled Crystal Yang's name from the bowl.
Cathy and Crystal were each presented with a \$50 gift certificate from Music Makers

Financial Reports

Treasurer Lorna Sewell presented the auditor's report.

Motion No.5

Approval of Financial Reports

Cathy Stephen moved to accept the auditor's report and financial statements.
Lorne Pankratz seconded the motion.
Motion carried

Motion No. 6

Approval of the Budget for 2024-25

Donna Holstein Vander Valk moved to accept the budget as printed.
Rita Thurn seconded the motion.
Motion carried.

Motion No.7

Members at Large

Angela Frankowski, Sandra Joy Friesen, Barbara Robertson, Lorna Sewell and Carolyn Steeves have one year remaining in their two-year terms.

Kaylee Read and Cindy Speelman have just completed the second year of their 2-year terms and did not let her names stand for re-election as member at large.

Beth Olver has agreed to let her name stand for re-election to another two-year term.

Erika Gomez, Mandy Loban-Jordan and Alexandra Andrievsky have agreed to let their names stand for election as members at large for the first of a 2-year term.

Call for nominations: none

MOTION to Elect by Acclamation

Frances Ewington moved to accept the new and returning members at large

Donna Holstein Vander Valk seconded the motion.

Motion carried.

Motion No.8 (Pending until next meeting)

Surplus Funds, presented with seven days' notice for a vote on Monday May 13 at 9:15 am.

Beth Olver presented the issue of surplus funds and the following motion. All members are invited to join a general meeting via Zoom next Monday, May 14 at 9:15 am. Anyone with ideas on how to use the surplus funds are invited to contact Sandra Joy or Maryellen.

MOTION to change section 18 of the Policies & Procedures Manual

18.5 Surplus Funds

18.5.1 ARMTA Calgary Branch annually direct "surplus funds" from one budget year plus up to 10% of the "accumulated surplus funds" (less average annual actual expenditures, and until the surplus is not more than average annual expenditures) to the next budget year.

18.5.2 The board shall annually determine which budget lines, additional projects, or other groups (e.g. the Endowment Society, community festivals, special events, conferences) will benefit.

18.5.3 The Board shall report annually to the membership at AGM how any surplus funds will be used that year.

Break / Questionnaire / Table Discussions

ARMTA Calgary meeting adjourned at 11:06 am

This concludes the 2024 Annual General Meeting Minutes

Section 4 Officer Reports

4.1 Chair, Sandra Joy Friesen

I am profoundly grateful for the encouragement and work from all Board members. My intent and desire is that as volunteers for ARMTA Calgary, we work together as a team to create and support successful events for our teachers and students. It has been a productive year with many important discussions and decisions transpiring, in part because we have intelligent and passionate teachers on the Board providing different perspectives. It has been my pleasure and privilege to be involved with everything that we have accomplished and provided for our membership this year.

My work has included assistance with:

Workshops (Speech Arts Workshop, Brain Gym)

Events (Piano Heist, Music Marathon, CFMTA Branching Out)

Recitals (ACRA, Young Artist)

My required correspondence has been with all parts of the Branch, but this list are the areas in which there has been development and/or change:

Events/Workshop Convener, Michelle Gao for collaboration with Esther Honens

Recital Convener, Alexandra Andrievsky to work on updates to Student Recitals Policies

Promotions Convener, Rita Thurn for new signage for our Branch events

Sponsorship Convener, Jackie Law as she leaves the position

Nominating Committee, Nathene Arthur, Angela Frankowski, Erika Gomez, Melodie Archer (and myself); whose mandate is to contact the entire membership to encourage teachers to get involved for the future

Members requesting information on a variety of important topics

Provincial Administration, changing our New Member Discount to 50% off

Provincial Continuing Education, applying for funding for workshops

Provincial and Branch Archives, Sara Gobrail to move our archives to Edmonton location

4.2 Past Chair, Beth Olver

As Past Chair, Beth Olver has participated in these activities of the Board this past year:

- Board members and conveners were asked to review their role descriptions. Descriptions for the Chair, Treasurer, Music Marathon convener and Rotary Calgary Concerto Competition (RC3) convener were revised as recommended by the current conveners. The Archives description was revised to fit the move to Provincial Archives since the Glenbow no longer takes archives.
- New parameters for Conference Grants were drafted. The teacher grants were expanded to include MTNA conference as well as Music Conference Alberta (or successor) and CFMTA conference.
- The membership list was divided into several lists for the Nominating committee to use for inviting members to serve on the board or as conveners.
- Some assistance and advise was provided to the ACRA (ARMTA Calgary Recital and Awards) and OSR (Outstanding Student Recital) committee. The Morning Musicale Scholarship for ARCT in piano pedagogy has never been awarded. Very few piano students complete all three levels of the comprehensive RCM pedagogy program, and the donor is reluctant to include other disciplines or beginning levels of pedagogy.
- Board meetings and budget meetings have been attended with sage advice and questions.

With many thanks to Sandra Joy Friesen and to Alexandra Andrievsky for their fine leadership, Beth is retiring from the Board as of the 2025 AGM.

4.3 Administrator, Maryellen Pankratz

Miscellaneous (also see Webmaster Report)

- Formed committee to add fourth place scholarships for piano students in ACRA

- Started a board-supported project for direct student-parent communication (on hold until polled at AGM)
- Created logo for “Composer Corner” in *Impromptu*. Incidentally, I also created the logo for *Impromptu* itself.
- Contributed to policy upgrading covered expenses for chairs to attend CFMTA conferences

Work Hours The slowest work month in 2024 was July and this is typical every year. Normally December is the second-slowest month, however the Dual Excellence Teenage Superstar deadline arrived and this consumed a lot of time. So much time, that I “volunteered” my time for much of it. On February 24th of this year, I resigned my contributions to the next project (save for regular webmaster and bookkeeper duties). I have since however, stepped up to revise the entry forms, as the main convener of the project has been burdened with a major unforeseen personal undertaking.

Timesheets Prior to September 2024, I logged which “hat” I was working under on my timesheets. When I was appointed in 2020, the hiring committee could only estimate my hours and they expressed interest in learning how many hours it took to perform each job separately. During my first two to three years, it was made clear to me that I was to try to limit my hours due to budgetary concerns. I was even instructed to remind members that I was on the clock and to try not to overburden my time. There have been countless occasions of work off the clock, of which I have made mention on a few occasions. The act of starting and stopping the clock depending on which hat I was wearing resulted in fewer paid hours, mainly because the hats overlap. With the announcement last year of our branch’s accumulated surplus of funds on hand, I felt it was time to be fair to myself about my actual time worked. Since September of last year, I stopped concerning myself with the type of work I was performing and now I simply log the time when I start working and when I stop working. This means that for my first four years, I kept track of how many hours each job took to execute per month and I have compiled this data below.

Year	Average monthly hours
2020	12
2021	13
2022	19
2023	17
2024	25

ARMTA Calgary Administrator Timesheet Data since June 2020

	Bookkeeper	Secretary	Webmaster	Desktop Publisher	Total Monthly Hours
Jun 2020					4.75
July 2020					16.25
Aug 2020					16.50
Sep 2020	1.25	2.50	5.75		9.50
Oct 2020	8.00	7.25	2.75		18.00
Nov 2020	5.00	4.25	1.50		10.75
Dec 2020	3.75	2.00	0.50		6.25
Jan 2021	5.75	6.00	2.50		14.25
Feb 2021	4.75	5.25	2.75		12.75
busy month Mar 2021	16.00	7.25	4.00		27.25
busy month Apr 2021	4.75	16.75	0.75		22.25
May 2021	5.00	6.00	5.00		16.00
June 2021	2.75	7.50	3.75		14.00
slow month July 2021	2.00	0.00	2.75		4.75
Aug 2021	1.00	0.25	1.25	14.00	16.50
slow month Sep 2021	2.75	1.25	0.00	0.00	4.00
Oct 2021	0.50	4.25	2.50	0.00	7.25

	Nov 2021	5.00	5.75	0.00	1.00	11.75
slow month	Dec 2021	2.00	0.00	0.00	0.00	2.00
busy month	Jan 2022	1.50	6.50	9.25	15.00	32.25
	Feb 2022	6.75	5.00	5.00	8.00	24.75
	Mar 2022	16.75	4.75	1.00	0.00	22.50
	Apr 2022	6.00	14.75	2.50	0.00	23.25
busy month	May 2022	12.00	14.00	5.00	0.00	31.00
	June 2022	2.00	7.25	1.25	0.00	10.50
	July 2022	4.25	1.50	7.25	0.00	13.00
	Aug 2022	2.00	9.00	3.00	8.50	22.50
busy month	Sep 2022	4.50	6.25	2.75	11.75	25.25
slow month	Oct 2022	0.50	3.25	0.50	0.00	4.25
slow month	Nov 2022	4.25	4.50	0.75	0.00	9.50
slow month	Dec 2022	5.00	0.00	0.75	0.00	5.75
busy month	Jan 2023	1.75	6.00	2.75	21.50	32.00
	Feb 2023	7.50	7.75	6.00	1.25	22.50
	Mar 2023	9.50	9.75	1.00	0.00	20.25
	Apr 2023	1.00	10.75	2.75	0.00	14.50
	May 2023	7.00	11.00	4.75	0.00	22.75
	Jun 2023	1.25	9.75	1.25	0.00	12.25
slow month	Jul 2023	2.75	5.75	1.00	0.00	9.50
busy month	Aug 2023	2.00	0.25	6.25	15.00	23.50
	Sep 2023	4.00	8.00	3.00	0.00	15.00
	Oct 2023	0.50	8.00	2.00	0.00	10.50
	Nov 2023	2.75	5.00	2.50	0.00	10.25
slow month	Dec 2023	2.25	4.75	0.25	0.00	7.25
	Jan 2024	5.00	4.25	2.75	13.25	25.25
busy month	Feb 2024	6.75	8.75	7.50	9.00	32.00
busy month	Mar 2024	13.50	6.25	18.25	0.00	38.00
	Apr 2024	3.75	16.50	6.25	0.00	26.50
	May 2024	4.00	12.25	4.50	0.00	20.75
	Jun 2024	1.75	7.25	3.75	0.00	12.75
	Jul 2024	2.75	6.00	6.25	0.00	15.00
busy month	Aug 2024	5.00	4.50	3.00	19.50	32.00
	Sep 2024					22.00
	Oct 2024					27.00
slow month	Nov 2024					9.75
	Dec 2024					11.25
	Jan 2025					33.00
	Feb 2025					40.50
	Mar 2025					29.00

4.4 Treasurer – Bookkeeper / Lorna Sewell – Maryellen Pankratz

Bank balances as of April 27, 2025:

\$38,571.61 ARMTA Calgary Branch
\$ 9,100.88 Endowment Society

ARMTA Calgary GICs

Name1	Name2	Amount	Purchased	Matures
GIC1	Cdn Bank Market Smart	\$8,000	Nov 17, 2023	Nov 17, 2025
GIC2	Cdn Bank Market Smart	\$16,000	Nov 17, 2023	Nov 17, 2028
		\$24,000		

Endowment Society GICs

Name1	Name2	Amount	Purchased	Matures
GIC1	Peter Turner Scholarship	\$3,570	Nov 20, 2020	Nov 20, 2025
GIC3	Morning Musicales Scholarship	\$5,000	Nov 28, 2022	Nov 28, 2025
GIC4	Cdn Bank Market Smart	\$11,000	Dec 01, 2023	Dec 01, 2026
GIC2	Cdn Bank Market Smart	\$5,000	Nov 22, 2024	Nov 22, 2027
		\$24,570		

ACRA January 2025 received \$200 in donations and paid \$3592 in expenses and awards for a net loss of (\$3392). ACRA awards are largely comprised of donations received from Music Marathon.

Music Marathon June 2024 received \$4320 in donations and paid \$918 in expenses and awards for a net profit of \$3402.

CFMTA Conference In July, we will ask our chair to represent our branch by supporting her with \$2000 to cover expenses. The chair's job description, as well as the Policy & Procedures manual have been updated with this information. To encourage other members of our branch to attend, we will also support two members with \$1000 each. This grant was offered to three applicants, however, only two applied.

Impromptu brought in \$3700 and corresponding expenses were \$237, leaving a profit of \$3463.

Investments Endowment Society had a GIC of \$5750 mature in November. Total interest received was \$345. Originally, this GIC was \$5000. The previous interest of \$750 and the new interest of \$345 were kept to fund scholarships. The original principal of \$5000 was reinvested in a 3-year GIC.

Sponsorship We sponsored four surrounding music festivals again for the third time: Airdrie, Bow Valley, Highwood and Strathmore for \$100.00 each. We also added \$100 each for the Calgary Performing Arts Festival and Calgary Vocal Festival. With Cassa and Contemporary Showcase, this brought our community sponsorship donations to \$2100. Again this year, Barb Robertson was able to secure \$1000 from the Provincial Recognition Fund for the winners of the Rotary Calgary Concerto Competition.

Teacher Workshops We offered a number of teacher workshops over the year, totaling \$1713 in expenses. Sandra Joy Friesen was able to secure \$100 from Provincial to help support some of these efforts.

4.5 ARMTA Board (Provincial) Representatives, Sandra Joy Friesen and Carolyn Steeves

Provincial Board bid adieu to Nathene Arthur. Nathene served faithfully for many years as a Branch Representative, VP, President, Past-President and with CFMTA. The 2024 ARMTA Service Award was presented to Barbara Robertson. The Music Pedagogy Scholarship, the Continuing Education Scholarship, the Bette Joan Rac Scholarship, the Betty Phelan Scholarship, and the Milestone Awards were presented.

New people in ARMTA Provincial positions: ARMTA Provincial President - Annette Bradley, Vice President - Rose He. Karen Gerelus - ARMTA Provincial Social Media Convenor.

The Strings Competition was held in November and the Piano Competition in January. The winner is pianist Jaydon Zhuang, who will compete in Montreal in July.

Board (virtual) meeting held Friday February 7:

Fall Conference in the planning stages: Marlaine Osgood (osgoodmg@gmail.com) is the Conference Convener

Strings Competition Convenor in collaboration with Alberta Strings Association is hopeful to have a workshop in Fall 2025

Professional Development funding of \$400 eligible for applicants to attend CFMTA.

Funding Levels for non-ARMTA events/organizations. These are important outreach opportunities and there is \$ in the Recognition Fund. Moving forward the board should be aware of the amounts we are supporting. The board will take requests on a case-by-case basis as we are not getting flooded.

2027 Competition to be Multi-Instrumental with Instruments, Piano, Voice eligible to participate

Budget Points:

- Administrator (Tamara Bowie) salary increased
- Social Media Publicity – CANVAPRO subscription. Branches will be informed and invited to use (Susan Henle is the one working on this)
- Reimbursements for members traveling to the AGM

Continuing Education idea presented by Nova Scotia: provide more resources to members other than the select videos in CFMTA.

NEW: Voice Competition in lower levels; this project will need a Convener.

High School Club “partnership” to give our students the opportunity for more volunteer hours. Idea proposed by Vice-President Rose He, more details to come.

Decision on CFMTA Composition Competition scholarship: it will be eligible for students in Alberta, even if they are studying with a teacher in another province.

Section 5: Presentations I

Section 6: Convener Reports

6.1 ACRA (ARMTA Calgary Recitals and Awards), Kimberley Yim

ACRA 2025 took place on Saturday, January 25th, 2025 and was a great success.

Volunteer Roles:

Setup: Beth, Lynn, Yiting
Check-in: Yiting, Kim
MC: Sandra Joy
Piano lid: Kim
Awards table: Alyssa Ung
Announcement of Awards: Kim
Directing Student Traffic: Lynn, Yiting
Medals order: Rachel Baljeu
Photographer: Dick Olver

Additional Notes

- Students sat with parents in the audience and were asked to line up by the stage 2 names before they perform. Here, we had 2 chairs for them to sit with volunteers to assist.
- Performances were shorter than usual with less advanced students.

The entire ceremony ran for about 2 hours.

- This year, the Harold Saklofske scholarship was discontinued.
- Yamaha Scholarship was introduced. Yamaha representative, Karen Au, presented this scholarship.
- Morning Musicales Scholarship had no applications.
- Eileen and Elgar Higgin Memorial Scholarship had no applications.
- Only one graduate was received through the ACRA application form.

Others were found through several e-mail reminders.

Suggestions moving forward

- Encourage applications for named scholarships and graduate ceremony.
- Clarify that the minimum mark for ACRA does not need to be met in order to apply for these, even though it is done through the same form.
- Consider creating a separate form all together to avoid confusion and encourage applications.

Total amount of scholarships awarded: \$3,670

Amount from Endowment Society: \$2310

Amount from ARMTA Provincial: \$1460

Amount in named scholarships: \$300

Expenses:

Venue Rental: \$550
Programs (100): \$255
Medals: \$252
Other materials: \$10 (envelopes)

We did not have to purchase any other materials, rent a sound system, or hire a photographer this year. Dick Olver volunteered as our photographer. Nathene Arthur lent us her sound system. Little Rock Printing provided a code in 2024 for 25% off programs. A suitable budget would be \$1,500 moving forward in case of such additional expenses.

6.2 Archives, Sandra Joy Friesen (for Sara Gobrail)

In May 2024, the issue of our Branch Archives storage needed action. Our paper archives used to be stored with the Glenbow Museum, but when they closed for renovations, they moved/gave it all to the U of Calgary Archives. However, we were informed that U of C Archives no longer wanted our material. This was the ideal time to consider moving our Archives to Provincial Archives of Alberta (PAA) in Edmonton, where ARMTA Provincial also has their archives stored.

Beth Oliver contacted Tom Anderson from PAA to enquire and the procedure for our archives to be stored in PAA (Edmonton) was simple. A motion + vote from the Board was required, which we addressed in our June 2024 meeting, when the motion was presented, discussed and carried.

In June 2024 and again in October, Sandra Joy put out the call to all conveners and volunteers to submit their archive materials to Archive Convener Sara Gobrail. These archives were then taken to Edmonton by Barbara Robertson at the Provincial AGM, where Yvonne Boon (Provincial Archive Convener) took care of physically getting the archives to the PAA location.

The job description for Archive Convener was updated in September.

Discussion followed about archiving consent forms that contain confidential information. PAA will shred/destroy any material that shows confidential information and therefore, the Executive decided that Administrator Maryellen would keep digital files of material such as consent forms that contain confidential information.

6.3 Catering, Nadia Khlynovskaya

In the past year, we've had a couple of events, each complemented by light snacks that added to the warmth and success of our gatherings. Here's the breakdown:

1. AGM Catering (May 6th, 2024): The catering cost \$104.23.
2. Brain Gym Workshop (November 26th, 2024): We spent \$47.10.

Overall, we've aimed to stick to a budget of about \$3.25 per person, and I believe we've done a good job of staying within that range. The total amount spent from May 2024 to April 2025 was \$151.33.

6.4 Communications, Barbara Robertson

I continue to send e-mails to our members about ARMTA events, local and provincial, as well as community events, musical instruments for sale, and other information that might be of benefit to our members and their students.

ARMTA Calgary has become a very active association so the numbers of emails has consequently increased .

I have changed the format and am now using Mailchimp to contact our members. This has been a work in progress as I learn the process.

There has been discussion as to what emails should be sent to members. Generally I send anything that I think is of value to our teachers and their students. I will not send repeat emails from outside organizations in the future.

I forward questions, queries, comments, etc. that I receive, to the appropriate local or provincial representative if I cannot respond.

I send out cards to members or their families in times of celebration, illness, death, etc.

Thanks to those who have sent notes of appreciation for the e-mail information.

6.5 Impromptu Editor, Rachel McLellan

We had two issues of Impromptu published this year.

September 2024's issue was published online on August 28th and hard copies were mailed September 10th. March 2025's was published online March 1st and hard copies were mailed out on March 7th.

Maryellen and I decided to move the Spring issue to March so that the two issues are six months apart.

September's issue cost \$236.74 and March's cost \$323.23. These costs include printing and mailing.

Issues are planned for next September and March. Those interested in submitting articles can do so to the Impromptu email address impromptu@armta.ca, or directly to me at RMcLellanMusic@gmail.com

6.6 Music Marathon, Lorna Sewell, Cathy Lis and Nadia Khlynovskaya

Our Music Marathon event on Saturday, May 25th, 2024 at Chinook Centre was a great success! A huge "Thank You" to all the teachers who participated. We had 97 students perform.

Pledges:

Canada Helps \$2,820.55

Cash & cheques \$1,500

Grand total donations \$4,320.55

Expenses:

Piano insurance: \$150.00

Piano moving: \$630.00

Sound Equipment Rental \$ 56.70

Prizes: \$ 81.00

Grand total expenses: \$917.70

We had a great response from CF Chinook Centre. Scott McNamara, the Marketing Coordinator, said it was great to have ARMTA at CF Chinook Centre. Comments received by their Guest Services team indicate that shoppers really enjoyed the performances. He said it's safe to say that the event was a success.

The students who brought in the most in pledges and winners of our grand prizes were:

Olivia Nelson \$402.32 (CPO Classic Concert tickets) teacher Cathy Lis

Asher Nelson \$402.32 (CPO Classic Concert tickets) teacher Cathy Lis

Simone Duttchen \$176.95 (CPO Classic Concert tickets) teacher Rachel Hersey

Edward Duttchen \$176.95 (Stage West passes) teacher Rachel Hersey

Avery Palmiere \$150.00 (National Music Centre family membership) teacher Nadia Khlynovskaya

3 random draws for \$25.00 Cadillac Fairview gift cards were won by:

Darius Atkinson (Lorna Sewell)

Ayla Song (Karen Gerelus)

Sasha Skibo (Naomi Williams)

We would like to extend our gratitude and thanks to the following awesome volunteers:

Justine Hall

Monique Fournier

Jani Parsons

Naomi Williams

Andrea Case

Russ Khlynovskaya

Leslie Lis

We would also like to extend our sincere thanks to our sponsors:

Cadillac Fairview

Chinook Centre and Scott McNamara (Marketing Coordinator)

Steinway Piano Gallery (Ian Robertson)

RPM Piano Movers (Kyle)

Calgary Philharmonic and Sony Carmona (Marketing & Sales)

National Music Centre and Colleen Iversen (Visitor Experience Ambassador)

Stage West

6.7 New Members, Melodie Archer

As the new member convener, I receive the names and information for new members, their teaching subjects and contact information. I also send bio's and pictures from new members to Maryellen Pankratz to be highlighted in *Impromptu*.

I also ask a member of the board to personally contact the new members and welcome them to our branch.

The following 11 people have joined ARMTA Calgary since May 2024.

Cathie Kernaghan (May 2024)

Bianca Sarbu (August 2024)

Lorraine Carpino (August 2024)

Sandra Navraez (Sept 2024)

Desiree Arthur (Sept 2024)

Ming Yann (November 2024)

Cathy C.Y. Leung (December 2024)

Amy Lemke (April 2025)

Mary Martell (April 2025)

Kayla Nguyen (April 2025)

Leila Noonan (April 2025)

6.8 OSR (Outstanding Student Recitals), Rachel Baljeu

The Outstanding Student Recital was held on Feb. 8th from 6:30-8:30. We had 31 students eligible for this year's recital compared to 49 for last year. One reason for the difference in numbers was due to the change in eligibility from 85% to 87% on the conservatory practical exams. 10 students additionally received medals for 90% or over on their exam (last year there were 27). We awarded scholarships to eight students with the best performances at the recital. New this year, we also awarded four scholarships to the students who received 4th place overall in the piano categories from the ACRA applicants. The recital and awards presentation lasted 1.75 hours.

The board has approved increasing the number of \$50 scholarships for the best performers at the 2026 recital from 8 to 10.

As a final note, I would appreciate having a second person to help out with the recital next year. If anyone else would like to be convener, I would also be open to passing on the role and helping out as needed.

6.9 Promotions, Maryellen Pankratz, with assistance from Rita Thurn

In April 2024, Rita purchased 500 5x7 postcards for \$236.25 from SurePrint. She took some to the AGM the following month and left them there for our other members.

She had taken about 50 of them and distributed them to Long & McQuade, MRU, R&S Music, Avant Garde Music and one other Studio located across from Staples in N.W. Calgary.

In March 2025, A sandwich board and a banner were ordered from Sure Print for \$498.75. These were picked up by Sandra Joy Friesen. They were created in black & white because people reported that the teal colour of our logo does not display well in photographs. Now we have one set of signs for south Calgary and one set for north Calgary.

6.10 Rotary C3 (Calgary Concerto Competition), Barbara Robertson

The competition was held:

Friday, March 7 - Sunday, March 9, 2025 at Michael Lipnicki Fine Pianos, with a marimba performance at Mount Royal University.

- Instruments represented by 41 young musicians
 - 12 violinists
 - 2 violists
 - 3 cellists
 - 1 marimba
 - 23 pianists
- Winners to play with the Civic Symphony June 1
 - Charlotte Giraudeau, piano, Concerto #4 G minor, Rachmaninoff
 - Coco Zhang, piano, Andante Spianato et Grande Polonaise Brillante, Op 22, Chopin
 - Aaron Janse-Deng, cello, Concerto E minor, Op 85, Elgar
 - Oscar Hanqi Zhang, piano, Concerto #2 B flat Major, Op 19, Beethoven
- Runner Ups to play at a pre concert performance:
 - Avery Krahn, violin
 - Aidan Lu, piano
 - Jinqu Hu, violin
 - Ian Quon, piano
- Jury:
 - Ann Elliot-Goldschmid, violinist from Victoria
 - Joseph Fridman, pianist from Edmonton
 - Rolf Bertsch, director and conductor of the Civic Symphony

Steering committee

- Chair, Katherine Sinex
- Manon Mitchell
- Barb Robertson
- Fiona Carnie
- Nicole Lipnicki
- John Chik
- Dale Jackson

The winners of the competition perform on the stage of the Jack Singer Concert Hall, Arts Commons, on Sunday June 1, 2025 at 2:30 pm. The Runners-Up will also perform a pre-concert recital in the lobby on the Duet Stage at 1:45 pm

Tickets:

\$19 plus taxes & fees - Youth (17 yrs & under)

\$25 plus taxes & fees - Senior/Student (18 years & older);

\$28 plus taxes & fees - Adult;
Children 6 and under are free.
Call 403 294-9494

6.11 Sponsorship, Maryellen Pankratz (for Jackie Law)

In 2024, the same loyal businesses sponsored our *Impromptu* newsletter as they did in previous year. Total revenue was \$3700. Rates were raised back to what they were before we dropped them in 2020 for the Covid-19 pandemic. The increase resulted in an additional of \$270 over the previous year. The 8 sponsors were:

Bearspaw School of Music and Arts: \$100
Music for Young Children: \$300
Ambrose University: \$300
Long and McQuade Musical Instruments: \$500
Musicmakers Calgary: \$500
V.A. Hill Fine Strings: \$300
Michael Lipnicki Fine Pianos: \$700
Yamaha Canada Music Inc.: \$1000

6.12 Student Recitals, Alexandra Andrievsky

There have been four ARMTA Calgary student recitals thus far this year

1st recital

- Date: November 17, 2024
- Time: 3:30pm
- location: Virtual online recital
- performers: 12 performers
- recital host: Gloria Chu
- winner of \$25 draw: Rishi Vedula
- cost: no venue rental, \$20 Zoom fee and \$25 draw

2nd Recital

- Date: December 15, 2024
- Time: 2:00 p.m.
- location: Fish Creek Assisted Living Home
- performers: 24 performers
- recital host: Alena Naumchyk
- winner of \$25 draw: no draw
- cost: no venue rental

3rd Recital (Adult)

- Date: February 9, 2025
- Time: 4:30
- location: Cornerstone Music Cafe
- performers: 11 performers (Voice, piano and violin)
- recital host: Kaylee Read
- winner of \$25 draw: Rayna Boschman
- cost: \$50 venue rental, \$24.40 programs and \$25 draw

4th Recital

- Date: Feb 14, 2025
- Time: 6:00 p.m.
- Location: Michael Lipnicki Fine Pianos
- Performers: there were 17 registered but 2 two cancelled.

The recital lasted 50 minutes and had an audience of about 55.

- recital host: Marissa Feria
- Winner of \$25 draw: Alexandra Cholnikova
- cost: no venue rental, \$25 draw

There is one more recital planned for June 21, 2025, in the SW.

After a discussion with Sandra Joy and Maryellen it was agreed that some guidelines need to be adjusted, so that organizing these events is worthwhile, and so that they present well. These changes to the guidelines have now been implemented.

1. 15 is a minimum number of participants (10-12 for Adult recitals).
2. For recitals that are online or in a venue that does not charge, there is no lower time limit, but for venues that charge, there is a minimum of 45 minutes playing time. Information is be available on the sign up page with these minimum requirements
3. Applications open 3 weeks ahead of the recital and should close one week prior, after which it will be determined whether it is going ahead, based on the above guidelines.

4. Time limit per teacher is increased to 12 minutes (exceptions could be made for students of Grade 9 level and up, if time allows), and there is no limit of the number of students. The Recital Host will have no time limit on their students, so long as it does not preclude other participants.

A reminder that all are welcome to add to the event location list on the Members page, should you come across a good (and preferably inexpensive!) recital space. If you would like to do that, please send the information to Maryellen (armtaofficers@gmail.com) and she will add it to the list.

6.13 Adult Student Recital, Kaylee Read

The third annual Calgary Branch Adult Student Recital took place at the Cornerstone Music Café in Deer Ridge on Sunday, February 9th @ 4:30pm.

We had 11 students (voice, piano, and violin) from seven different studios register for the recital – there was one cancellation, leaving us with ten performances. The repertoire was from a variety of genres and levels. In previous years, this event was held at Asylum for Art. These year's event was booked their once again, however the venue ended up shutting down permanently just before Christmas 2024. I was happy to find Cornerstone as an alternative at a very affordable rental rate. Their venue included cafe seating offering a drink and snack menu. The casual setting created a fun and comfortable atmosphere that helped calm the nerves of the adults performing. The response from the performers and guests was extremely positive and many people asked when the next adult recital would be!

The \$25 ARMTA door prize draw was awarded to Rayna Boschman, a singer from Lorna Sewell's studio.

COST:

\$50	venue
\$25	prize
\$24.40	programs
= \$99.40	TOTAL

All photo waivers were signed by students, and I was able to take many photos and videos of the event that will be added to the dropbox.

More highlights of the event were published in the March 2025 issue of Impromptu.

In March 2025, the board approved the addition of a second adult recital this year (potentially one in the fall and one in the winter/spring).

6.14 Webmaster, Maryellen Pankratz

In the past year, I made the following changes to the website and completed the following tasks:

Added to the home page the organizations in the community to which we provide the most support:

- Cassa
- Calgary Contemporary Showcase
- Rotary Calgary Concerto Competition

As well as the local music festivals, to which we provide a \$100 scholarship:

- Airdrie Rotary Festival of Performing Arts
- Bow Valley Music Festival
- Calgary Vocal Festival
- Calgary Suzuki Strings Association
- Highwood Lions Music Festival
- Strathmore Performing Arts Festival

With much assistance from the board, the "High School Credit" webpage has been updated.

Changed the banner for ACRA (was black & white with keyboard)

Revised the "Teacher Grants" webpage to accommodate the additions of three new grants this past year.

Created a logo for the Endowment Society – please see page 28 for logo, as this is being unveiled for the first time in this report (although I placed the logo on the website last week).

Please note that at the bottom of most webpages, there are links to the previous year's activities and photos.

If anyone ever spots an error on the website, please contact me. Similarly, please notify me if any links are found to be broken. armtaofficers@gmail.com

6.15 Workshops, Events and Professional Development, Maryellen Pankratz (no convener)

Since the last AGM, our branch has brought the following eight events to our members:

June 1, 2024 Teacher Potluck at St. David's United Church
Guest Presenter Merlin Thompson: "Teaching in June with September in Mind"
Organized by member Kaylee Read
Registrations: 12

June 8, 2024 at St. Thomas Church
Masterclass for Voice, Piano and Violin
clinician: member Gloria Chu
Registrations: 6

September 8, 2024 at Meadowland Park Community Association
Spoken Arts: A Beginner's Workshop
Clinicians: members Frances Ewington and Donna Holstine Vander Valk (both also organized the class)
Generated \$50 income from two members of the general public
Registrations: 10

September 29, 2024 at Quinterra Legacy Garden
Branching Out "Random Acts of Music"
Organized by members Sandra Joy Friesen and Nathene Arthur
Registrations: 11

November 26, 2024 at St. David's United Church
Workshop "Brain Gym for Teachers"
Organized by member Colleen Athparia
Clinician: Dana Luebke
Generated \$30 income from one member of the general public
Registrations: 20

January 9, 2025 online workshop "The Chill-Out Concert"
Clinician: Merlin Thompson
Offered directly by Mr. Thompson (no organizer)
Registrations: 10

February 16, 2025 concert "Piano Heist"
Organized by member Barb Robertson
Performers: Nico Rhodes & Patrick Courtin
Tickets Sold: 245

February 18, 2025 online workshop "What Music Teachers Need to Know About Practicing"

Clinician: Merlin Thompson
Offered directly by Mr. Thompson (no organizer)
Registrations: 15

Merlin Thompson will offer another online workshop:
Thurs. May 22 from 10:00 to 11:00 am “Twenty Years from Now”
TO REGISTER OR TO LEARN MORE:
<https://armta-calgary.com/workshops-professional-development/>

Section 7 Presentations II

Our branch offers grants to its members! Here is a list of recipients since the inception of these programs in 2022:

2025 CFMTA Conference Grant \$1000 each (PENDING July 3rd conference in Montreal)

Nathene Arthur, Rita Thurn

2025 MTNA Conference Grant \$400

Karen Gerelus

2024 Teacher Education Grant \$500

Kimberley Yim

2023 CFMTA Conference Grant \$350 each

Lorna Sewell, Nadia Khlynovskaya, Kaylee Read

2022 MCA Conference Grant \$200 each

Frances Ewington, Gloria Chu

We recently added a **Miscellaneous Conference Grant**. There is no fixed dollar value to this grant. Members may apply for funds to attend conferences other than MCA, CFMTA and MTNA. Applicants must have attended in person at least 3 MCA or CFMTA conferences in the past five years.

Section 8: Financials

8.1 Financial Statement

ARMTA LOCAL CALGARY BRANCH
For the year (03/01/2024) to (02/28/2025)

Assets

Cash-Bank Account	\$24,708.83	
Investments	\$24,000.00	
Total Assets		\$48,708.83

Liabilities

	\$0.00	
Total Liabilities		\$0.00

Income

Grants	\$ 100.00	
Membership Fees	\$ 11,256.91	
Donations	\$ 500.00	
Sponsorship	\$ 3,700.00	
Teacher Workshops	\$ 80.00	
Investments	\$ 00,000.00	
Total Income		\$15,636.91

Disbursements

Administration	\$ 8,524.86	
Communication	\$ 772.99	
Programs & Grants	\$ 2,212.75	
Community Sponsorship	\$ 5,649.85	
Purchase of Investments	\$ 0,000.00	
Total Disbursements		\$17,160.45

This financial statement has been reviewed and approved by:

Ilkim Tongur March 31, 2025 and Jennifer Wolsey April 1, 2025

**THE SIGNED AUDIT IS IN THE POSSESSION
OF THE TREASURER / BOOKKEEPER**

8.2 Auditors' Report



AUDITOR'S REPORT
for
YEAR-END FEBRUARY 29, 2024

Report on the Financial Statements

Having reviewed the bank accounts and audited the accompanying financial statements, we believe these statements to be accurate to the best of our knowledge.

ARMTA Calgary Local Branch:

Profit & Loss Statement March 1, 2024 to February 28, 2025 – Net Loss (1,523.54)
Balance Sheet as at February 28, 2025 – Total Cash and Bank 48,708.83

Endowment Society of the Calgary Registered Music Teachers:

Profit & Loss Statement March 1, 2024 to February 28, 2025 – Net Loss (472.70)
Balance Sheet as at February 28, 2025 – Total Cash and Bank 34,724.23

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit assessment.

In our opinion, the cash flows and financial statements present to be an accurate representation of both organizations' current financial position.

This audit has been reviewed and approved by:

Ilkim Tongur

March 31, 2025

Jennifer Wolsey

April 1, 2025

**THE SIGNED AUDIT IS IN THE POSSESSION
OF THE TREASURER / BOOKKEEPER**

8.3 Budget

ARMTA CALGARY BRANCH Budget March 1, 2025 to February 28, 2026

BUDGET – ARMTA Local Calgary Branch	Projected	Actual	Variance	Projected
Approved at March 17/25 Branch Board Meeting	2024-25	2024-25	2024-25	2025-26
REVENUE				
Branching Out Grant (from CFMTA)	100.00	30.00	(70.00)	0.00
Continuing Education (from Provincial)	0.00	100.00	100.00	0.00
Membership Fees	11,000.00	11,256.91	256.91	11,000.00
Sales (Sponsorship)	3,000.00	3,700.00	700.00	3,000.00
Donation from Calgary Folk Club for Piano Heist	0.00	500.00	500.00	0.00
Ticket Sales (2025 PIANO HEIST)	4,500.00	0.00	(4,500.00)	6,810.00
Young Artist Recital (CFMTA Competition)	0.00	50.00	50.00	200.00
Total Miscellaneous Income	18,600.00	15,636.91	2,963.09	21,010.00
Investments				
Principle Paid at Term (GIC1 \$8,000 Matures Nov 17, 2025)	0.00	0.00	0.00	8000.00
Principle Paid at Term (GIC2 \$16,000 Matures Nov 17, 2028)	0.00	0.00	0.00	0.00
Interest from GIC	0.00	0.00	0.00	568.00
Total Investment Income	0.00	0.00	0.00	8,568.00
TOTAL REVENUE	18,600.00	15,636.91	2,963.09	29,578.00
EXPENSES				
Administration				
Bank Fees and Business Cheque Printing	90.00	90.60	0.60	90.00
Board Member Honorarium	585.00	520.00	(65.00)	585.00
Catering	200.00	234.29	34.29	250.00
Chair's CFMTA Conference Expenses	0.00	0.00	0.00	2,000.00
Contractor Pay: Administrator	5,000.00	6,350.75	1,350.75	6,350.00
Meetings/Social Gatherings (venue)	500.00	607.49	107.49	800.00
Office supplies, photocopies, postage	150.00	225.13	75.13	600.00
Software & Online Services	400.00	496.60	96.60	550.00
Subtotal	6,925.00	8,524.86	1,599.86	11,225.00
Communication				
Member Care	200.00	0.00	(200.00)	200.00
Newsletter Distribution	250.00	61.65	(188.35)	250.00
Newsletter Printing	600.00	175.09	(424.91)	600.00
Promotion	800.00	236.25	(563.75)	800.00

Sponsorship Honorarium	300.00	300.00	0.00	300.00
Subtotal	2,150.00	772.99	(1,377.01)	2,150.00
Programs and Grants:				
Branch - Member and Student Programs				
Teacher Education Grant	500.00	500.00	0.00	500.00
Branching Out	300.00	0.00	(300.00)	300.00
Conference Grant (MCA and CFMTA)	1,000.00	0.00	(1,000.00)	2,000.00
SOCAN License Fees	0.00	0.00	0.00	0.00
Teacher Workshops & Professional Development	2,400.00	1,712.75	(687.25)	2,200.00
Young Artist Recital (CFMTA Competition)	0.00	0.00	0.00	600.00
Subtotal	4,200.00	2,212.75	(1,987.25)	6,600.00
Community Sponsorship				
Airdrie Rotary Festival of Performing Arts	100.00	100.00	0.00	100.00
Bow Valley Music Festival	100.00	100.00	0.00	100.00
Cassa Musical Arts Scholarship Donation	1,000.00	1,000.00	0.00	1,000.00
Calgary Performing Arts Foundation Scholarship	100.00	100.00	0.00	100.00
Calgary Vocal Festival	100.00	100.00	0.00	100.00
Calgary Contemporary Showcase Donation	1,000.00	500.00	0.00	500.00
CSSA Festival (Calgary Suzuki Strings Association)	0.00	0.00	0.00	100.00
Donate Investment Income to Endowment Soc.	0.00	0.00	0.00	568.00
Highwood Lions Festival	100.00	100.00	0.00	100.00
Piano Heist	4,500.00	3549.85	(950.15)	432.32
Calgary Folk Club	0.00	0.00	0.00	500.00
Strathmore Performing Arts Festival	100.00	100.00	0.00	100.00
Rotary Calgary Concerto Competition Donation	0.00	0.00	0.00	1,000.00
Accumulated surplus funds (TBD)	0.00	0.00	0.00	2350.00
Subtotal	6,600.00	5,649.85	(950.15)	7,050.32
Purchase of Investments				
2-Year Term (GIC1)				
\$8000 Redeemable Nov 17, 2025	0.00	0.00	0.00	8,000.00
5-Year Term (GIC2)				
\$16,000 Redeemable Nov 17, 2028	0.00	0.00	0.00	0.00
Total Investments	0.00	0.00	0.00	8,000.00
TOTAL EXPENSES	\$19,875.00	\$17,160.45	(\$2,714.55)	\$35,025.32
Income Statement (Profit or Loss)	(1,275.00)	(1,523.54)		(5,447.32)

8.4 Budget Highlights

Piano Heist Income

Tickets were sold via credit card purchases administered by Provincial's Stripe account. Due to the timing of the concert, we did not receive and deposit the cheque before fiscal year-end on February 28th. Therefore, the "actual column" is nil and we projected the income for 2025-26. Net income after expenses is projected to be approximately \$2800.00.

Board Member Honorarium

In October and November 2024, the board approved the following motion, which was added to the Policy & Procedures Manual as number 7.7:

7.7 At the end of the term in May, the Administrator will pay an honorarium equal to the branch membership fee from the past year to Members at Large who have fulfilled their commitment on the Branch Board over the past year.

Chair's Expenses to attend CFMTA Conference

The board agreed on March 17, 2025 to increase the chair's expenses to attend CFMTA conferences. The amount is dependent on the location of each conference. The job description was updated and 18.6 was added to the Policy & Procedures manual as follows:

18.6 ARMTA Calgary Branch shall send the branch Chair (or in the absence of the Chair, a designated Branch Board member) to CFMTA conference in odd numbered years. The Branch will cover up to \$2000 for expenses depending on the location and length of time spent at the conference.

18.6.1 If conference is in Calgary or area: reimburse cost of conference ticket.

18.6.2 If conference is within driving distance: reimburse up to \$1000 for full 3-day conference. Driving distance is defined as being more than 80 km from the member's home. Amount will be prorated for stays shorter than the full 3-day conference. \$1000 includes ticket to conference, hotel, gas and meals.

18.6.3 If location of conference requires plane travel: reimburse up to \$2000 for full 3-day conference. Amount will be prorated for stays shorter than the full 3-day conference. \$2000 includes ticket to conference, round-trip plane tickets, hotel, gas and meals.

Community Sponsorship

The budget committee added CSSA (Calgary Suzuki Strings Association) to our list of \$100 local festival donations.

Donation to Endowment Society

In February 2025, the budget committee agreed to transfer the investment income from ARMTA Calgary GICs to the Endowment Society. In November, an \$8000 GIC will mature and we project the interest to be approximately \$568.

Calgary Folk Club

Last year, the Calgary Folk Club donated \$500 to our branch to help support our expenses towards Piano Heist. Due to the pleasantly unexpected high number of ticket sales, the board has decided to donate the \$500 back to Calgary Folk Club.

Accumulated Surplus Funds

On March 17, 2025 the board carried a motion to accept the following calculation into Policies & Procedures:

18.5.1 From the year end Balance Sheet, the accumulated surplus is the amount of "Total Cash and Bank" listed under Assets, and assumes liabilities are \$0.00. The "Total Cash and Bank" amount should not fall below \$20,000 (a reserve of expenses in an average year). Each year 15% of the amount exceeding \$20,000 should be used by the Branch for special projects. Such that, for example, if at the end of the fiscal year, the "Total Cash and Bank" amount is \$50,000, then subtract

\$20,000 from \$50,000. The remaining amount is \$30,000. Fifteen percent (15%) of \$30,000 is \$4500 and it is to be used for special projects in the following year.

At that time, our bank balance was 48,685. We rounded up to 49,000 to complete the computation:

$(\$49,000 - 20,000) = 29,000 \times 15\% = \text{\$4350 Accumulated Surplus Funds for Mar 1, 2025 to Feb 28, 2026}$

It was immediately decided to use \$3000 of the surplus to increase the CFMTA Conference Grants from \$350 to \$3000 to assist three members with travel expenses to the July 2025 conference in Montreal. However, only two members applied and the budget in this meeting package has been updated accordingly.

$\$4350 - 2000 = \text{\$2350 available for special projects this year}$

Section 9: Presentation by Annette Bradley

Section 10: Election of Members at Large

10.1 Nominations Committee:

Sandra Joy Friesen, Nathene Arthur, Melodie Archer, Angela Frankowski

Positions this past year that remained vacant: Workshop/Event Convener, Volunteer Pool Coordinator

Positions we are looking to fill going forward: Members-At-Large, Treasurer, Volunteer Pool Coordinator, Sponsorship Convener

New Conveners: Michelle Gao Workshops & Events, Babur Tongur Social Media, Jayne Luy OSR (Outstanding Student Recital) Convener Andrea Case either Volunteer Pool Coordinator or Sponsorship

Members stepping away from their positions after contributing time, energy and expertise, fulfilling their terms, and helping maintain a strong organization:

Lorna Sewell – Treasurer
Nadia Khlynovskaya – Social Media
Carolyn Steeves and Nathene Arthur – Provincial Representatives
Beth Olver – Past Chair

We are so grateful for members who give generously towards various aspects of ARMTA Calgary, thank you Lorna, Nadia, Carolyn, Nathene and Beth!

We are fortunate to have enthusiastic members contributing to the success and growth of ARMTA Calgary and we are grateful to volunteers who offer their time and energy for one-off events and activities of student recitals, competitions, OSR, ACRA, RC3, Music Marathon, and CFMTA-related opportunities.

We need more members to step forward and volunteer for the benefit of our students and for maintaining a high standard in our activities and events.

10.2 Election of Members at Large

Members at Large, Provincial Representatives and the CFMTA Delegate all serve on the board.

Continuing Members at Large

The following are continuing Members at Large in the **second year** of their **first** two-year term and have let their names stand for **re-election** as Members at Large:

Alexandra Andrievsky
Mandy Loban-Jordan
Erika Gomez

The following are continuing Members at Large in the **first year** of their **second** two-year term and have let their names stand for **re-election** as Members at Large:

Barb Robertson
Sandra Joy Friesen
Angela Frankowski

Starting Members at Large

The following have let their names stand for **election** to a two-year term as Members at Large:

Nathene Arthur
Carolyn Steeves
Marissa Feria
Looi Tan

ARMTA Board Members (Provincial Representatives)

Carolyn Steeves has just completed her **second** year of her **second** two-year term as Provincial Representative.

In October 2025, Sandra Joy Friesen will complete her **first** year of her **first** two-year term as Provincial Representative.

Adjourn 2025 ARMTA Calgary Branch Meeting



Part 2: Endowment Society of the Calgary Registered Music Teachers

Section 11: Call to Order and Agenda (see agenda on page 4)

Section 12: Meeting Minutes from 2024 AGM (pp 28-30)

May 6, 2024 Meeting Minutes

Endowment Society of the Calgary Registered Music Teachers

Meeting called to order at 11:07 am.

Motion No.1

Approval of Agenda

Lisa Kiernan moved to accept the agenda as presented
Cathy Lis seconded the motion.
Motion carried.

Motion No.2

Approval of Minutes from May 2023 AGM

Sharon Carne moved to accept the minutes from May 8, 2023.
Carolyn Steeves seconded the motion.
Motion carried.

Correction: It was pointed out that the content of the 2023 Endowment Society Minutes placed in the 2024 AGM Meeting Package is incorrect.

Sharon Carne withdrew acceptance of the meeting minutes from May 8, 2023.
Carolyn Steeves seconded the motion to withdraw acceptance of last year's minutes.
Motion carried.

Motion No.3

Approval of Convener Report

Donna Holstein Vander Valk moved to accept the report of the convener as printed.
Cathy Stephens seconded the motion.
Motion carried.

Financial Reports

Motion No. 3

#7 Approval of Financial Statements

Carolyn Steeves moved to accept the financial statements.
Rita Thurn seconded the motion.
Motion carried.

Motion No. 4

#7 Approval of Auditor's Report

Lisa Kiernan moved to accept the auditor's report as presented.
Cathy Stephen seconded the motion.
Motion carried.

Motion No. 5

#7 Approval of 2024-25 Budget

Sharon Carne moved to accept the budget for the upcoming year
Cathy Lis seconded the motion.
Motion carried.

Motion No.6

Approval of Minutes from May 2023 AGM

Frances Ewington moved to accept the May 8, 2023 minutes as read by Sandra Joy Friesen.
Lisa Kiernan seconded the motion.
Motion carried.

Endowment Society meeting adjourned at 11:27 am

This concludes the 2024 Annual General Meeting Minutes

Section 13 Convener Reports

13.1 Student Competitions / Projects, Nathene Arthur

COMMITTEE MEMBERS: Nathene Arthur, Carolyn Steeves, Laura Whitehead, Maryellen Pankratz

Our four member committee has had a busy year with our four projects. We have each agreed to be “point person” for one of each of the projects: Laura for DETSA, Carolyn for Poster, Maryellen for Creative Story Writing, and Nathene for Video. We all still take part in all decisions made for all four projects.

The parameters, basic rules and judges’ rubrics are all established now for these competitions, so it will be much easier to continue in the years ahead.

This is the inaugural year for the Creative Story Writing Competition, and we had set out three grade levels (1-4, 5-8, 9-12) which we tweaked once all the 16 entries were in to divide up the numbers more equally. We should have the results in early May.

The current deadlines are set: for Poster Competition (June 15th), for Video Competition (August 31st) and for DETSA (Dual Excellence Teenage Superstar Award) (November 23), 2025.

Our total budget is \$3,000 and we feel this is well spent encouraging all Calgary ARMTA teachers. It is good to have this extra special way to promote the benefits of studying with us. These competitions are also a good way to encourage the creativity of all students (and not just the ones who score highest on exams or in festivals). We would hope more teachers would let their students know about these events, as less than a quarter of our teachers regularly have their students enter.

We would like to thank all the Calgary ARMTA teachers who served as our Volunteer Judges once again! Specifically we thank Cindy Speelman, Crystal Yang, Rhona-Mae Arca, Bronwyn Schuman, Adelheid Perrin, Crystal Weica, Alexandria Andrievsky, Angela Frankowski, and Mary Ann Podgorski from this past year. We could not do any of this without you. Should we plan a summer-time party to celebrate with yourselves and our committee?

Thank you all and we look forward to another year of excellent student competitions for our Calgary Branch.

Section 14: Financials

14.1 Financial Statement

**ENDOWMENT SOCIETY OF THE
CALGARY REGISTERED MUSIC TEACHERS**

For the year (03/01/2024) to (02/28/2025)

Assets

Cash-Bank Account	\$ 9,404.23	
Investments	\$25,320.00	
Total Assets		\$34,724.23

Liabilities

	\$0.00	
Total Liabilities		\$0.00

Income

Donations	\$ 5,123.79	
Investments	\$ 7,030.00	
Total Income		\$12,153.79

Disbursements

Student Programs & Scholarships	\$ 7,552.26	
Administration	\$ 74.23	
Purchase of Investments	\$ 5,000.00	
Total Disbursements		\$12,626.49

This financial statement has been reviewed and approved by:

Ilkim Tongur March 31, 2025 and Jennifer Wolsey April 1, 2025

**THE SIGNED AUDIT IS IN THE POSSESSION
OF THE TREASURER / BOOKKEEPER**

14.2 Auditors' Report

The audit for Endowment Society is included with the audit for ARMTA Calgary Branch. See Section 5.2.

14.3 Budget

ENDOWMENT SOCIETY OF THE CALGARY REGISTERED MUSIC TEACHERS

Budget March 1, 2025 to February 28, 2026

BUDGET – Endowment Society	Projected	Actual	Variance	Projected
Approved at March 17/25 Board Meeting	2024-2025	2024-2025	2024-2025	2025-26
REVENUE				
Donations				
ACRA	200.00	200.00	0.00	200.00
Canada Helps - ACRA	0.00	100.00	0.00	0.00
Music Marathon	2,000.00	1,500.00	(500.00)	1,500.00
Canada Helps - Music Marathon	1,000.00	2,820.55	1,820.55	2,500.00
Donation from ARMTA Calgary	0.00	0.00	0.00	568.00
General Donations	0.00	168.00	168.00	0.00
Canada Helps - General	0.00	435.24	435.24	0.00
Total Donations	3,200.00	5,123.79	1,923.79	4,768.00
Investments				
Calgary Foundation Grant	920.00	935.00	15.00	920.00
Principle paid at term (GIC1) matures Nov 20/25	0.00	0.00	0.00	3,570.00
Principle paid at term (GIC2) matures Nov 22/27	5,750.00	5,750.00	0.00	0.00
Principle paid at term (GIC3) matures Nov 28/25	0.00	0.00	0.00	5,000.00
Principle paid at term (GIC4) matures Dec 1/26	0.00	0.00	0.00	0.00
Interest Income from GIC	450.00	345.00	(105.00)	919.50
Total Investment Income	7,120.00	7,030.00	(90.00)	10,409.50
Total Revenue:	10,320.00	12,153.79	1,833.79	15,177.50
EXPENSES				
Student Program & Scholarships				
ACRA Scholarship Awards	3,000.00	2,515.00	(485.00)	3,000.00
ACRA Recital Expenses	1,400.00	1,076.95	(323.05)	1,400.00
OSR Scholarship Awards	400.00	450.00	50.00	500.00
OSR Expenses	400.00	343.21	(56.79)	460.00
Music Marathon Awards	50.00	81.00	31.00	60.00
Music Marathon Expenses	1,200.00	206.70	(993.30)	2,000.00
Student Recital Awards	150.00	0.00	(150.00)	150.00
Student Recital Expenses	1,200.00	149.40	(1,050.60)	1,200.00
Provincial Competition Scholarship (String/Voice)	100.00	0.00	(100.00)	100.00
Student Competitions (Endowment Soc. Projects)	2,625.00	2,100.00	(525.00)	3,000.00
Total Scholarships & Programs	10,525.00	6,922.26	(3,602.74)	11,870.00
Administration				
Bank Fees and Business Cheque Printing	80.00	74.23	(5.77)	85.00

Total Administration	80.00	74.23	(5.77)	85.00
Purchase of Investments				
3-Year Term (GIC2) \$5000 Redeemable Nov 22/27	5,750.00	5,000.00	(750.00)	0.00
5-Year Term (GIC1) \$3570 Peter Turner Redeemable Nov 20/25	0.00	0.00	0.00	3,000.00
3-Year Term (GIC 3) \$5000 Morning Musicale Redeemable Nov 28/25	0.00	0.00	0.00	5,000.00
5-Year Term (GIC 4) \$11,000 Redeemable Dec 1/26	0.00	0.00	0.00	0.00
Total Investments	5,750.00	5,000.00	(750.00)	8,000.00
Total Expenses	\$16,355.00	\$11,996.49	(\$4,358.51)	\$19,955.00
Income Statement (Profit or Loss)	(\$6,035.00)	157.30	(\$4,777.50)	

Section 15: Presentations III - Milestone Awards

10 years:	Ivea Mark, Lorna Sewell, Lisa Kiernan, Alicia Woynarski, Cindy Speelman, Colleen Roller, Diane Lane
15 years:	Chrysanthema Nikol, Nadia Khlynovskaya, Sharon Field, Margaret Brentnall, Alice Monson, Fiona Carnie, Stacey Ennig
20 years:	Barbara Eriksson, Amelia Farahbakhsh, Colleen Athparia, Natalie Brodsky, Gloria Chu, Marnie Deschenes, Rachel Hop, Leila MacKenzie
25 years:	Doug Evans, Tracy Taylor
30 years:	Adeline Ridley, Carolyn Steeves
40 years:	Janice A. Dahlberg, Allen Reiser
45 years:	Linda Kundert
50 years:	Madeline Neufeld
55 years:	Bernadette Covey

Adjourn 2025 Endowment Society Meeting