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Calgary Branch Board Meeting

MINUTES of MEETING

Date: January 15, 2024 at 9:30 am

Place: Zoom

CHAired BY: Sandra Joy Friesen

RECORDED BY: Maryellen Pankratz

NAMES OF ATENDEES AND ABSENTEES

Members Present: Sandra Joy Friesen, Cindy Speelman, Kaylee Read, Nathene Arthur, Barb Robertson, Beth Olver, Carolyn Steeves, Angela Frankowski, Lorna Sewell

Regrets: none

Guests: Kim Yim, Sara Gobrail

OPEN ARMTA CALGARY MEETING

ARMTA CALGARY meeting called to order at 9:32 am.

SECTION 1: MEETING MINUTES pages 1-3

1. Welcome

2. Approval of Agenda

MOTION: Cindy moved to accept the agenda. Carolyn seconded the motion. Motion carried.

3. Approval of Minutes from November 2023

MOTION: Carolyn moved to accept the November 2023 minutes. Cindy seconded the motion. Motion carried.

4. Approval of Consent Agenda (reports for information, no discussion required)

MOTION: Carolyn moved to accept the consent agenda. Cindy seconded the motion. Motion carried.

5. Reports for Discussion and Action Items

5.2a and 5.2b Archives, Sara Gobrail

We need to be more clear about what we want to keep in the printed archives. For instance, meeting minutes, annual reports, Impromptus, membership lists and recital programs.

PENDING: Sara has already asked David for clarification regarding some of his answers.

ACTION: Sandra Joy will ask current recital conveners to keep programs and send a copy to archives. She will ask former recital conveners to try to locate past programs and send a copy to archives.

5.3 OSR, question from Rachel Baljeu

This year's recital will be 2-1/2 hours and some students still had to be cut. Sitting through a 1-hour recital is preferable to 2 or 2-1/2 hours. As far as which students to cut from the recital, the teachers should make those determinations, not the OSR convener. We could make the second recital virtual. To split the recital into two, we would have to pay double for the venue and it would require more volunteers. DISCUSSION TABLED.

ACTION: Sandra Joy will send a quick note to Rachel.

6. Business Arising from November Minutes

6.2 Professional Development funding (\$400) from Provincial approved (received?)

ANSWER: Maryellen received a \$400 cheque last week "Continuing Education Funds for Calgary Branch"

7. New Business

7.1 Community Engagement Panel Discussion request by Jani Parsons, Tues April 9, 9:30-10:00

The panel will discuss what our organization does in the community, what we offer for both our students and our teachers and how these things benefit the community.

ACTION: Sandra Joy will join the panel and will ask for one more volunteer. She will forward the email to the board members.

7.2 Piano Heist 2025

This is a performance by two men on tour, who go through a whole range of music in an entertaining manner. The goal is to get students to watch. and we would have to promote the event a lot and we would have to sell tickets. We would be co-hosting with Calgary Folk Club at a venue in Dalhousie that seats 200-something people. There are five possible dates. The fee to us would be \$5000 and we would also have the cost of a venue and a sound system. The \$5000 may be lowered if we use the event for fundraising. Barb will try to get a better rate. DISCUSSION TABLED.

7.4 *Branching Out* ideas.

Deadline for event is March 15. Deadline to apply for funding is March 31. We should start planning branching out events in the fall.

Nathene is willing to run a branching out event. Quintera Legacy Garden at Glenmore Park is a fully-dedicated music garden and outside performance space. An afternoon event would be preferred.

ACTION: Beth will send us info about Quintera Gardens: <https://quinterralegacygarden.com/>

ACTION: Sandra Joy will contact Nathene to clarify the role she is willing to take.

8. Announcements

8.3 Next meeting changed to February 12. Bring any concerns to this meeting that should be addressed to the provincial meeting on Feb 24th.

Next meetings: ~~February 19~~, February 12, March 18, April 15, May 6 (AGM), May 15 (new board)

Branch Board meeting adjourned at 11:01 am.

SECTION 2: AGENDA pages 3-4



Calgary Branch Board Agenda

January 15, 2024

Via: Zoom

Chair - Sandra Joy Friesen

Past Chair - Beth Olver

Administrator Secretary - Maryellen Pankratz

Vice Chair - Angela Frankowski

Members at Large - Beth Olver, Lorna Sewell, Kaylee Read, Cindy Speelman, Barbara Robertson, Carolyn Steeves, Angela Frankowski, Sandra Joy Friesen

Treasurer - Lorna Sewell

Bookkeeper - Maryellen Pankratz

ARMTA Provincial Board Rep - Carolyn Steeves

Endowment Society Projects - Nathene Arthur

Members present:

Regrets: Beth

Guests:

ARMTA CALGARY meeting call to order

1. Welcome from Sandra Joy

I would like to formally recognize and respectfully honour the unique and enduring relationship between this land and the Indigenous Peoples of this place. I acknowledge the traditional territories of the people of the Treaty 7 region in Southern Alberta, which includes the Blackfoot Confederacy (comprising Siksika, Piikani, and Kainai First Nations), as well as the Tsuut'ina First Nation, and the Stoney Nakoda (including

the Chiniki, Bearspaw and Wesley First Nations). The City of Calgary is also home to Métis Nation of Alberta, Region 3.

2. Approval of Agenda

3. Approval of Minutes from November 2023

4. Approval of Consent Agenda (reports for information, no discussion required)

- 4.1 New Members, Melodie Archer
- 4.2 ACRA, Kimberly Yim
- 4.3 Bookkeeper, Maryellen Pankratz
- 4.4 Catering, Nadia Khlynovskaya
- 4.5 Endowment Committee, Carolyn Steeves
- 4.6 Past Chair, Beth Olver (added Jan 15 eve)

5. Reports for Discussion and Action Items

- 5.1 ACRA call for volunteers for January 27
- 5.2 Archives, Sara Gobrail (Discussion notes reported below)
- 5.3 OSR, question from Rachel Baljeu

6. Business Arising from November Minutes

- 6.2 Professional Development funding (\$400) from Provincial approved (received?)

7. New Business

- 7.1 Community Engagement Panel Discussion request by Jani Parsons, Tues April 9, 9:30-10:00
- 7.2 *Piano Heist 2024 2025*, Barb
- 7.3 *Branching Out* ideas

8. Announcements

- 8.1 ACRA final meeting via Zoom, Friday Jan 19, 10:15
- 8.2 Next meeting February 19, 2024

Adjourn Branch Board meeting

9. ~~Open Endowment Society Meeting~~ No Endowment Society Meeting

- NO minutes from November 2023 meeting
- Approval of Consent Agenda
- Reports
- New Business
- Adjournment

SECTION 3: REPORTS pages 5-10

4.1 New Member Convener - Melodie Archer January 15, 2024

I continue to serve as the New Member Convener for ARMTA Calgary.
We had 12 New or returning Members in 2023

Crystal Yang (*January 2023*)

Registered Subject: Flute

Sonia Boon (*May 2023*)

BETH SAYS THIS SHOULD BE SONIA POON

Registered Subject: Piano

Kathrine White (*Renewed May 2023*)

Registered Subject: Piano

Danae Turgeon (*May 2023*)

Registered Subject: Piano

Ariel Gonzalez (*June 2023*)

Registered Subject: Piano

Rose He (*Transferred from Edmonton June 23*)

Full member Registered Subject: Piano

Timea Powaza (*July 2023*)

Registered Subject: Piano

Laurel Howard Mason (*July 2023*)

Registered Subject: Piano

Robert Penner (*Sept 2023*)

Registered Subject: Violin

Donna Holstine Vander Valk (*Sept 2023*)

Registered Subject: Speech Arts

Jaclyn Ruddy (*rejoined November 2023*)

Affiliate 9 membership

Margaret Dahlberg (*reinstated Dec. 2023*)

Registered Subject: Piano

4.2 ACRA Convener – Kim Yim January 15, 2024

An update on ACRA 2024

Invite volunteers to the final ACRA meeting on Friday, January 19th, 10:15 am

4.3 Bookkeeper – Maryellen Pankratz January 15, 2024

Bank balances as of January 11, 2024,:

\$26,449.07 ARMTA Calgary Branch

\$12,548.69 Endowment Society

ARMTA Calgary GICs

Name1	Name2	Amount	Purchased	Matures
GIC1	Cdn Bank Market Smart	\$8,000	Nov 17, 2023	Nov 17, 2025
GIC2	Cdn Bank Market Smart	\$16,000	Nov 17, 2023	Nov 17, 2028
		\$24,000		

Endowment Society GICs

Name1	Name2	Amount	Purchased	Matures
GIC2	Cdn Bank Market Smart	\$5,750	Nov 26, 2021	Nov 26, 2024
GIC1	Peter Turner Scholarship	\$3,570	Nov 20, 2020	Nov 20, 2025
GIC3	Morning Musicale Scholarship	\$5,000	Nov 28, 2022	Nov 28, 2025
GIC4	Cdn Bank Market Smart	\$11,000	Dec 1, 2023	Dec 1, 2026
		\$25,320		

BOOKKEEPER'S REPORT:

Endowment Society GIC The amount of interest that we received on the 11,000 that matured on Nov 23/23 was 1348.81. The principal of 11,000 was reinvested on December 1st.

ACRA I have paid the temple for Jan 27 and have received a list of cheques to write for scholarship winners.

TREASURER: nothing to report

4.4 Catering Convener – Nadia Khlynovskaya January 15, 2024

Food expenses for the Contemporary Showcase Workshop on November 23rd, 2023, amounted to \$66.21.

4.5 Endowment Society Projects – Nathene Arthur, Carolyn Steeves, Laura Whitehead

The Endowment Committee has released information for two upcoming competitions for students of ARMTA Calgary members.

The first is the new **Dual Excellence: Teenage Superstar Award**. The online application for this award will be coming soon. The award is for teenage students who show excellence in two disciplines. Students will need to collect supporting documentation from festivals, exams, competitions, and instructors and/or coaches. Prize money is available and the deadline to enter is October 15, 2024. More information can be found at <https://armta-calgary.com/dual-excellence-teenage-superstar-award/>

The second competition is the returning **2024 Poster Competition**. This competition encourages artistic and creative students to visually represent a piece of music. Prize money is available and the deadline to

register is April 1, 2024. More information can be found at <https://armta-calgary.com/student-competitions/2024-poster-competition/>

4.6 Past Chair – Beth Olver January 15, 2024

My activities for ARMTA include:

- Asked Barb to send an email to all members requesting 3 volunteers for ARMTA board member, volunteer coordinator and social media convener. It went out in December with no response and has been sent again early January.
- Continue to assist with the ACRA committee, primarily around scholarships, and some consultation on OSR recital numbers and length.
- February is time to review job descriptions and I will be sending out reminders and asking whether current board members and conveners plan to continue.

For discussion:

Archives

- Sara Gobrail re archives digital or paper contacted David at U of C archives: David at archives said that yes they do accept digital material. The archives are stored at the U of C, specifically at our High Density Library location in the North West. Several years ago, they acquired the Glenbow Museum archives, which are now part of the University of Calgary's Special Collections. David also said that they don't keep invoices and purchase orders so he is wondering if we would like them back or if he should securely destroy them.
- Should we include digital material for archives or stick to paper or maintain our own archives and discontinue sending material elsewhere?

Morning Musicale scholarship

- Once again we have no applications for the Morning musicale scholarship for ARCT in pedagogy.

MORNING MUSICALE SCHOLARSHIP – The Morning Musicale Scholarship for Piano will be awarded to a student who has completed the ARCT Teachers Diploma level, or an ACCM Conservatory Canada Teachers Diploma level, or a Teachers Diploma level from a recognized musical institution. The student will be submitted by an ARMTA Calgary Branch Teacher with all co-requisite theory examination requirements and having received the highest aggregate score for that level. The annual \$150 scholarship will be awarded at the ARMTA Calgary Recital and Awards.

Morning Musicale is a group of Calgary Branch Registered Music Teachers that began in 1972 and grew to a membership of twenty teachers. They gathered monthly to discuss piano teaching and musical points of interest in many musical genres pertaining to teaching and musical development. Most members are now retired but their legacy is remembered through their gift to the scholarship fund.

This year we

- contacted Derek Chui (RCM rep) and received a list of students who completed ARCT in piano pedagogy – not able to provide contact information or teacher information

- Barb sent emails Jan 3, Nov 2 specifically requesting teachers to apply on behalf of their students.
- Barb has also put in much effort to find possible candidates and as of Jan 6 may have identified 2
- I have asked Derek Chui to provide statistical information about the percentage of students pursuing ARCT in pedagogy as opposed to performance. He could only confirm that more students go the performance route than the pedagogy route.

Should we be contacting Audrey Poirier (and any other members of Morning Musicale) to ask what they would like to do? We could try putting an article in Impromptu about this scholarship. Would we have any recommendations for them? Would they open it to RCM intermediate piano pedagogy students planning to complete Advanced Pedagogy or the Associate Diploma Pedagogy - Violin students or Associate Teacher (strings brass winds voice).

Promoting continued participation in music

- I was listening to another article on encouraging young (women) to stay in sport. It occurs to me that musicians (ARMTA) might do something to encourage young people and adults to stay active in music. It always bothers me that students achieve level 8 or 10 or Associate in private study, or finish high school and never play or sing again. We might consider working with school programs (choir, band), other music teacher associations (APTA, NATS), community groups like Westwinds Music Society to brainstorm some strategies.

5.1 ACRA - Kim Yim – January 15, 2024

An update on ACRA 2024

Invite volunteers to the final ACRA meeting on Friday, January 19th, 10:15 am

5.2a Archives Convener – Sara Gobrail January 15, 2024

Archives Discussion with Beth Olver

Question from Beth to Sara: **what does the Glenbow (or the university) do about digital (or non-paper) records?** As we meet online we have been using digital copies of agendas, minutes and reports. **Should we be printing paper copies for archives?** The same may be true for **recital programs?**

And again: find out from the Glenbow (archives) whether/how they take digital archives? Or if we should stick with paper copies?

Response from Sara: David at archives said that **yes they do accept digital material.**

Also, you had asked about exactly **where archives are kept** - here is David's reply:

The archives are stored at the UofC, specifically at our High Density Library location in the North West. Several years ago, we acquired the Glenbow Museum archives, which are now part of the University of Calgary's Special Collections.

David also said that **they don't keep invoices and purchase orders so he is wondering if we would like them back or if he should securely destroy them?**

Beth's follow-up questions:

- Do I understand correctly that the archives do not keep any organizations' invoices or purchase orders? I am not aware that ARMTA has included that kind of thing in archives, but if some of ours are in the archives I guess they can destroy them --- I will ask the board to answer this question
- Do you submit the archives to the University of Calgary High Density Library? -- or to the Glenbow?
- We used to pay a fee to the Glenbow for storage space. Does the university have a fee or a suggested donation?

Beth's recommendation to adjustment of job description for Archives Convener:

2. Arranges for deposit of these items in the Glenbow Museum
3. Keeps a record of catalogue numbers of preserved materials. Maintains liaison with archivists at the Glenbow Museum.

From Beth to Sara: for Monday's board meeting;

- pass on what you know from David re digital files, and what to include in archives
- ask what the board expects from archives -- who has access (just ARMTA or the public)
- ask the board whether they want to keep our own archives, or keep sending our material to the public archive, or some of both

Information from David

- is there a fee
- they accept digital -- do they have equipment for reading old technologies
- who has access to the archives? can we research in our contribution to archives?
- what kinds of things does he want in archives?

Prepare an email to send to the board members and the conveners

Ask for specific archive material, set a date to receive it

5.2b Archives Convener – Sara Gobrail January 15, 2024

Questions emailed to Sandra Joy on Jan 14

Here are the main points to ask at the meeting:

1- David has asked if we would like all our receipts and purchase orders back or if he should securely destroy them. They do not hold on to these materials. Everything else that has been submitted to archives has been accepted. I have attached the document listing all the material that was submitted to U of C in 2023.

2- Can we please ask that anyone who is holding on to materials for archives to collect them in a small box and write a short summary on a paper listing all the items and range of dates of the items in the box. If we can set the date for the end of June to drop off/pick up the materials, then I can arrange to have them delivered all at once to the U of C. I just can't hold on to them in the meanwhile and it is better if we have an amount significant enough to donate.

3- think about and discuss what kind of materials we may want to start our own online archive for if we wanted members to have immediate access to them in the future.

5.3 OSR Convener – Rachel Baljeu January 15, 2024

Outstanding Student Recital is scheduled for Feb. 17th. I've extended the booking at St David's for ½ an hour to allow us to run from 4:00-6:30. They allowed us to extend the time without paying extra. There was a very large number of eligible students again this year. I felt that having 40+ performers at a recital is too long, so I had to deny about 10 students the opportunity to perform.

I received a suggestion to split the recital into two separate, shorter, recitals and divide the scholarships awarded to 4 per recital. This might be a good solution to allow all eligible students to play, but this requires extra volunteers.

Is this a better option if this issue occurs in future?