

# 2022 ANNUAL GENERAL MEETING

Monday, May 9, 2022

9:15 am to 12:00 pm

First Church of the Nazarene ♦ 65 Richard Way  
Zoom Join-In Offered for Online Virtual Attendance



armta

CALGARY

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ALBERTA REGISTERED MUSIC  
TEACHERS' ASSOCIATION

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## 🎵 May 9, 2022 Annual General Meeting Agenda 🎵

**Chair:** Beth Olver

**Zoom Operator:** Frances Ewington, Member at Large

**Recorder:** Maryellen Pankratz, Administrator

**Quorum:** 7% of 173 members = 13 members

First Church of the Nazarene 65 Richard Way SW

9:15 check-in opens

9:20 Refreshments will be available buffet style. Please bring your own mug.

9:30 Speaker: Jodi Neumann Koop will come and talk to us about pedagogy, working with special needs kids and exceptional learners. 30 years of teaching all ages of kids with special needs, Jodi has a wealth of tools and strategies students need to overcome the barriers that can make learning a frustrating and often, a negative experience. Emotional & behavioural support is where her expertise lie.

10:15 Annual General Meeting call to order

1. Welcome and encourage members to wander back for food or drink at will
2. Introduce board members and any conveners, any new members (2020, 2021, 2022)
3. Approval of Agenda
4. Approval of Minutes from May 2021 AGM (Section 1.1)
5. Business Arising from the Minutes
6. Reports of the Chair, Vice-Chair, and Past Chair; and Reports from Conveners (Sec. 2 & 3)
7. Financial Statements for the Previous Year – Denisha (Section 4)
8. Presentation of 2022-23 Budget - Denisha
9. Election of Members at Large - Nominating Committee - Lorna (Section 5)
10. Appointment of auditors for ensuing year
11. Announcements (Section 6)
  - a. William Andrews Award for Branch projects for Canada Week
  - b. Branching Out new theme "Collaborating with the Arts and Beyond"
  - c. Conference Grant
  - d. Affiliate Grant
12. Presentations and door prizes
  - a. Milestone (provincial)
  - b. Departing conveners, board members

Adjournment of 2022 ARMTA Calgary Branch Meeting

## Section 1: Meeting Minutes from 2021

### 1.1 Minutes from Annual General Meeting May 10, 2021



#### Calgary Branch

**Chair:** Beth Olver

**Recorder:** Maryellen Pankratz, Administrator

**Quorum:** 7% or 184 members = 13 members

#### Board Members Present

- 1) Beth Olver
- 2) Barb Robertson
- 3) Rachel McLellan
- 4) Nathene Arthur
- 5) Denisha Teichroeb
- 6) Frances Ewington
- 7) Lisa Kiernan

#### General Membership Present

- 8) Barb Robertson
- 9) Rachel McLellan
- 10) Nathene Arthur
- 11) Denisha Teichroeb
- 12) Frances Ewington
- 13) Lisa Kiernan
- 14) Rachel Baljeu
- 15) Mandy Loban-Jordan
- 16) Ilkim Tongur
- 17) Babur Tongur
- 18) Jayne Luy
- 19) Lorne Pankratz
- 20) Kathie Corvino
- 21) Tricia Edwards
- 22) Regina Thomas
- 23) Jacqueline Law
- 24) Looi Tan
- 25) Ben Lahring
- 26) Colleen Roller
- 27) Laura Whitehead
- 28) Sue Roggensack
- 29) Lorna Sewell
- 30) Cathy Stephen
- 31) Carolyn Steeves
- 32) Janice Rohl

- 33) Melissa Wiley
- 34) LaDona Ahenda
- 35) Nadia Khlynovskaya
- 36) Carolyn Steeves
- 37) Jacqueline Mendoz
- 38) Ronald Proctor
- 39) Wei Chi
- 40) Alexandra Andrievsky
- 41) Josee Robitaille
- 42) Melodie Archer
- 43) Mary Jane Vandekerkrhove
- 44) Antonia Cox at 10:08
- 45) Esther Bing at 10:14
- 46) Sharon Carne joined for Endowment

**Regrets:** Sandra Joy Friesen, Bronwyn Schumann, Beth Root Sandvoss, Elizabeth Clarke, Karen Neary, Marlene Krickhan

## **Welcome - Introductions**

**Board Members:** Denisha Teichroeb, Treasurer and Member at Large, Rachel McLellan, member at Large, Frances Ewington, Member at Large, Lisa Kiernan, Vice Chair and Member at Large, Carol Moore was a member at Large but recently had to resign for health reasons, Rita Thurn and Barb Robertson represented us on the Provincial board, Nathene Arthur, Provincial Board President and past chair, Maryellen Pankratz, Administrator

**New members** since April 2020: Mary Jane Vandekerkhove, Lori Lynn Anderson, Tricia Edwards, Karen Neary, Beth Root Sandvoss, Jane Luy, Ami Longhi has renewed, Katherine Corvino, Regina Thomas, Alena Naumchyk, Bronwyn Schuman, Melissa Wiley, Margaret Anne Thomson and Naomi Williams have joined the branch, Elizabeth Clarke is moving to Calgary, Benjamin Lahring

**Meeting called to order at: 9:36 am**

### **Motion No.1**

#### **Approval of Agenda**

Frances Ewington moved to accept the agenda as presented.  
Rachel McLellan seconded the motion.  
None opposed - motion passed.

### **Motion No.2**

#### **Approval of Minutes**

Rachel McLellan moved to accept the minutes from the May 2020 AGM and the December 2020 special meeting.  
Laura Whitehead seconded the motion.

None opposed - motion passed.

**Business arising from the Minutes:** none

### **Motion No.3**

#### **Approval of Officers Reports**

Barb Robertson moved to accept the reports of the officers as printed.

Lisa Kiernan seconded the motion.

None opposed - motion passed.

**Conveners:** Tanya Foster, ACRA ♦ Laura Whitehead, Music Marathon ♦ Melodie Archer welcomes new members ♦ Ron Proctor, Outstanding Student Recitals ♦ LaDona Ahenda, Scholarships & Grants ♦ Ilkim Tongur, Social Media ♦ Jackie Law, Sponsorship Coordinator ♦ Student Recitals is Josee Robitaille with assistance from Frances Ewington and Carol Moore, Student Recitals ♦ Maryellen Pankratz, Webmaster ♦ Looi Tan, Workshops ♦ Barb Robertson, Communications ♦ Rita Thurn, Promotions ♦ Provincial Reps were Barb Robertson and Rita Thurn ♦ Rotary C3 is Barb Robertson

We are keeping Impromptu going and Rachel McLellan is excited to take on the Editor position.

Music Marathon is hereby eliminated for June, as Heritage Park has cancelled all music performances.

Provincial Rep highlight from Barb Robertson: we have done a five-minute video to represent Alberta's diversity in music, which will be shown online at CFMTA in July.

### **Motion No.4**

#### **Approval of Convener Reports**

Frances Ewington moved to accept the reports of the conveners as printed.

Rachel McLellan seconded the motion.

None opposed - motion passed.

### **Financials**

Denisha Teichroeb presented the P&L, balance sheet and budget. Ilkim Tongur read the auditors' report.

### **Motion No.5**

Denisha Teichroeb moved to accept the financial reports as printed.

Frances Ewington seconded the motion.

None opposed - motion passed.

## **Election of Members at Large**

Frances Ewington, Rachel McLellan and Denisha Teichreob last May accepted a two-year term as members at large.

Mary Jane Vandekerkhove, Carolyn Steeves and Lorna Sewell have agreed to let their names stand for election as members at large for the first of a two-year term.

Lisa Kiernan and Beth Olver have agreed to stay on the board for a one-year term.

### **Motion No.6**

Cathy Stephen moved to declare election by acclamation for Mary Jane, Carolyn, Lorna, Lisa and Beth.

Nathene Arthur seconded the motion.

None opposed – motion passed.

By unanimous vote, we add three new members to our board. From the members at large next Monday, those people will choose a chair and a vice chair and will report the findings to the membership. We are still seeking someone to represent us on the provincial board.

### **New Conveners**

Sara Gobrail is taking over archives, Han Ding will be assisting Josee Robitaille with Student Recitals, Elizabeth Clarke will be the Piano Pedagogy Advisor, Nadia Khlynovskay is taking on catering. We are still looking for someone to take over social media.

### **Break – Frances Ewington led us in a game**

## **New Business**

### **Motion to approve the revised Policies and Procedures**

Last year we had a new set of bylaws approved and we thought we were a registered society so we sent them off to the corporate registry in Edmonton. They replied to the provincial administrator and what we learned was that because we're a branch, we cannot be a society. We're registered under the umbrella of ARMTA Provincial. So we decided we don't need to have bylaws and it would be simpler to re-write the policies and procedures to include the items that in are bylaws. So the document in the agenda package represents a combination of what were bylaws into our Policies & Procedures document. The objective statements are an addition that were not previously in either document.

### **Motion No.7**

Cathy Stephen moved to approve the Policies & Procedures document as presented

Janice Rohl seconded the motion

None opposed – motion passed.

### **Adjournment of 2021 ARMTA Calgary Branch Meeting at 10:27 am**

## Section 2 Officer Reports

### 2.1 Chair, Beth Olver



In this year of 2022, I am pleased to welcome you to an in person meeting of our branch members.

Our board has determined to continue meeting primarily online. Board Members live in Chochrane, Airdre, Chestermere, Strathmore, near Okotoks, and in various suburbs of Calgary. We have found online a better use of our time and a savings on facility rental. But we also recognize the value of meeting in person. So in the coming year we hope to have one or two in person board meetings as well as in person events for teachers and students --- always with the ability to fall back online!

Thank you to Barb Robertson who arranged outside opportunities for teachers to gather and walk last summer and fall.

In my role as Chair of ARMTA Calgary Branch during this past 12 months I have

- Worked with the Branch Administrator Maryellen Pankratz to prepare agendas for 9 regular board meetings and this AGM
- Participated in two budget preparation meetings
- Worked with the board to develop advice with respect to COVID for conveners and teachers planning in person recitals or other events
- Worked with conveners to develop new job descriptions for ACRA, Impromptu, Music Marathon, New Members, Endowment Projects
- Worked with board members Nathene Arthur and Barb Robertson to create two new grant opportunities for our members: the Affiliate Grant to support “affiliate” members studying to meet the requirements for “full” membership, and the Conference Grant to encourage all members to attend Music Conference Alberta or CFMTA national conferences. These replace the Continuing Education Grant and the PPG Grant.
- Worked with board members Lisa Kiernan and Frances Ewington to develop a survey of our membership to find some statistical information, and to determine use of our website, Impromptu, student recital opportunities, and other programs. If you would like a copy of the survey results, please contact me or the administrator.
- Encouraged the development of projects within the Endowment Society to support a broader base of students than those who benefit from performance based scholarships. Thank you to Nathene Arthur, Carolyn Steeves, Laura Whitehead, and Denisha Teichroeb who initiated the first new projects for Poster and Video contests.



Many thanks to departing Board Member **Lisa Kiernan** who has been our President and ACRA committee.

Thanks to departing Board Member **Denisha Teichroeb** who has been our Treasurer and worked with the administrator during our transition.

Thank you to **Mary Jane Vandekerkhove** who served as a Board Member this past year.

My thanks also to retiring conveners: **Tanya Foster** (ARMTA Calgary Recital and Awards), **Laura Whitehead** (Music Marathon), **Ron Proctor** (Outstanding Student Recital), **Elizabeth Clark** (Piano Pedagogy Group advisor), **LaDona Ahenda** (Scholarships and Grants, former secretary), **Josee Robitaille** and **Han Ding** (Student Recitals), and **Looi Tan** (Workshops and Events).

We look forward to welcoming new conveners and Board Members.

Special thanks also to those who continue as board members and conveners: **Jacqueline Law** (Sponsorship), **Rachel McLellan** (Social Media, Impromptu, Vice Chair), **Barb Roberson** (Rotary Calgary Concerto Competition (aka Rotary C3), communications, Provincial Board Member, Branch Board member), **Rita Thurn** (Promotion), **Nadia Khlynovskaya** (Catering), **Sara Gobrail** (Archives), **Frances Ewington** (Broad Member, Student Recitals), **Lorna Sewell** (Board Member, volunteer coordinator) **Carolyn Steeves** (Board Member, Provincial Board Member, initiator of support for recitals in our satellite communities), **Nathene Arthur** (Past Chair, CFMTA delegate, Endowment Projects).

And thank you, Maryellen, for all you have learned about ARMTA and taught us about managing our affairs. You have become integral to our organization.

At our May 2021 ARMTA Calgary Branch initial board meeting to select officers, I agreed to serve as Chair for one and only one more year (in my third term as Branch Chair/President). I have every confidence that any of our returning board members is capable of serving as chair. Our administrator, Maryellen Pankratz is well established in that role, I will go on to serve as Past Chair, and both of us look forward to supporting a new Branch Chair.

Thank you to all those members who support our Branch Board and Conveners with their participation in the activities of the Branch.

## 2.2 Vice Chair, Rachel McLellan



The vice chair job description contains many responsibilities.

1. I did not need to assume the duties of the Chair in her absence, as Beth was not absent for any of our board meetings.
2. I did assist in preparation of the budget at a subcommittee meeting of the Branch Board two to three (2 - 3) months before the Annual General Meeting.
3. I did request that other board members help with the a fundraiser for the Endowment society, assist the Recital and Awards convener, identify Associate graduates (RCM, Conservatory Canada, etc.), help the Outstanding Student Recital convener points.
4. I am arranging with the Past-Chair to procure and present the Chair's Plaque or gift for the outgoing Chair at the Annual General Meeting.
5. I did prepare a report for the Annual General Meeting and sent a digital copy to the Chair and to the Secretary.

This was a very large position full of many duties and tasks, and I feel that I was underprepared for this job. I have only been a part of ARMTA since 2020 and am unfamiliar with most events and jobs.

## 2.3 Past Chair, Nathene Arthur



The past 12 months have gone by very quickly. As Past Chair for Calgary ARMTA I would first like to congratulate every member of this Board for such excellent work over these months. Zoom has been our ally in getting the business of our Branch done. It is also true that we have lost some of the “personal touch” that in-person events and meetings always bring. When I first joined ARMTA Calgary back in 2002 it was precisely that personal involvement that was so wonderful. Maybe if we think of ourselves as half “business” and half “glad to know you and collaborate with you” we will revive again and rebuild in an even stronger way? I do wonder about the future.

This past year I have attended the board meetings and also took part in the Endowment Society Projects Committee alongside Laura Whitehead, Carolyn Steeves and Denise Teichroeb. Together we set up the parameters and guidelines for two inaugural projects: Posters and Videos. These had/have deadlines of March 1st and June 1st.

I also joined in with the Affiliate Grant and Conference Grant Committee alongside Barb Robertson and Beth Olver. We are setting up these two Grants to help our Calgary ARMTA teachers in furthering their studies and in attending Provincial ARMTA and National level CFMTA Conferences.

At times I have been asked to phone new members (this is always wonderful) and welcome them to our Calgary Branch. Melodie Archer sends the name and contact information, and then I get to talk with someone new who also loves music and loves teaching. Win-win.

I also submitted an article or two to our Calgary ARMTA Impromptu Magazine. Thanks to everyone involved with achieving success in these twice annual publications. They go into the Archives. And thus, they will be a source of information about what our Branch has done for generations to come. Emails may come and go, but a magazine in the Archives, well, that is our written history, and that can last forever!

I am a big supporter of the CFMTA Branching Out events and had hoped to be involved with that this year. The past two years of restrictions made that pretty difficult and our zoom type events did not receive as much attendance as we had hoped for considering the amount of work that went into setting them up and holding them. Hopefully in the future Calgary Branch can once again hold another such “compete with the other provinces” national event?

I am looking forward to being involved with and supporting the Music Marathon June 4th by bringing in my outdoor sound system (if it is still needed).

It has been a pleasure to serve Calgary ARMTA as Provincial Board Rep, Secretary, Vice President, President and now Past Chair over the many years.

## Section 3: Convener Reports

### 3.1 ACRA (ARMTA Calgary Recitals and Awards), Tanya Foster



It was decided we would have an online recital again this year due to COVID. The deadline for applications was Nov. 7<sup>th</sup> and we received over 100 applications. There was an adjustment to the exam deadlines mostly due to flexibility of the online exam process. Videos for the online recital were uploaded and compiled by Lisa Kiernan. The You Tube link was posted and sent out to teachers on January 29<sup>th</sup>. An in-person recital is most likely for this coming year.

There were 49 scholarships handed out with a handful of multiple winners. Scholarship amounts were increased this year between \$10-\$20 each. Provincial Recognition Fund was very flexible this year and was able to cover amounts they hadn't in the past. Another change this year was the ordering of Honourable Mention medals for students performing in the OSR who had received over 90 on their practical exams. 30 of these medals were ordered. I believe the ordering of these medals should fall to the OSR convener for next year to avoid some of the confusion we had this year.

This coming year there will be no PDA scholarship. However, the board has found a new scholarship. It will be in honor of Joan Bell and likely the same parameters as the PDA scholarship.

### 3.2 Archives, Sara Gobrail



Between May 2021 and May 2022 I have collected documents and material for archives from various ARMTA members and have made contact with the archives specialist at U of C.

### 3.3 Communications, Barbara Robertson



In the past year, I have emailed members about ARMTA events, as well as community events, and any information that I receive that would be of benefit to our membership.

All but 2 members receive emails, so there is limited need to phone members. I will have contacted these 2 members prior to the AGM.

I have sent “get well” or “sympathy” cards to a number of members and those associated with ARMTA.

I also continue to answer emails from members, or forward them to the appropriate executive member.

### 3.4 Continuing Education Grant, LaDona Ahenda



There is nothing to report for the past year, as there have been no applicants for the one remaining scholarship/grant I was responsible for.

With the success of our first Music Marathon some years ago, a few of us met to brainstorm about ways to spend the money directly on the students and teachers, as this was the point of the fundraiser. I am thrilled that some of the ideas we had remain in place to this day: Theory Scholarships at ACRA, draws for gift cards at the Student Recitals, and OSR awards. Administration of these funds have been folded into the jobs of these respective conveners.

Our original Student Needs Bursary has been folded into Provincial. The PPG grant was taken off the table. Someone else might remember the details better than I can.

The only remaining grant has been the Continuing Education Grant for teachers. Only one applicant has ever applied for (and received) this, and that was in the months following the first Music Marathon.

**RECOMMENDATIONS:** There seems to be a complete lack of interest in the Continuing Education Grant. The money can probably be better used in another capacity. I recommend it be taken off the table and the position of Scholarships/Grants convener be shelved.

**CLOSING:** It has been my pleasure to serve ARMTA Calgary in various capacities over the last approximately 15 years. I have made good friends and connections through it. I am stepping back from ARMTA duties at this point. Thank you to all who work so hard in this organization.

### 3.5 Impromptu Editor, Rachel McLellan



COMMITTEE MEMBERS: Barb Robertson, Rachel McLellan, Maryellen Pankratz

We had two issues of Impromptu published this year.

The submissions deadline for the September issue of Impromptu was July 15<sup>th</sup>. Publication date was roughly September 1<sup>st</sup>. We received several submissions from various members. We learned that we need to be clearer on the ad formats we can accept (PDF or JPG/JPEG). We are also now using a dedicated Impromptu email address and google drive to keep us organized.

Barb discovered our list for mailing Impromptus was out of date, resulting in several members receiving unwanted issues and others never getting hard copies they requested. Rachel got an updated list from ARMTA provincial, which we now use. This list can be requested again in the future to keep up to date.

Our second issue of Impromptu was sent to the publishers February 14<sup>th</sup>, packed and labeled by Rachel, and then mailed out February 23<sup>rd</sup>. The role of Impromptu distribution convener and Impromptu editor have been merged, as there are not many print copies needing to be mailed compared to when the positions were created.

So far, the feedback on the Impromptu makeover has been positive. Our only constructive criticism has been to up the contrast between the text and background, which we will do in the future.

We are planning on another issue this September, and then another in February. Anyone who is interested can submit articles to me, Rachel McLellan at [impromptu@armta.ca](mailto:impromptu@armta.ca).

### 3.6 Music Marathon, Laura Whitehead



#### Summary of Activities from May 2021 to April 2023

- Contacted Steinway Gallery and RPM Piano Movers to cancel the piano rental for the Music Marathon that was planned on June 6, 2021
  - Heritage Park had to cancel all performances due to COVID restrictions
- Attended 6+ board meetings
- Prepared reports for board meetings
- Updated job description twice
- Responded to emails and communicated with board members as required
- Contacted the CORE. Arranged to host the event at the CORE on May 15, 2022
  - Many emails and conversations with contact at the CORE
- Looked for replacement venue after The CORE could no longer provide us a space
- Called multiple venues – only Heritage Park responded
- Arranged to have the event moved to Heritage Park on June 4, 2022
  - Regular communication with contact at Heritage Park
- Through Steinway Gallery, arranged a piano rental for June 4, 2022
  - Setting up rental form, confirming details
  - Spoke to movers to confirm that same-day delivery/pickup is possible
- Contacted CPO to have tickets donated to the student who raises the most donations
- Contacted Long and McQuade to setup audio equipment rental for June 4, 2022
- Created jotform registration and CanadaHelps page with the assistance of Maryellen
- Created pledge/donation form for Music Marathon 2022
- Created instruction/information sheet for Music Marathon 2022
- Created a volunteer signup sheet
- Wrote announcements for distribution to the ARMTA email list
- Became part of the Endowment Committee to plan the use of funds raised by Music Marathon
  - Attended meetings
  - Created announcements
  - Created marking rubrics
- Still to do before Music Marathon 2022:
  - Request the COI for June 4, 2022 at Heritage Park
  - Purchase some supplies and gift baskets
  - Pick-up/Drop-off audio equipment from Long and McQuade
  - Ensure to have heaters, tarps and other supplies that may be required in inclement weather
  - Recruit more volunteers

Be at Heritage Park from 8am to 6pm (or later) on June 4, 2022 to setup, check-in participants, collect donations, and organize volunteers.



### 3.7 New Members, Melodie Archer



I send each new member a welcome email and official letter. I also ask one member of the executive to call and welcome each personally. In my introductory email, I include a suggestion to join our volunteers and emphasize the wonderful opportunity this is to meet colleagues and make lifelong friends.

I am including all the new members since May 2020, since we have not had an in person GM since then.

- 1) Rachel McLellan (*May 2020*)
  - 2) Tanya Brown (*May 2020*)
  - 3) Mary Jane Vandekerkhove (*June 2020*)
  - 4) Lori Lynn Anderson Doering (*July 2020*)
  - 5) Tricia Edwards (*Sept. 2020*)
  - 6) Karen Neary (*Sept. 2020*)
  - 7) Beth Root Sandvoss (*Sept. 2020*)
  - 8) Jayne Luy (*Sept. 2020*)
  - 9) Ami Longhi (*Rienstated Oct. 2020*)
  - 10) Kathryn Corvino (*Oct. 2020*)
  - 11) Regina Thomas (*Oct. 2020*)
  - 12) Alena Naumchyk (*November 2020*)
  - 13) Bronwyn Schuman (*December 2020*)
  - 14) Melissa Wiley (*February 2021*)
- 
- 1) Marlene Krickhan (*May 2021*)
  - 2) Christina Shorting (*July 2021*)
  - 3) Marianne Bleile (*August 2021*)
  - 4) Dean Marshall (*September 2021*)
  - 5) Andrea Case (*October 2021*)
  - 6) Sally Canual (*November 2021*)
  - 7) Susanne Ruberg-Gordon (*January 2022*)
  - 8) Lisa Fernandes (*March 2022*)
  - 9) Karenfaye Shephard-Carmichael (*April 2022*)
  - 10) Xing Zhao (*April 2022*)
  - 11) Kimberley Yim (*March 2022*)
  - 12) Tracy Taylor (*April 2022*)
  - 13) Katherine White (*April 2022*)

### 3.8 North Student Recitals, Frances Ewington



COMMITTEE MEMBERS: Josee Robitaille Sept 2021 - Jan 2022, Frances Ewington Jan 2022 - present, Han Ding Sept 2021 – present

On January 17, 2022 Josee Robitaille resigned and Frances Ewington became the convener for the North Recitals.

On March 5, 2022, Calgary ARMTA held a Zoom recital for students from 2pm - 3pm. This was organized and hosted by Frances Ewington. 17 students participated. The studios of Gloria Chu, Natalie Brodsky, Nadia Khlynouskaya, LaDona Ahenda, Zoe Ko, Colleen Athparia, and Frances Ewington were represented. Piano, Voice, Violin, and Speech and Drama were performed.

An ARMTA scholarship of \$25 was awarded by random draw. Ayla Au-Yeung was the lucky recipient.

On April 18 at the ARMTA Calgary Board meeting A motion was made to use gift certificates not scholarships for future recitals. The board decided that since these recitals are likely to be in person, the organizer should give \$25 cash to one participant and then reimbursed as an expense. If recitals are online, the convener should arrange for an eTransfer. The board consensus was that cash or eTransfer is the simplest way to handle this prize draw.

Our final North Recital of the year is coming up on May 7, 2022 @2pm @ St. David's United Church (3303 Capitol Hill Cres NW.) We will have a lovely recital of mostly piano students and a Speech Arts speaker. Please see the program below. There is no audience limit at this time. Masks are strongly recommend, but not required. There will be no reception afterwards.

Simon Butler	Prelude & Fugue in G+, BWV 860	J. S. Bach
Tristyn Anderson	Sonatina in G+	Clementi
Emily Yan	Shooting Star in Summer	Naoko Ikeda
Austin Ewington	Chanson triste	Kalinnikov
Jakob Springett	Invention #8 in F+	J. S. Bach
Leah Hou	Mist	Clifford Poole
Jenny Zhang	Funny Puppy	Anne Crosby Gaugert
Priya Atkins	The air we breathe; the choices we make	
Elizabeth Webb	Waltz in E-	Frederic Chopin
Thomas Sun	Sonatina	Clementi
Crystal Chen	New Day Toccata	Peter Rudzik
Andrea Jin Ning He	Sonatina in A- op. 214, no. 4	Cornelius Gurlitt
Anthony Hopfner	Arabesque #1 in E+	Claude Debussy
Maithili Daitha	Peace Country Hoedown	Donkin
Lisa Cao	Sonata F+ 1st movement	Mozart
Katherine Ni	Moment Musical in C#- op. 94, no. 4	Franz Shubert
Gabrielle Chan	Polonaise G- op. Posthumous	Frederic Chopin
Sarah He	Nocturne in D-+ op. 27, no. 2	Frederic Chopin

THANK YOU to the following teachers for their contributions to this ARMTA Calgary Recital:

Gloria Chu  
Natalie Brodsky  
Colleen Athparia  
Josee Robitaille  
Peter Rudzik  
Frances Ewington  
Margaret Thomson  
Roselyn Martin  
Wei Chi

### 3.9 OSR (Outstanding Student Recitals), Ron Proctor and Lisa Kiernan



The 2022 Outstanding Students Recital was again a Virtual recital, with video submissions from 58 Students. It was released for general viewing on February 24<sup>th</sup>. This year's Recital had more Vocal participation, but only one String performer.

The general playing and singing standard was very high, and eight performers were chosen to receive scholarships, funded by the Music Marathon.

Hopefully, next year's OSR will return to a live recital format in a theatre or church.

Respectfully submitted,  
Ron Proctor

### 3.10 PPG (Piano Pedagogy), Elizabeth Clarke



COMMITTEE MEMBERS: Elizabeth Clarke, Gillian Siddall, Christine Goertzen

So far this year, PPG has hosted online monthly meetings from September-February, and in-person casual meetups in March and April. We have discussed topics including studio management, business strategies, ear training pedagogy, and hosted a workshop with Body Mapping Educator Michèle Wheatley-Brown. Remaining topics (subject to in-person possibilities) include ensemble repertoire, teacher's choice repertoire, and a chance for teachers to perform for each other in a friendly environment.

We did not hold a festival this year, due to ongoing Covid restrictions, but hope to do so again in the future.

### 3.11 Promotions, Rita Thurn



ARMTA Business Cards were distributed to all of the Long & McQuade Stores, Steinway, Music Makers (2), R.S. Music, Viva Music Studio, DeWaal Music, Chinook Music, Time Music Studios, United Conservatory of Music, MRU and University of Calgary.

Brochures were printed at Crowfoot Print (several other quotes were in the same ballpark). The total cost was \$162.75. They look great in the Red, Black & white format. There are only a few brochures left since most of them have been distributed.

### 3.12 Provincial Representatives, Barbara Robertson and Carolyn Steeves



**Music Conference Alberta**, Part 1, was online, using “Spatial Chat”, Friday evening August 27 and Saturday, August 28. There were some very dynamic speakers, especially Mr. Milt Allen and Dr. Jeffrey Allen Murdoch. Part 2 of MCA which was scheduled for Banff in April 2022 is now cancelled/postponed and is currently planned for October 2022 in Edmonton. MCA will be held in Edmonton in October. For those who attended the virtual conference last fall, they will be given a special rate for October 2022 MCA

**The ARMTA Provincial AGM** was held over Zoom, Saturday, October 2, 4:00-5:00. There were 27 participants. 6 Executive, 24 convener and 6 Branch reports were accepted. The 2020-21 Financial Statement was also approved. Christine Rogers and Angela Frankowski offered to be auditors for the 2021-22 Financial Statement. The Provincial ARMTA Treasurer will investigate a name change to Statement of Financial Position, Profit & Loss, Statement of Activities. Milestone Awards were announced. Calgary ARMTA member Van Tsai Chen received a 25 Year Award, Danuta Wijas and Michele Wheatley-Brown 30 Year Awards and Donna Holoboff and Carol S. Moore 45 Year Awards. Alexandra Munn spoke upon receiving her 55 Year Award. Rosemary Horne was elected ARMTA Provincial Vice-President. Rita Thurn was thanked for her service as the Calgary Representative retiring Board member. Vicki Martin was presented the 2021 ARMTA Service Award for her role as the former ARMTA Provincial Administrator. Tamara Bowie is the current ARMTA Provincial Administrator.

The ARMTA Brand Renewal Committee and Focus Group have been busy over the past months to **renew our official ARMTA logo and website** in a way that appeals to potential members and students. You may have already seen the new logo. Logo files for you to download to your own studio website, studio correspondence, business cards and anywhere else will be made available.

Provincial ARMTA is looking into **Microsoft 365** for members

Members have the opportunity to link into Bluehost for their **websites** at no extra hosting cost. There will be costs to members for a domain name, and about \$50 a year, (\$25 the first year) to ARMTA provincial to help cover provincial costs. Carolyn Garritano is willing to help members get set up.

**CFMTA Conference** in Edmonton in 2023 will be a hybrid conference. The conference theme is “Our Rhythm Runs Through It.”

Respectively Submitted,  
Carolyn Steeves

### 3.13 Rotary C3 (Calgary Concerto Competition), Barbara Robertson



Rotary C3 2022 competition took place at Michael Lipnicki Fine Pianos, Saturday March 12 9:00-6:00 and Sunday March 13 9:00-5:45.

Manon Mitchell who represents both the Civic Symphony and the Rotary Club has for years done a superb job of organizing the competition.

Jurors were: Genevieve Micheletti, Jani Parsons and Rolf Bertsch.

Live streaming was provided by John Robertson, with equipment and live stream account from the Calgary Folk Club.

Sound engineer for live stream and recording was Rob Bartlett.

Cathy Stephen volunteered 1 day.

There were 42 participants, 11 more than last year:

2 cello • 2 double bass • 1 flute • 21 piano • 16 violin

Winners will play with the Civic Symphony June 5, 2:30 at the Jack Singer Concert Hall.

Riley Ngo, student of ARMTA member Colleen Athparia

Piano Concerto #5 F major, Saint-Saens

Alexa Brianna Manzano, student of ARMTA member Allen Reiser

Piano Concerto #2 c minor Op 18, Rachmaninoff

Chanan Ngo, student of ARMTA member Fiona Carnie

Violin Concerto d minor Op 46, Khachaturian

Jinghui Bie, student of Jiajia Li

Flute Concerto e minor, Benda

Runner Ups, will play a solo at the pre symphony concert in the lobby of the Jack Singer Concert Hall.

Matthew Craig, student of ARMTA member Beth Root-Sandvoss

Cello, Variations on a Rococo Theme, Tchaikovsky

Serafina Oliva, student of Anita Oliva

Violin Concerto #1 g minor Op26, Bruch

Charlotte Giraudeau, student of Kathy Dornian

Piano Concerto #23 A major, K488 by Mozart

Nicholas Ressi, student of Linh Nguyen, (former ARMTA member)

Piano Concerto #2 f minor, Chopin

9 teachers of 21 performers are ARMTA members

7 accompanists of 18 performers are ARMTA members

### 3.14 Social Media, Rachel McLellan



I took over the Social Media convener position in the fall. I created the Instagram and Twitter account for ARMTA Calgary, and they are both linked to the Facebook account. Beth and I brainstormed some ideas for interactive posts where people must go to the website for answers (like a scavenger hunt) to encourage website visits. While I had originally planned on posting every other week, other commitments interfered with the amount of time I had available to dedicate to this.

If you have a Facebook account, please follow us here:

<https://www.facebook.com/ARMTACalgary/>

If you have an Instagram account, please follow us here:

<https://www.instagram.com/armtacalgary/>

If you have a Twitter account, please follow us here:

<https://twitter.com/ArmtaCalgary>

I am unsure what information I should be posting to the ARMTA Calgary social media accounts. Should I post everything Barb emails us about? Should we make some guidelines on what is and isn't appropriate to be shared? I think we should include minimal information, such as what the event is and the date, and then tell ARMTA members to check their emails for more information. Another idea I had would be to have people let us know when they want something posted on the social media accounts instead of just emailed. I also simply do not have the time to be posting on the three social media accounts for every email we are sent. I would appreciate having another person on this committee to help me, or for someone else to take over this role.

### 3.15 Sponsorship, Jackie Law



For the September 2021 and the February 2022 publications of Impromptu, we had 10 advertisers bringing in a total of \$2,780.00. We had kept the reduced advertising rates of 2020 because the pandemic is still a threat to a lot of businesses. These 10 advertisers are:

Long and McQuade	\$300
Michael Lipnicki Fine Pianos	\$300
Music Makers	\$300
Music for Young Children	\$180
Hafermehl Piano Services	\$300
Bearspaw School of Music and Arts	\$120
Yamaha Canada Music Inc.	\$500
Ambrose University	\$180
Blue Note Music	\$300
Mount Royal Conservatory	\$300

### 3.16 Volunteer Program, Lorna Sewell and Lisa Kiernan



An issue for the Calgary branch of ARMTA, as it is for most other organizations, is one of securing enough volunteers to run the programs being offered. After some discussion it was decided that it would be inappropriate to make volunteering a requirement of membership in the branch. As a result of contacting members by email, it was observed that many members were not aware of how to get involved and that volunteer commitment doesn't need to be onerous. There are a number of lead roles (conveners) which take on the overall planning of the event.



Then there are volunteers needed to whom the convener can delegate small but important jobs. The volunteer recruitment program is an initiative to develop a database of volunteers by contacting the membership in the spring of each year to determine who is willing to let their name stand on a general list of volunteers to be contacted as needed for events. At the same time, the volunteer recruitment committee members will be looking for conveners and board members for the next teaching year following the Branch AGM.

The volunteer recruitment convener will facilitate the matching of volunteers with events as required by communicating with the event conveners. It is up to the conveners to identify the jobs to be done for their event and communicate with the volunteer program convener to assist with finding volunteers to do these jobs.

As a result of this spring's volunteer recruiting campaign a number of volunteer positions have been secured but there is still a need for more volunteers. People's circumstances change through the teaching year and availability for taking on a volunteer job changes. Having one person responsible for maintaining the volunteer database, it is hoped, will provide a person for members to contact about getting involved as they become available to help.

In addition to this database there will be an expectation that the members entering students in branch activities will volunteer in some small way as determined by the event convener.

The convener positions that have been filled to date are: ARMTA Calgary Recital & Awards (ACRA) – Naomi Williams, Outstanding Student Recital (OSR) – Rachel Balieu, North Student Recitals – Alice Monson, Piano Pedagogy Group (PPG) Advisor – Looi Tan, Endowment Society Projects (current members continuing) – Nathene Arthur, Impromptu editor (current member continuing) – Rachel McLellan, Workshops convener – Crystal Weica. South Student Recitals and Music Marathon need conveners. One individual (Monique Fournier) expressed interest in being involved with Music Marathon but does not wish to take on the convener role at this time.

There are two individuals who have expressed interest in letting their names stand as members at large on the board: Kaylee Read, and Cindy Speelman (she is out of town and would need to participate remotely).

15 individuals, to date, let their names be listed on a general volunteer pool. It is my hope to grow this list after the AGM when follow-up contact with members is completed.

Respectfully Submitted,  
Lorna Sewell

### 3.17 Workshops and Events, Looi Tan



Due to Covid's uncertainty, the workshops were limited, and below were the workshop that happened.

1) Music Score Exchange Night was held on September 1st 2021 (Wednesday) from 6:30-9:00pm at the Village in Brentwood area. A total of 11 people attended the book exchange. There were a lot of books on display, mostly piano, voice, and theory. Too bad, we did not get any other nonmember to come out to take advantage of this event, as there was free parking, and a big hall to host more people.

2) Zoom meeting with RCM Representative Derek Chiu- was held on 2021 September 10 am. A total of 11 participants attended with various questions for Derek, regarding remote exams, new syllabus, tips for online exams, etc. Not sure if this is needed, as most are experienced teachers and have access to the RCM website for information.

We should find new ways to get more participation and especially reach out to new members, I know most are probably tired of Zoom meetings, but if participation numbers are low, it is hard to keep planning for things. Not sure how many members are using ARMTA's social media, and if that is the best way to reach out to members? I haven't seen much of ARMTA Calgary advertisement via social media at all. Also, the next convener should try to see what support new members need, and try to teach out to them.

## Section 4: Financials

### 4.1 Treasurer's Report, Denisha Teichroeb & Maryellen Pankratz



Bank Balance as of April 27, 2022: \$43,325.21

Shortly after our fiscal year end on February 28, the board met to plan and review our budgets. ARMTA Calgary has budgeted for a loss this year of over \$3700, but the healthy bank account can support the deficit. There was much debate whether or not to continue the previous treasurer's practice of transferring grants from ARMTA Calgary to Endowment Society to reimburse ACRA and/or Music Marathon expenses. The chair has initiated contact with Sharon Carne to glean further details into the rationale behind this method.

The last two years, we had no expenditures related to in-person meetings or recitals, but we have recently begun to resume those activities. The board is committed to continue our \$2700 sponsorship of the following community music groups:

- Cassa Musical Arts
- Rotary Calgary Concerto Competition
- Calgary Contemporary Showcase
- Calgary Performing Arts Foundation

In order to support surrounding communities, the board voted in an additional \$400 to sponsor:

- Strathmore Performing Arts Festival
- Airdrie Rotary Festival of Performing Arts
- Bow Valley Music Festival
- Highwood Lions Festival

We instructed Royal Bank to lower our daily transaction limits.

For a more detailed Financial Statement, please see the attached Balance Sheet and Profit and Loss Statement generated directly from our accounting software.

Respectfully submitted,  
Maryellen Pankratz, Bookkeeper

## 4.2 Financial Statement



### **ARMTA LOCAL CALGARY BRANCH For the year (03/01/2021) to (02/28/2022)**

#### **Assets**

Cash-Bank Account	\$43,989.65
Investments	\$ 0.00

**Total Assets** **\$43,989.65**

#### **Liabilities**

\$ 0.00

**Total Liabilities** **\$0.00**

#### **Income**

Membership Fees	\$10,672.37
Sponsorship	\$ 2,780.00
Grants	\$ 100.00

**Total Income** **\$13,552.37**

#### **Disbursements**

Administration	\$3,545.97
Communication	\$2,310.54
Programs & Scholarships	\$1,543.52
Community Sponsorship	\$2,800.00

**Total Disbursements** **\$10,200.03**

## 4.3 Auditors' Report



AUDITOR'S REPORT  
for  
YEAR-END FEBRUARY 28, 2022

### Report on the Financial Statements

Having reviewed the bank accounts and audited the accompanying financial statements, we believe these statements to be accurate to the best of our knowledge.

ARMTA Calgary Local Branch:

Profit & Loss Statement March 1, 2021 to February 28, 2022 – Net Profit 3352.34  
Balance Sheet as at February 28, 2022 – Total Cash and Bank 43,989.65

Endowment Society of the Calgary Registered Music Teachers:

Profit & Loss Statement March 1, 2021 to February 28, 2022 – Net Loss (1510.70)  
Balance Sheet as at February 28, 2022 – Total Cash and Bank 38,698.52

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit assessment.

In our opinion, the cash flows and financial statements present to be an accurate representation of both organizations' current financial position.

Submitted by:

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Ilkim Tongur

Date

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Jennifer Wolsey

Date

**THE SIGNED AUDIT IS IN THE POSSESSION  
OF THE TREASURER / BOOKKEEPER**

## 4.4 Budget



### ARMTA CALGARY BRANCH Budget March 1, 2022 to February 28, 2023

Approved at April 18, 2022	Projected	Actual	Variance	Projected
Branch Board Meeting	Budget	Cost		Budget
REVENUE	2021-2022	2021-2022	2021-2022	2022-2023
Membership Fees	11,500.00	10,672.37	(827.63)	12,220.00
Sales (Sponsorship)	2,000.00	2,780.00	780.00	2,780.00
Branching Out Grant	100.00	100.00	0.00	0.00
Teacher Workshops/Recitals	0.00	0.00	0.00	0.00
Young Artist (CFMTA Competition)	0.00	0.00	0.00	0.00
Misc. Revenue (Student Workshop/Recitals)	0.00	0.00	0.00	0.00
<b>TOTAL REVENUE</b>	<b>13,600.00</b>	<b>13,552.37</b>	<b>(47.63)</b>	<b>15,000.00</b>
<b>EXPENSES</b>				
<b>Administration</b>				
Office supplies, photocopies, postage	200.00	33.88	(166.12)	100.00
Online services (Jotform)	130.00	119.79	(10.21)	130.00
Treasurer Honorarium – DISCONTINUED (see comment in 2022)	400.00	0.00	(400.00)	400.00
Board Members Fee Rebate	195.00	110.00	(85.00)	260.00
Bank Fees	75.00	67.30	(7.70)	70.00
CFMTA Conference (carry forward unused portion every year)	200.00	0.00	(200.00)	400.00
Archives, University of Calgary (was Glenbow)	80.00	0.00	(80.00)	80.00
Contractor Pay: Administrator	3,600.00	3,215.00	(385.00)	3,392.00
<b>Subtotal</b>	<b>4,880.00</b>	<b>3,545.97</b>	<b>(1,334.03)</b>	<b>4,832.00</b>
<b>Communication</b>				
Member Care (cards, gifts, chair's expenses)	500.00	69.34	(430.66)	340.00
Promotion	500.00	162.75	(337.25)	300.00
Website Domain Name (Doteasy)	40.00	0.00	(40.00)	45.00
Newsletter Design/Layout (was virtual administrator)	900.00	765.00	(135.00)	640.00
Newsletter Desktop Publishing Software Rental	100.00	126.08	26.08	86.08
Newsletter Distribution – Postage and Envelopes	300.00	200.76	(99.24)	230.00
Newsletter Printing	500.00	686.61	186.61	640.00
Sponsorship Honorarium	300.00	300.00	0.00	300.00

Newsletter Editor Honorarium: DISCONTINUED	0.00	0.00	0.00	0.00
<b>Subtotal</b>	<b>3,140.00</b>	<b>2,310.54</b>	<b>(829.46)</b>	<b>2,581.08</b>

**Programs and Scholarships:**

**Branch - Member and Student Programs**

Meetings/Social gatherings (venue, catering)	600.00	0.00	(600.00)	600.00
Teacher Workshops/Recitals	1,000.00	315.00	(685.00)	650.00
Conference Grant – NEW (was Cont. Ed. Grant)	500.00	0.00	(500.00)	1,000.00
Affiliate Grant – NEW (was PPG Grant)	0.00	0.00	0.00	500.00
North-South Student Recital Expenses	0.00	0.00	0.00	1,200.00
Outstanding Student Recital (OSR) Expenses	300.00	46.41	(253.59)	400.00
ACRA Expenses	1,200.00	727.11	(472.89)	1,400.00
ACRA Programme Design/Layout (NEW)	0.00	215.00	215.00	176.00
ACRA Honoured Teacher Scholarship (NEW) Joan Bell 2022 only	0.00	0.00	0.00	100.00
Admin - Endowment Society Projects (NEW)	0.00	240.00	240.00	264.00
Donation to Endowment Society for Marathon Expenses	900.00	0.00	(900.00)	1,050.00
SOCAN License Fees	150.00	0.00	(150.00)	150.00
Young Artist Recital (Biennial event)	0.00	0.00	0.00	0.00
<b>Subtotal</b>	<b>4,650.00</b>	<b>1,543.52</b>	<b>(3,106.48)</b>	<b>7,490.00</b>

**Community Sponsorship**

Calgary Performing Arts Foundation Scholarship	200.00	0.00	(200.00)	200.00
Cassa Musical Arts Scholarship Donation	1,000.00	1,000.00	0.00	1,000.00
Rotary Calgary Concerto Competition Donation	1,000.00	1,000.00	0.00	1,000.00
Calgary Contemporary Showcase Donation	500.00	500.00	0.00	500.00
Strathmore Performing Arts Festival (NEW)	0.00	0.00	0.00	100.00
Airdrie Rotary Festival of Performing Arts (NEW)	0.00	0.00	0.00	100.00
Bow Valley Music Festival (NEW)	0.00	0.00	0.00	100.00
Highwood Lions Festival (NEW)	0.00	0.00	0.00	100.00
Branching Out (clinician and venue expenses)	500.00	300.00	(200.00)	250.00
2023 Edmonton CFMTA Conference Donation	0.00	0.00	0.00	500.00
<b>Subtotal</b>	<b>3,200.00</b>	<b>2,800.00</b>	<b>(400.00)</b>	<b>3,850.00</b>

<b>TOTAL EXPENSES</b>	<b>\$15,870.00</b>	<b>\$10,200.03</b>	<b>(\$5,669.97)</b>	<b>\$18,753.08</b>
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<b>Income Statement (Profit or Loss)</b>	<b>(\$2,270.00)</b>	<b>\$3,352.34</b>		<b>(\$3,753.08)</b>
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## Section 5: Election of Members at Large

### 5.1 Nominations, Lorna Sewell



The nomination committee sought for Members at Large for our Branch Board, ARMTA Board Member to represent Calgary Branch provincially, and conveners.

The following are continuing Members at Large with one year remaining in their two year term:

- Carolyn Steeves
- Lorna Sewell

The following have let their names stand for re-election as Members at Large:

- Frances Ewington
- Rachel McLellan
- Beth Olver

The following have let their names stand for new election as Members at Large:

- Kaylee Read
- Cindy Speelman (pending)
- Up to two nominations from the floor

To ensure continuity of the Board, the re-elected and newly elected will select at least one of them will be a one-year term instead of a two year term.



## Section 6: Announcements

### 6.1 Volunteers Needed



Volunteers are needed to organize events if our Branch is to benefit from either of these two CFMTA initiatives.

**William Andrews Awards:** CFMTA/FCAPM is presenting two awards of \$250 each to the two entries judged as the most worthy by a panel of judges from across Canada. All branches in Canada are eligible to submit an application. <https://www.cfmta.org/en/william-andrews-awards/> Deadline October 15, 2021

**Branching Out** The 2022-2023 Branching Out initiative, **Collaborating with the Arts and Beyond**, encourages branches to host and/or participate in events that connect music with visual arts, drama, dance, and beyond. With a goal of blending music with another sector or organization, both will be enhanced and inspired by the exchange of ideas, perspectives, and creative thought. Events may be live in-person, live-streamed, or pre-recorded for broadcast at the discretion of the Branch and/or participants. <https://www.cfmta.org/en/branching-out/> CFMTA/FCAPM will donate \$100.00 to each branch that hosts an event by March 15, 2023.

### 6.2 New Grants



Two new grants have been developed for Calgary Branch Members:

Conference Grant (Replaces Continuing Education Grant)

Affiliate Grant (Replaces PPG Grant)

Look for information coming soon to our branch website <https://armta-calgary.com/>

2022 ARMTA Calgary Branch Meeting Adjourned

## Section 7: Call to Order ENDOWMENT SOCIETY

### 7.1 2022 Annual General Meeting Agenda



- 1) Approval of Agenda
- 2) Approval of Minutes from May 2021 AGM
- 3) Business Arising from the Minutes
- 4) Financial Statements for the Previous Year
- 5) Presentation of 2022-23 Budget
- 6) New business
- 7) Adjournment of Endowment Society Meeting

### 7.2 Meeting Minutes from 2021



**Calgary Branch**

**Endowment Society of the Calgary Registered Music Teachers**

#### **Minutes from Annual General Meeting May 10, 2021**

**Meeting called to order at: 10:27 am**

We haven't been good about holding a separate meeting; we've lumped the Endowment Society and branch together. The Endowment Society actually is a registered society, so we do have to have a formal separate board meeting for it. So that's what we're doing now and that's why we don't really have any minutes or business arising from the minutes.

Financial Reports: Denisha presented the P&L, the balance sheet and the budget.

#### **Motion No.1**

Denisha Teichroeb moved to accept the financials.

Laura Whitehead seconded the motion.

None opposed - motion carried.

## **New Business**

### **Approval of Revised Bylaws**

Lisa Kiernan presented revisions to the Endowment Society bylaws.

Over the past few months, we've been working to revise the Endowment Society bylaws to reflect a few things:

As we are under the umbrella of Provincial and the branch is not a registered society, so some language needed to be changed.

To include our updated languages and being consistent with our board structure. We've restructured the board in the last year, so instead of president and vice president for instance, to chair and vice chair.

The biggest change is to include our new paid position of the administrator and what the administrator is able to do in terms of whether the administrator is acting as a secretary, bookkeeper and/or treasurer. Signing authority can now be a responsibility of the administrator, which was not previously in the document.

We changed the election of officers, which is item 8 because now we are electing members at large who decide amongst themselves who will be chair and vice chair.

No changes to quorum or to voting, except for addition of the chair as opposed to the president.

### **Motion No.2**

Lisa Kiernan moved to accept the Endowment Society bylaws as presented.

Ronald Proctor seconded the motion.

None opposed, motion passed.

### **Motion No.3**

Denisha moved to accept the officers of ARMTA Calgary as the officers of the Endowment Society.

Melodie Archer seconded the motion.

None opposed - motion passed.

### **Adjournment of 2021 Endowment Society Meeting at 10:43 am**

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Thank you to everyone who attended this meeting and thank you to everyone who have served as conveners and board members.

New Board: May 17, 2021   ♦   Next Meeting: June 21, 2021

### 7.3 Endowment Society Projects, Nathene Arthur



#### **Endowment Society of the Calgary Registered Music Teachers**

COMMITTEE MEMBERS: Nathene Arthur, Carolyn Steeves, Laura Whitehead, Denisha Teichroeb

The ARMTA Calgary Endowment Projects began in the Fall of 2021 with the striking of our new Committee. Our purpose was to come up with a few proposals for the 2021-2022 teaching year that would (a) be fun, (b) would engage our Calgary Branch teachers with projects with their students, c) be open to all students of Calgary ARMTA teachers and (d) would use Calgary Endowment Funds in an approved way. We initially came up with several ideas which were limited due to the ongoing and ever changing government restrictions at the time, and to different degrees depending on the idea. So we focused on projects which we knew we could run with even if things were to be shut down again.

Over the next three months we met three times via zoom. We ended up settling on two Projects for this year:

(1) a Poster Competition with a deadline to apply by March 1st, and (2) a Creative Video Competition with a deadline to apply by June 1st. We set up the rules, made rubrics for the Judges, found Judges, promoted the Projects and kept a good paper trail of what we did at all our zoom meetings. We were approved to use a Budget of \$800 for two Poster age categories, and \$1200 for two Video age categories, totaling \$2,000.

As of April 27th, the Poster Competition winners have all been chosen, the random draws have taken place. It was a lot of fun and there many spectacular talented entries. We had 33 entries in total. Many thanks to our volunteer First Round Judges: Maureen Hossack (retired member) and Maryellen Pankratz, and also to our Final Round Judge: Rosalyn Martin (retired member). The Posters will be celebrated in our fall edition of Impromptu.

We will now move ahead with promoting, publicizing and completing our Video Competition for the next two months.

Thank you again to the Calgary ARMTA Board for taking a chance with this new Endowment Projects Committee. It is a definite benefit of membership to offer such fun activities to all of our students, of all ages, even those who many never take an exam or perform in a competition. And we have great future ideas also!

## Section 8: Financials

### 8.1 Treasurer's Report, Denisha Teichroeb & Maryellen Pankratz



#### Endowment Society of the Calgary Registered Music Teachers

Bank Balance as of April 27, 2022: \$11,796.32  
GIC Investments (details below) \$25,320.00

Morning Musicale Scholarship 3-year GIC matures May 17, 2022	\$ 5,000
Cdn. Bank Market Smart 5-year GIC matures Nov. 23, 2023	\$11,000
Cdn. Bank Market Smart 3-year GIC matures Nov. 23, 2024	\$ 5,750
Peter Turner Scholarship 5-year GIC matures Nov. 20, 2025	\$ 3,570

Shortly after our fiscal year end on February 28, the board met to plan and review our budgets. Endowment Society projects a loss of over \$1700, but we can cash out a GIC to support our scholarships and projects.

We instructed Royal Bank to lower our daily transaction limits.

We had a GIC mature in November 2021. The principal was \$5000 and the interest was \$750. We purchased a new 3-year GIC in the amount of \$5750, which is due to mature on November 26, 2024.

The only donation we received this year was a monthly recurring amount of 9.65 to ACRA through Canada Helps.

The bank has notified us that we have a GIC maturing next month. So that all our GICs follow a November maturity timeline, the board has voted to reinvest the principal in a 6-month GIC and cash out the interest to use for Endowment Society projects. When this matures this November, we might use the all or part of the principal to purchase a new 3 or 4-year GIC. Rates are anticipated to raise gradually to 2% by the end of this year.

For a more detailed Financial Statement, please see the attached Balance Sheet and Profit and Loss Statement generated directly from our accounting software.

Respectfully submitted,  
Maryellen Pankratz, Bookkeeper

## 8.2 Financial Statement & Auditors' Report

### ENDOWMENT SOCIETY OF THE CALGARY REGISTERED MUSIC TEACHERS

For the year (03/01/2021) to (02/28/2022)

#### Assets

Cash-Bank Account	\$13,378.52	
Investments	\$25,320.00	
<b>Total Assets</b>		<b>\$38,698.52</b>

#### Liabilities

	\$0.00	
<b>Total Liabilities</b>		<b>\$0.00</b>

#### Income

Donations	\$1,295.91	
Investments	\$6,496.00	
<b>Total Income</b>		<b>\$7,791.91</b>

#### Disbursements

Scholarships & Programs	\$3,560.11	
Administration	\$ (7.50)	
Purchase of Investments	\$5,750.00	
<b>Total Disbursements</b>		<b>\$9,302.61</b>

**This financial statement has been reviewed and approved by:**

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Ilkim Tongur

Date

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Jennifer Wolsey

Date

**THE SIGNED AUDIT IS IN THE POSSESSION  
OF THE TREASURER / BOOKKEEPER**

### 8.3 Budget



## Endowment Society of the Calgary Registered Music Teachers

### ENDOWMENT SOCIETY OF THE CALGARY REGISTERED MUSIC TEACHERS

Budget March 1, 2022 to February 28, 2023

Approved at April 18, 2022 Branch Board Meeting	Projected Budget	Actual Cost	Variance TBD	Projected Budget
REVENUE	2021-2022	2021-2022	2021-2022	2022-2023
<b>Donations</b>				
Music Marathon	1,500.00	0.00	(1,500.00)	0.00
ACRA (including Saklofske)	800.00	709.65	(90.35)	700.00
Sponsorship Program	400.00	0.00	(400.00)	0.00
ARMTA General Grant for ACRA Expenses	2,800.00	480.11	(2,319.89)	0.00
ARMTA General Grant for Marathon Expenses	0.00	0.00	0.00	1,050.00
Miscellaneous (ACRA Recital photos)	0.00	0.00	0.00	0.00
Canada Helps - General	100.00	0.00	(100.00)	0.00
Canada Helps - ACRA	100.00	106.15	6.15	115.80
Canada Helps - Music Marathon	100.00	0.00	(100.00)	3,200.00
<b>Total Donations</b>	<b>5,800.00</b>	<b>1,295.91</b>	<b>(4,504.09)</b>	<b>5,065.80</b>
<b>Investments</b>				
Calgary Foundation Grant	700.00	746.00	46.00	765.00
3-Yr GIC (\$5000 Redeemable Nov 23, 2024)	0.00	0.00	0.00	0.00
3-Yr GIC (\$5000 Redeemable May 17, 2022)	0.00	0.00	0.00	5,000.00
5-Yr GIC (\$11,000 Redeemable Nov 23, 2023)	0.00	0.00	0.00	0.00
5-Yr GIC (\$3570 Redeemable Nov 20, 2025)	0.00	0.00	0.00	0.00
Investment - principle paid at term	5,000.00	5,000.00	0.00	0.00
Interest from GIC	1,200.00	750.00	(450.00)	700.00
<b>Total Investment Income</b>	<b>6,900.00</b>	<b>6,496.00</b>	<b>(404.00)</b>	<b>6,465.00</b>
<b>Total Revenue:</b>	<b>12,700.00</b>	<b>7,791.91</b>	<b>(4,908.09)</b>	<b>11,530.80</b>

**EXPENSES****Student Program & Grants**

ACRA Scholarship Awards	3,000.00	2,480.00	(520.00)	2,200.00
ACRA Recital Expenses	1,900.00	480.11	(1,419.89)	0.00
Music Marathon Prizes	150.00	0.00	(150.00)	100.00
Outstanding Student Scholarships	400.00	400.00	0.00	400.00
Student Recital Prizes	300.00	200.00	(100.00)	150.00
Music Marathon Expenses	900.00	0.00	(900.00)	1,050.00
Provincial String/Voice Competition (NEW)	0.00	0.00	0.00	100.00
Endowment Society Projects (NEW)	0.00	0.00	0.00	3,000.00
Music for Everyone Pilot	0.00	0.00	0.00	870.00
<b>Total Scholarships &amp; Programs</b>	<b>6,650.00</b>	<b>3,560.11</b>	<b>(3,089.89)</b>	<b>7,870.00</b>

**Administration**

Bank Fees	100.00	(7.50)	(107.50)	75.00
<b>Total Administration</b>	<b>100.00</b>	<b>(7.50)</b>	<b>(107.50)</b>	<b>75.00</b>

**Purchase of Investments**

Purchase of GIC	6,200.00	5,750.00	(450.00)	5,000.00
<b>Total Investments</b>	<b>6,200.00</b>	<b>5,750.00</b>	<b>(450.00)</b>	<b>5,000.00</b>

<b>Total Expenses</b>	<b>\$12,950.00</b>	<b>\$9,302.61</b>	<b>(\$3,647.39)</b>	<b>\$12,945.00</b>
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<b>Income Statement (Profit or Loss)</b>	<b>(\$250.00)</b>	<b>(\$1,510.70)</b>		<b>(\$1,414.20)</b>
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2022 Endowment Society Meeting Adjourned

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