

**Calgary Branch Board Meeting****Date: 2022 February 14****Place: Zoom****MINUTES of MEETING****Chair:** Beth Olver**Recorder:** Maryellen Pankratz, Administrator**Members:** Barb Robertson, Lorna Sewell, Lisa Kiernan, Frances Ewington, Rachel McLellan, Nathene Arthur, Carolyn Steeves**Late Arrivals:** Denisha Teichroeb at 9:54**Guests:** Laura Whitehead**Regrets:** Mary Jane Vandekerkhove

ITEM	NOTES	Action
<b>1. Welcome</b> Introduction of conveners:	<ul style="list-style-type: none"> <li>Meeting called to order at 9:32 am</li> </ul>	
<b>2. Approval of Agenda Approval</b> – your top 3 items	<ul style="list-style-type: none"> <li></li> </ul>	Lisa moved to accept the agenda. Lorna seconded. Motion carried.
<b>3. Approval of Minutes:</b> 2022 Jan 17	<ul style="list-style-type: none"> <li>attachment</li> </ul>	Frances moved to accept the minutes. Lisa seconded. Motion carried.
<b>4. Approval of Consent Agenda</b> 4.1 Correspondence – contemporary Showcase students 4.2 Past Chair & CFMTA – Nathene Arthur 4.3 Communications – Barb Robertson 4.4 Outstanding Student Recital (OSR) – Ron	<ul style="list-style-type: none"> <li>Reports below</li> <li>4.1 separate attachment</li> <li>4.8 Music Marathon – should Laura get the certificate of insurance? Yes</li> <li>prizes for top pledge collectors? Laura has CPO tickets. Other prizes could come directly from Endowment Society.</li> </ul>	Barb moved to accept the consent agenda. Carolyn seconded. Motion carried.

Proctor 4.5 Rotary C3 - Barb Robertson 4.6 ACRA (ARMTA Calgary Recital & Awards) – Tanya Foster 4.7 Impromptu editor- Rachel McLellan 4.8 Music Marathon – Laura Whitehead Nothing new to report: Events – Looi Tan; catering- Nadia Khlynovskaya; Scholarships – LaDona Ahenda; provincial – Barb Robertson; social media – Rachel McLellen	<ul style="list-style-type: none"> <li>• There were no applicants for the provincial string competition by the deadline. They will probably extend the deadline to June and ask string teachers from each branch to enrol their students.</li> </ul>	
<b>5. Announcements</b>	<ul style="list-style-type: none"> <li>•</li> </ul>	
<b>6. Reports for Discussion</b>		
6.1 Microsoft for teachers - Maryellen	<ul style="list-style-type: none"> <li>• Follow up from provincial -- table to March</li> <li>• Nathene says they have to meet a couple more times.</li> </ul>	
6.2 Treasurer report –Maryellen, Denisha –	<ul style="list-style-type: none"> <li>• Budget Meeting: Chair, Vice Chair and Treasurer are required to attend. But the other board members are not, but their feedback would be helpful.</li> <li>• The treasurer has instructed the bank to lower our daily transaction fees as outlined in the January 17 meeting.</li> </ul>	
6.3 should we consider requiring members to volunteer? Laura Whitehead	<ul style="list-style-type: none"> <li>• Propose making a master volunteer list and when membership comes due, they have to sign up for something.</li> <li>• There could be potential backlash. We have a significant number of members who joined only for the insurance and we wouldn't feel right about forcing the elderly members.</li> </ul>	Lorna and Beth will try to prepare a proposal for March 21 meeting, that requires members to volunteer
6.4 student recitals – Frances Ewington	<ul style="list-style-type: none"> <li>• Since the south recital convener has not organized anything, it will NOT fall on the north recital convener to pick up the slack. The consequence is that there won't be a south student recital. When teachers' students are disappointed by that, perhaps another teacher will step up.</li> <li>• We will have a draw for \$25, which will come directly from Endowment Society. Get the prize winner's email address and</li> </ul>	

	the bookkeeper will send them an e-transfer.	
6.5 Joan Bell – letter from son Geoffrey	<ul style="list-style-type: none"> <li>• It was suggested that whenever we wish to honour a long-standing member, we could make a one-time \$100 donation to one of our recitals and name it after that teacher for that year. And if they could present it, that would be good too. We wouldn't plan to do this as annual occurrence.</li> <li>• ACRA will decide the parameters of the Joan Bell scholarship.</li> <li>• We will suggest that this replace the PDA (Piano Diploma Association) Scholarship, which can no longer be offered at ACRA.</li> <li>• Beth will let ACRA convener, Tanya Foster know about this.</li> </ul>	Rachel moved that we give a one time \$100 scholarship at the 2023 ACRA recital in honour of Joan Bell. Lisa seconded. Motion carried.
<b>7. Reports for action</b>		
<b>7.1 Provincial String competition – award</b>	<ul style="list-style-type: none"> <li>• Email from Chrysanthema, Carolyn, Nathene</li> <li>• Chrysanthema's concern about the \$100 string scholarship that we offered last month is that the “Best Performance of Bach” is in the first round, not the final round.</li> <li>• Beth will let Provincial know that we maintain our original offer, even though Bach is only required for round one which is a video submission. We don't anticipate this competition being flooded with participants either.</li> </ul>	
<b>7.2 approval of proposed changes to job descriptions</b> <ul style="list-style-type: none"> <li>• Do we need a scholarship convener?</li> <li>• Do we need Impromptu distribution?</li> <li>• Remove Virtual Assistant – duties transferred to administrator</li> <li>• Vice Chair, administrator (treasurer, bookkeeper), ACRA, Impromptu editor, new members, OSR, PPG advisor,</li> </ul>	<ul style="list-style-type: none"> <li>• Separate document: Job descriptions revised</li> <li>• TREASURER / BOOKKEEPER: Beth will look at the job duties that we wrote last year, which were included in the May 17, 2021 meeting minutes.</li> <li>• IMPROMPTU DISTRIBUTION: this could fall under the Impromptu editor job description. The Impromptu editor can have a committee of volunteers to assist.</li> <li>• CONTINUING EDUCATION SCHOLARSHIP: Ideas why no one has applied: members not in financial need, application process too much work and perhaps not enough members are aware of it.</li> </ul>	committee working with Beth to redraft PPG and Continuing Education Scholarship

	<ul style="list-style-type: none"> <li>• PPG Scholarship and Continuing Education scholarship: We could make one available for affiliate level members who are continuing their studies. And make another available to any member who wants assistance for professional development opportunities like conferences, RCM and workshops.</li> <li>• Beth, Nathene and possibly Barb will re-write the PPG and Cont Ed. scholarship requirements and applications and suggest using Jotform for entries.</li> <li>• If we eliminate the Continuing Education Scholarship convener position, perhaps entries could be sent to <a href="mailto:armtaofficers@gmail.com">armtaofficers@gmail.com</a>. The administrator would then present the entries to the board for approval or rejection.</li> </ul>	
	<ul style="list-style-type: none"> <li>•</li> </ul>	
<b>Adjourn Board meeting open Endowment Society meeting</b>	<ul style="list-style-type: none"> <li>• ARMTA Calgary meeting adjourned at 11:26 am.</li> <li>• Endowment Society meeting called to order at 11:26 am.</li> </ul>	
<b>7.8 Approval of minutes</b> from Jan 17	<ul style="list-style-type: none"> <li>•</li> </ul>	Frances moved to accept the minutes. Rachel seconded. Motion carried.
<b>7.9 create a convener &amp; committee for "Endowment projects/competitions "</b>	<ul style="list-style-type: none"> <li>• Will ask the nomination committee to seek a convener for Endowment Society Projects.</li> <li>• Beth will look at developing a job description for the position.</li> <li>• Someone on projects set up a budget request for next year.</li> </ul>	
	Endowment Society meeting adjourned at 11:30 am.	
<b>9. Next Meeting</b>	March 7 budget, Mar 21, Apr 16 (??) 18 (Easter Monday), AGM May 9 (Beth away?), New board May 16	

**4. Consent agenda:**  
**4.2 PAST CHAIR REPORT**      February 14, 2022 via Zoom    Nathene Arthur

As Past Chair I have been attending the ARMTA Calgary Board meetings in full or at least in part this past year. Recently I have been busy with the Endowment Committee preparing our new ARMTA Calgary Student Poster and Video Competitions. We are an excellent team and I thank the Board members for their skills, advice, savvy questions, eagle eyes and support while these inaugural competitions were developed. Now we can await the entries to begin to flood in? I also contributed an article to the upcoming Impromptu magazine.

I am keeping busy as ARMTA Provincial President with positions on the Provincial String Competition and Provincial Voice Competition. I am actively looking for the “Dream Team” to tackle the Provincial Piano Competition in preparation for our CFMTA National “A Rhythm Runs Through It” Convention scheduled for July 6-8, 2023 in Edmonton (mark your calendars please?).

As Second Delegate to the CFMTA I have also been attending all of their meetings and am serving on the “Program Funding and Grants” Committee. At one such meeting we realized that the foundations we will be approaching for grants may well ask us “What is CFMTA about? What is your mission?” We needed to be prepared to look at how we would describe ourselves in the first sixty seconds before they said “next”. When we looked it up, I kind of yawned at the “official” wording. (No disrespect intended). It was running late in the evening after a long day, and being challenged to come up with something that had “sparkle, power and integrity” (their exact words) I wrote this unofficial script that I would love to say when someone asks me about what CFMTA means to me: “At CFMTA our passion is inspiring and supporting the next generation of Canadian musicians, emerging artists and performing artists. We promote professional development for Canadian music teachers with the ultimate goal of achieving the best generation of Canadian musicians in our country’s history. We are here to see the rise of a new generation of exciting Canadian Speech Arts and Drama artists. We are here to form young performing artists who are alive to our grassroots Canadian heritage and history. We are all things Canadian.” And since I am pretty sure that these words will never reach anyone else, I am sharing them with you. Hold your heads up high. We need to aim high. It is an honour to serve ARMTA on all these different levels.

Nathene Arthur ARCT RMT, Past Chair ARMTA Calgary

**4.3 Communication CONVENER REPORT** 2022 14 22 Barb Robertson

It has been a busy month with many requests to send emails.

1 card mailed

**4.4 OSR CONVENER REPORT** 2022/02/05 Ron Proctor, Lisa Kiernan, Tanya Foster

REPORT: The 2022 Virtual OSR is currently being compiled. This year there are 58 performers, including a violin student and seven voice students. We hope to release the recital for viewing by Feb. 22<sup>nd</sup>. The Scholarship results will be announced around March 7<sup>th</sup>. Certificates and cheques will be delivered to the teachers including any medals.

I am very grateful for the ongoing support and help received from Lisa, Tanya, and Beth.

**4.5 Rotary C3 CONVENER REPORT** 2022, 02, 02 Barbara Robertson

REPORT: Rotary C3 2022 competition:

COMPETITION will be held the second weekend in March 2022 at Michael Lipnicki Fine Pianos

- Saturday March 12
- Sunday March 13

At the present time we have 44 participants ... 13 more than last year. We will have 2 full days of competition!

Approximate numbers, (numbers may fluctuate): 2 cello; 3 double bass; 1 flute; 23 piano; 15 violin.

**JURORS:** [Genevieve Micheletti](#); [Karl Hirzer](#) [Rolf Bertsch](#)

**4.6 ACRA CONVENER REPORT** February 7, 2022 Tanya Foster

REPORT: The ACRA YouTube video has been sent out to ARMTA members along with a digital copy of the programme. Both have also been posted on the ARMTA Calgary website.

Congratulatory letters, medals and scholarship cheques are in the process of being completed and sorted. Emails will be sent out to teachers at end of this week or beginning of the next.

**4.7 Impromptu Convener report** Feb 7 2022 Rachel McLellan, Barbara Robertson, Maryellen Pankratz

REPORT: Impromptu has been edited and will be sent to the printers within the week. Hard copies will be mailed out once they have been printed. Thank you Maryellen and Barbara for all your hard work!

**4.8 Music Marathon Convener Report** Feb 7 2022 Laura Whitehead

REPORT:

- I have secured a Steinway piano for May 15, 2022 from Steinway Gallery. It can be delivered the day before and picked up the day after the event.
- The CORE requires our letter to state that all participants meet vaccination requirements, as per the current regulations. We can't alter the letter to state that we will check vaccination the day of the event. Of course, if the vaccine mandate changes, then the CORE's requirement may also change.
- I need to contact the movers to negotiate a moving fee.

INFORMATION for the board

**Our current bank balances** are as follows as of February 4th:

\$47,688.19    ARMTA Calgary Branch

\$13,959.27    Endowment Society

**POSTAGE:** On January 28, I purchased 29 postage stamps and used the ARMTA Calgary debit card to pay via interac, so I will not need to be reimbursed. It's a lot of stamps, but I don't want to have to make another trip for a long time and they are permanent stamps, so they can be used far into the future when the price of postage goes up. I've got them in my "ARMTA" box, so they are separated from my own personal stamps.

**BUDGET:** This month, I plan to prepare for the March 7 budget meeting.

On Feb 2, Carolyn emailed that she would like to suggest that ARMTA Calgary support the following five festivals in our teacher base area.

Airdrie Rotary Festival of the Performing Arts

Bow Valley Music Festival

Calgary Performing Arts Festival

Highwood Lions Festival

Strathmore Performing Arts Festival

**Daily Transaction Limits:** The treasurer plans to phone the bank on February 7 to instruct them to lower our daily transaction limits as per the January 17 meeting minutes.

### **6.3 from Laura Whitehead's email**

I think that ARMTA should consider making volunteering mandatory for members, at least 8 hours a year, with a larger commitment required once every 5 years, or something like that. You could create a volunteer sheet that is released to people once they pay their fees, or even as part of the registration process. Then members can sign-up for the position that they want. Rather than a small number of people doing everything, tasks could be delegated. For example, I can see Music Marathon being divided into one large position (convener), with 8-12 smaller tasks that range from 4-8 hours each. The endowment committee could list spots for judges each year.

If you have a yearly sign-up sheet, it would save ARMTA (and you) a lot of time. It would initially take a bit of time to create, but probably not any more than you already spend contacting each member individually. Each convener could send a list of possible task divisions with approximate hours for each task, then combine them into a master list. Anyway, it's just a suggestion. I think it would make the board's life much easier.

**6.4 North South Recitals** CONVENER REPORT      2022, February 7      Frances Ewington & Han Ding

REPORT: information for the board

The Events link on our website for N S Recitals is partially updated. <https://armta-calgary.com/north-south-recitals/>.

There will be a North Student Recital on March 5 @ 2 pm - 3pm on Zoom. Registration deadline is February 23. There will be another North Student Recital on May 7 @ 2pm - 3pm. Location TBD. The registration deadline is April 27. The St-Davids United church bookings for the North Recitals have been canceled due to Covid.

Frances Ewington has prepared an online registration form for the North Recital through ARMTA's JotForm account. Here is the link:

<https://form.jotform.com/220335203839249>

Han Ding hasn't responded to emails, and it is uncertain when his South Student Recitals will be. His South Recital information on the website will remain pending until he provides Maryellen with his recital information.

BACKGROUND: questions for the board

If our recitals are to be online, should there even be a North or South recital? Could we rename it to something like 'The Calgary ARMTA Recital Series' and leave it at that?

In terms of North and South recital venues, teachers or students addresses don't always reflect what is convenient to drive to. I technically live in the SW, but the NW is easier to get to. Is it ok for South residents to attend a North recital and vice versa?

Han Ding hasn't responded to emails, and it is uncertain when his South Student Recitals will be. Should I offer 2 'Student Recitals' on March 5 as they are on Zoom anyway?



Food for thought.