

Calgary Branch Board Meeting

Date: 2022 January 17

Place: Zoom

Minutes of Meeting

Chair: Beth Olver

Recorder: Maryellen Pankratz

Members: Lorna Sewell, Rachel McLellan, Barb Robertson, Lisa Kiernan, Frances Ewington, Denisha Teichroeb, Carolyn Steeves
Nathene Arthur arrived at 11:04 am after CFMTA meeting.

Guests: none

Regrets: Mary Jane Vandekerkhove

ITEM	NOTES	Action
1. Welcome Introduction of conveners:	<ul style="list-style-type: none">• ARMTA Calgary meeting called to order at 9:32 am	
2. Approval of Agenda Approval – your top 3 items	<ul style="list-style-type: none">•	Lisa moved to accept the agenda. Frances seconded. Motion carried.
3. Approval of Minutes: 2021 Nov 15	<ul style="list-style-type: none">• attachment	Lorna moved to accept the minutes. Lisa seconded. Motion carried.
4. Approval of Consent Agenda 4.1 Correspondence – contemporary Showcase students 4.2 in person events in 2022: email with advice to conveners, revised CFMTA waiver 4.3 ACRA – Tanya Foster	<ul style="list-style-type: none">• Reports below• 4.1 and 4.2 separated attachments• Impromptu submissions due end of this week. Barb will send a last call out to all Calgary members for Impromptu articles.• Should we find a new donor for the PDA award? We could ask at the two recitals. Beth will contact Tanya.	Barb moved to accept the consent agenda. Lisa seconded. Motion carried.

<p>4.4 OSR- Ron Proctor 4.5 Impromptu - Rachel</p> <p>Nothing new to report: Events – Looi Tan; catering- Nadia Khlynovskaya; new members – Melodie Archer; Scholarships – LaDona Ahenda; Sponsorship – Jackie Law; Publicity - Rita Thurn; Rotary C3 – Barb Robertson; ARMTA Board member – Barb Robertson; Communication – Barb Robertson, Social Media – Rachel McLellan</p>	<ul style="list-style-type: none"> There are four more years on the Saklofske scholarship. 	
<p>5. Announcements</p>	<ul style="list-style-type: none"> Frances Ewington has replaced Josee Robitaille as north student recital convener. Thank you, Frances! Nominating Committee should be three people, so we need two more volunteers. 	<p>Lisa volunteered to be on the Nominating Committee</p>
<p>6. Reports for Discussion</p>		
<p>6.1 Microsoft for teachers - Maryellen</p>	<ul style="list-style-type: none"> No word has been received yet from provincial; it has to go through their next two meetings, both in February. 	
<p>6.2 Treasurer report –Maryellen, Denisha –</p>	<ul style="list-style-type: none"> MOTION - Membership Fees: Mass email went out last night and Calgary's membership fee was back to \$65 again and the total fee for Calgary members is \$255. Frances moved that we maintain our membership fee of \$65. Lisa seconded the motion. Motion carried. MOTION - Honorariums: Rachel moved to eliminate the Treasurer honorarium. Denisha seconded. Motion carried. MOTIONS - Daily Bank Transaction Limits: <u>ATM Withdrawals:</u> Barb moved to lower the daily transaction limit of ATM withdrawals for both accounts to \$100. Carolyn seconded the motion. Motion carried. <u>Purchases:</u> Frances moved to lower the daily transaction limit of purchases for both accounts to \$200. Carolyn seconded the motion. Motion carried. 	<p>See motions in middle column.</p> <p>Denisha will instruct our bank to change our daily transaction limits on both accounts according to the motions in the middle column.</p>

	<u>Transfers</u> : Lisa moved to lower the daily transaction limit of transfers for both accounts to \$2000. Carolyn seconded the motion. Motion carried.	
6.3 Music Marathon – Laura Whitehead: the CORE requirement for vaccines	<ul style="list-style-type: none"> • When we advertise the event, we need to be abundantly clear that the facility is requiring proof of vaccination and anyone without that proof will not be allowed to perform. • We don't want to have people at the event claiming that they were unaware of this requirement. 	Beth will let Laura know that she will need to have volunteers at the event to check for proof of vaccination.
6.4 Joan Bell – letter from son Geoffrey	<ul style="list-style-type: none"> • Barb will send another reminder email to Calgary members and remove Joan from the email. • Should we send something formal from the branch? • Beth will contact Janice Dahlberg and Allen Reiser for pictures or stories. 	
7. Reports for action		
7.1 Provincial String competition – award?	<ul style="list-style-type: none"> • MOTION - String Competition: Frances moved that the Endowment Society of ARMTA Calgary sponsor a \$100 scholarship for best performance of solo Bach. Lisa seconded the motion. Motion carried. • MOTION - Voice Competition: Lisa moved that the Endowment Society of ARMTA Calgary sponsor a \$100 scholarship for the Provincial Voice Competition for "adjudicator's choice". Carolyn seconded the motion. Motion carried. • If these competitions alternate every other year, we would we support them each time. • Should we name a one-time scholarship to honour Joan Bell? 	Joan Bell discussion tabled until February.
Adjourn Board meeting open Endowment Society meeting	<ul style="list-style-type: none"> • ARMTA Calgary meeting adjourned at 10:54 am. • Endowment Society meeting called to order at 10:54 am. 	
7.8 Approval of minutes from Nov 15	<ul style="list-style-type: none"> • 	Lisa moved to approve

		the Endowment Society minutes. Carolyn seconded. Motion carried.
7.9 Entry forms?	<ul style="list-style-type: none"> Application forms for poster and for video competitions attached The committee will meet with the administrator to finalize the application process 	
7.10 Budget Meeting	<ul style="list-style-type: none"> We will add a budget meeting for March 7. The budget gets approved by the board and then presented at the AGM. Present it at March 21 meeting for approval. 	Maryellen will ask each convener to make a budget request.
	Endowment Society meeting adjourned at 11:15 am.	
9. Next Meeting	Feb 14, March 7 (budget), Mar 21, Apr 18 (Easter Monday), AGM May 9 (Beth away?), New board May 16	

4. Consent agenda:

4.3 ACRA CONVENER REPORT January 10. 2022 Tanya Foster

REPORT: This will be the last year for the PDA scholarship as they haven't been meeting and are no longer collecting dues. Also, there may only be a year or two left on the Saklofske Family fund.

4.4 OSR CONVENER REPORT 10/01/22 Ron Proctor, Lisa Kiernan, Tanya Foster

REPORT: The teachers and eligible students have been informed that this year's recital will again be digital. Recordings and photo release forms are due by Jan. 31. We will release the recital for viewing in mid- February.

4.5 Impromptu Convener Report Jan 15, 2022 Rachel McLellan, Barb Robertson, Nathene Arthur, Maryellen Pankratz

We are planning to send the Impromptu files to the publisher around the 14th/15th of February. If the board and conveners have anything they'd like to add to the issue, they should get that to me by January 20th so we have time to put everything together.

6.2 TREASURER REPORT submitted by Maryellen 2022, January 17 Denisha Teichroeb, Treasurer & Maryellen Pankratz, Bookkeeper

TYPE OF REPORT: INFORMATION for the board, ACTION from the board

Our current bank balances are as follows as of January 5th:

\$48,259.78 ARMTA Calgary Branch

\$14,198.22 Endowment Society

GIC: On November 23, 2021, our \$5000 GIC matured. The interest received was \$750. Denisha purchased a new 3-year GIC for \$5750, which will mature in November 2024.

ACRA cheques: In December, I wrote 35 cheques totalling \$2560 to the ACRA winners. Each cheque is post-dated February 1st and went to Beth for the second signature. They are now with Tanya, who will mail them out along with congratulatory letters.

Piano Diploma Association: Due to covid, this is the 2nd year they have had no meetings, and as such no funds collected. The group does not have any money to cover this scholarship, so Allen Reiser covered it himself this year. He has informed Tanya that this is the last year that this scholarship will run.

Honorariums and Executive Membership Rebates: On October 19, 2020 the board voted as follows:

ELIMINATE:

Impromptu Editor Honorarium \$250

Webmaster Honorarium \$200

CONTINUE:

Treasurer Honorarium \$400

Sponsorship Honorarium \$300

Executive Membership Rebates for Chair, Vice Chair and Past Chair

I am preparing to pay these out for the March 1, 2021 to Feb 28, 2022 fiscal year.

QUESTION: For the March 1, 2022 to Feb 28, 2023 fiscal year:

Now that the bookkeeper has received all manner of performing the majority of duties that the treasurer was performing, would you like to consider eliminating the Treasurer honorarium?

And would Rachel like to comment on how much work is involved in being the Impromptu Editor? Is the board still in favour of the elimination of this honorarium?

Daily Transaction Limits: I have been reviewing the limits on our debit cards and I recommend lowering them to help keep the accounts safe. Our current limits are as follows and the descriptions of each limit are at the end of this report. Only the Treasurer is allowed to direct the bank to change our limits, so I ask that the board decide on the appropriate figures so that Denisha can phone the bank.

ARMTA CALGARY

ATM Withdrawals: \$500 Purchases: \$2000 Transfers: \$2000
Instantly Available Funds: \$100

ENDOWMENT SOCIETY

ATM Withdrawals: \$1000 Purchases: \$1000 Transfers: \$10,000
Instantly Available Funds: \$3000

ATM WITHDRAWALS: This is your daily limit for cash withdrawals made through any RBC ATMs.

PURCHASES: This amount applies to in-store purchases.

TRANSFERS: This amount applies to transfers you send to others and not to transfers you make between your own accounts. It also includes online purchases and gift card purchases in mobile banking.

INSTANTLY AVAILABLE FUNDS: This is the portion of your ATM and mobile cheque deposits that you can access right away for ATM withdrawals, purchases or transfers. Once we confirm that the deposit has been made, you'll have access to the rest. Regardless of your daily amount of instantly available funds, you still cannot exceed any of your other daily limits.

6.3 Music Marathon CONVENER REPORT 2022/01/10 Laura Whitehead

REPORT:

- I have tentatively booked May 15, 2022 at the CORE Shopping Centre for Music Marathon
 - They will require a certificate of insurance from ARMTA

- Under current regulations, they will require a letter stating that all participants over 12 are vaccinated – those regulations could change by May
 - Therefore, each teacher should probably be responsible for confirming vaccination status of their students, before allowing them to participate.
- I have not heard back from Steinway Gallery regarding piano usage. I will contact them again.
 - Once I have confirmed the piano is available that weekend, I will make arrangements with the piano movers

BACKGROUND:

- Does anyone have concerns about the vaccination requirements at the CORE? Does it put too much responsibility on the teachers, or on ARMTA?

6.4 Mrs. Joan Bell (my amazing mom) will be celebrating a significant birthday early in June. I would like to invite you to participate.

I'm putting together a book to collect messages from her students, friends and colleagues. Her career is extensive, and has had a positive impact on thousands of students! She started teaching piano lessons in 1960; was the organist and choirmaster at St. Gabriel's Anglican Church; taught at Central Memorial High school, including choirs, musical theatre productions and English classes; then taught at Ernest Manning High School and Sir John Diefenbaker High. Throughout much of this time, she was also the organist at Scarborough United Church, working with Marilyn Perkins. In addition, she worked with Dave Cormack and the St. Peter's Players putting on musical theatre productions, such as "The King and I". Since retiring from teaching school, she has become one of Calgary's most respected piano teachers!

I am "putting the word out there" to ask former students, friends and colleagues to send their thanks and good wishes, which I will put into a big book to present to her on her birthday. I'm hoping to include:

- thank you messages
- anecdotes
- photos
- copies of programs from concerts, recitals and musicals
- birthday wishes

- anything else that is significant

If some people want to send a video greeting, I will also burn a DVD to be included with the book.

There are two ways to people can send material:

Email: thankyoumrsbell@gmail.com

or on FaceBook:

<https://www.facebook.com/groups/thankyoumrsbell>

Please spread the word if you know other people who might be interested in participating. Thank you!

Geoffrey

7.1 Hello ARMTA Provincial Branch Reps and Presidents,

ARMTA Provincial is pleased to announce the inaugural ARMTA Provincial String Competition: “Bring Out the Brilliance”. The full details of this Competition will be presented online to all our ARMTA members before the end of November 2021.

At this point, the competition has Award money from the Recognition Fund for the 1st, 2nd and 3rd place winners. There are also two additional awards: one from the Canadian Music Centre (CMC) for best performance of a Canadian work \$100; and the Dr. Chrysanthema Nikol Award for \$200. We are asking individual ARMTA Branches to consider sponsorship of another one or two Awards.

In this inaugural year, more awards would encourage greater participation by our violin students and our ARMTA string teachers would appreciate your support of this event.

The final round of this Competition is scheduled to take place May 2022 in Calgary, and the application deadline is January 31, 2022. So, time is of the essence.

Can you please let us know if your Branch would be able to create an award for this inaugural ARMTA Provincial string competition?

Thank you,

Nathene Arthur, President ARMTA Provincial