



**Calgary Branch Board Meeting**  
**Date: 2021 November 15**  
**Place: Zoom**

**MINUTES of MEETING**

**Chair:** Beth Olver                      **Recorder:** Maryellen Pankratz

**Members:** Rachel McLellan, Lorna Sewell, Barb Robertson, Frances Ewington, Lisa Kiernan, Carolyn Stevens, Nathene Arthur  
**Late Arrivals / Early Departures** Carolyn arrived at 9:34 am, Nathene arrived at 9:38

**Guests:** Laura Whitehead, Looi Tan

**Regrets:** Denisha Teichroeb, Mary Jane Vandekerhove

ITEM	NOTES	Action
<b>1. Welcome</b> Introduction of conveners:	<ul style="list-style-type: none"><li>Meeting called to order at 9:31 am</li></ul>	
<b>2. Approval of Agenda Approval – your top 3 items</b>	<ul style="list-style-type: none"><li></li></ul>	Frances moved to approve. Rachel seconded.
<b>3. Approval of Minutes: 2021 October 18</b>	<ul style="list-style-type: none"><li>attachment</li></ul>	Lorna moved to approve. Frances seconded.
<b>4. Approval of Consent Agenda</b> 4.1 Rotary C3 – Barb Robertson 4.2 ACRA – Tanya Foster	<ul style="list-style-type: none"><li>Reports below</li><li>4.2 has additional attachment “ACRA formal complaint”</li><li>4.5 Laura volunteered to review the theory book for</li></ul>	Lisa moved to approve. Rachel seconded.

<p>4.3 OSR – Ron Proctor  4.4 Social media – Rachel McLellan  4.5 Impromptu – Rachel McLellan  4.6 New Members – Melodie Archer</p> <p>Nothing new to report: sponsorship –Jackie Law; scholarships - LaDona Ahenda, promotions – Rita Thurn</p>	<p>Impromptu, so Beth will send that to her.</p>	
<p><b>5. Announcements</b></p>	<ul style="list-style-type: none"> <li>•</li> </ul>	
<p><b>6. Reports for Discussion</b></p>		
<p>6.1 Microsoft for teachers - Maryellen</p>	<ul style="list-style-type: none"> <li>• Our board agrees that that this would be a huge benefit to ARMTA members.</li> <li>• Maryellen will direct a proposal to Nathene asking the provincial board to approve and initiate this idea.</li> </ul>	
<p>6.2 Treasurer report –Maryellen, Denisha -</p>	<ul style="list-style-type: none"> <li>• The intent of the Peter Turner GIC has always been to reinvest the interest.</li> <li>• But the objective of the other GICs has been to grow our investments and we don't need to use the original funds, nor the interest right now, as our bank balance is over 13,000.</li> <li>• The purpose of having multiple GICs with various maturity dates is so that we can decide once a year whether to cash it out and use the money or to reinvest.</li> <li>• Barb moved to reinvest both the principal and the interest into a new 3-year GIC that matures in November 2024.</li> </ul>	<p>Barb moved to reinvest both P&amp;I and Lorna seconded.</p>
<p>6.3 Branching out – Frances Ewington &amp; Looi Tan</p>	<ul style="list-style-type: none"> <li>• Attendance of Zoom events was too low last year to justify doing them online again.</li> </ul>	<p>Frances moved to cancel Branching Out this year. Carolyn seconded.</p>
<p>6.4 Music Marathon – Laura Whitehead</p>	<ul style="list-style-type: none"> <li>• Music Marathon is meant to be a publicity event, so we have</li> </ul>	

	<p>tried to have it in places where there is walk-through traffic.</p> <ul style="list-style-type: none"> <li>• An indoor event is preferable, due to unknown weather.</li> <li>• Laura will look for a weekend in May.</li> <li>• The budget is \$900 for expenses and \$150 for programs.</li> <li>• <b>Laura can present us with reasons for more funds if need be.</b></li> </ul>	
6.5 North student recital report Josee Robitaille; concerns - Frances– how important is that north and south are the same (format, gift certificates, ...)	<ul style="list-style-type: none"> <li>• We developed the sponsorship program specifically so that we are not asking for donations more than once a year.</li> <li>• For the number of participants, four gift certificates seems like too many.</li> <li>• The Visa gift cards most recently purchased had an additional \$5 activation fee attached per gift card.</li> <li>• <b>Beth will contact Josee and Han and tell them that we will supply gift certificates specifically from the Endowment Society.</b></li> <li>• One gift certificate per recital date per convener or they could divide all the names from both North and South and draw one name to receive the gift certificate.</li> </ul>	
6.6 review meeting calendar: Dec? April 16? AGM - Beth	<ul style="list-style-type: none"> <li>• No meeting in December.</li> <li>• Next meeting January 17</li> <li>• April 18 is Easter Monday; that will be our meeting date.</li> <li>• Beth may be away for the May 9 AGM, so Rachel would prefer that we reschedule if Beth cannot chair.</li> </ul>	
6.7 In-Person Events	<ul style="list-style-type: none"> <li>• Students and teachers are eager for in person performance opportunities.</li> <li>• ACRA and OSR are already committed to online for this January – February. Conveners of other events may choose to have in person events.</li> <li>• Conveners will have to have a protocol in place for Covid regarding requirements of screening and venue.</li> </ul>	

	<ul style="list-style-type: none"> <li>We should require waivers to be signed because our insurance does not cover pandemics. So in the event of a breakout, ARMTA will cannot be held responsible.</li> <li>Beth will follow up on the CFMTA waiver.</li> </ul>	
<b>7. Reports for action</b>		
<b>Adjourn Board meeting open Endowment Society meeting</b>	<ul style="list-style-type: none"> <li>Endowment Society meeting called to order at 10:48 am.</li> </ul>	
<b>7.8 Approval of minutes</b> from Oct 18	<ul style="list-style-type: none"> <li>October 18 Endowment Society Meeting Minutes</li> </ul>	Lisa moved to approve. Frances seconded.
<b>7.9 Planning for student events</b> – Nathene, Carolyn, Laura	<ul style="list-style-type: none"> <li>Additional attachment “ARMTA Calgary Poster Competition”</li> <li>Nathene would prefer that Maryellen administer the poster competition. To paraphrase: “We got someone with her skill set precisely so that committee members would not be overwhelmed with everything coming in.”</li> </ul>	
	Endowment Society meeting adjourned at 10:58 am.	
<b>9. Next Meeting</b>	Jan 17, Feb 14, March budget, Mar 21, Apr 18 (Easter Monday), AGM May 9 (Beth away?), New board May 16	

#### 4. Consent agenda:

4.1 **Rotary C3 CONVENER REPORT** 2021, 11, 15 Barbara Robertson

**DEADLINE** for applications January 31, 2022

**COMPETITION** will be held the second weekend in March 2022 at Michael Lipnicki Fine Pianos

- Saturday March 12 (9:00 am - 1 pm)
- Sunday March 13 (9:30 am - 5:00 pm)

**JURORS:**

[Genevieve Micheletti](#)

[Karl Hirzer](#)

[Rolf Bertsch](#)

**4.2 ACRA CONVENER REPORT**      November 8, 2021      Tanya Foster

REPORT:

To date there have been a little over 100 ACRA applications submitted and processed. There are a handful more applications that came in late last night which are yet to be looked at. The deadline was Nov. 7 at midnight. So far 3 have been considered ineligible for either being outside the exam deadlines or lack of theory co-requisites. ACRA will be meeting this week to finalize scholarship winners. Teachers will be notified by November 22 if their students have been awarded a scholarship/medal.

There has been one formal complaint filed with the chair (Beth) regarding ineligibility due to theory co-requisite deadlines. The communications (emails) are shown (see attached "ACRA formal complaint) in the order they were sent/received.

**4.3 OSR CONVENER REPORT**      2021/11/08      Ron Proctor, Lisa Kiernan

I cancelled the booking at St. David's United Church for Feb. '22.

Otherwise no other matters currently.

Respectfully submitted, Ron Proctor, Convener

Outstanding Students Recital

**4.4 Social Media CONVENER REPORT**      2021, November 8      Rachel McLellan

REPORT: I have created the Instagram and twitter account for ARMTA Calgary, and they are both linked to the Facebook account. Beth and I brainstormed some ideas for interactive posts where people must go to the website for answers (like a scavenger hunt) to encourage website visits. I plan on posting these every other week depending on other content.

If you have an Instagram account, please follow us here: <https://www.instagram.com/armtacalgary/>

If you have a Twitter account, please follow us here: <https://twitter.com/ArmtaCalgary>

**4.5 Impromptu CONVENER REPORT**      November 8 2021      Rachel McLellan, Barb Robertson, Mary Ellen Pankratz

REPORT: Back in March, we planned to have another issue of Impromptu out in February/March. We as a committee will need to meet to discuss this and firm up the dates. Barb has mass-emailed the association asking for professional development articles. Rachel has

contacted the Piano Pedagogy group regarding an advance copy of a new music theory book that Beth received. We are hoping to find someone to review it for Impromptu.

Thank you

Rachel McLellan

#### **4.6 New Members** NEW MEMBER CONVENER REPORT 2021/11/10 Melodie Archer

INFORMATION: We have welcomed 3 new members since September. I have sent them a welcome email with a letter and assigned someone from the executive to reach out and welcome them personally. I have not had a response regarding Bio's or getting onto the New Members Page from these new members. So far that has not been an obvious motivating factor for joining. New ARMTA Calgary members as of September 2021:

Dean Marshall (September 2021)

Registered Subject: Violin

Andrea Case (October 2021)

Registered Subject: Cello

Sally Canual (November 2021)

Affiliate 10 Voice

The new member job description has been updated.

For new ARMTA members who live in the Calgary area but who haven't joined our branch there are two new initiatives.

1. The New Member Convener will arrange for a complimentary copy of Impromptu to be sent to the new ARMTA member.
2. The New Member Convener will provide one complimentary invitation to an ARMTA Calgary event: something where they can meet with other Branch members.

**6.1 SECRETARY REPORT** 2021, November 9 Maryellen Pankratz

Microsoft Office provides free software to teachers; you have to have a valid school email address. If there are other ARMTA members that would like to have Microsoft for free, it might be worth asking Microsoft to accept armta email addresses as a valid school address. If they were agreeable to that, ARMTA teachers that would like to take advantage would have to ask Carolyn Garritano to create an armta email address for them. Would it be worth it to poll ARTMA members if would take advantage of this it became available as an additional benefit to them?

**6.2 TREASURER REPORT** 2021, November 15 Denisha Teichroeb & Maryellen Pankratz

Our current bank balances are as follows:

- 48,489.29 ARMTA Calgary
- 13,484.17 Endowment Society

Our current GICs are as follows:

- 5000.00 Can. Bank Market Smart GIC matures Nov. 23, 2021
- 5000.00 Morning Musicale Scholarship matures May 17, 2022
- 11,000.00 Can. Bank Market Smart GIC matures Nov. 23, 2023
- 3570.00 Peter Turner Scholarship matures Nov. 20, 2025

The \$5000 GIC matures this month, Denisha has an appointment for November 19 Royal bank. She would like to know if we would like to reinvest the capital and use the interest for Endowment Society projects.

On November 2<sup>nd</sup>, we electronically received our annual Calgary Foundation grant in the amount of 746.00.

The only donations we have received this year is a monthly amount of 9.65.

**6.3 Branching Out Report** November 10, 2021 Frances Ewington and Looi Tan

ACTION motion or action you would like the board to take - change in plans for Branching Out 2022

CFMTA Branching Out 2022

For the month of October, Frances has been in communication with the Calgary Central Library Events & Performance Hall Support person, Catherine Yuckin.

In February 2020, Calgary ARMTA used the Welcome Gallery at the Calgary Public Central Library, for free, for Calgary's Branching Out Recital. Frances wanted to see if Calgary ARMTA could hold a Branching Out Event there again in February 2022.

With ongoing restrictions and ever changing rules, the Central Library had applied for an exemption to be made for their event spaces, only to be told that their open space venues like the Welcome Gallery could not be used for events.

The only usable space is the Whelan Performance Hall. Unfortunately the rate for the performance hall for not-for-profit is \$160.00 per hour + GST with a 3-hour minimum. CFMTA budget is \$100.

Looi has offered to book Grace Presbyterian Church for our Branching Out Event. Vaccine proof is needed for any live event and the rental will probably be around \$100 or more for a 2 hour time slot. Looi has also offered to have students that play the Chinese zither be involved.

As Grace Presbyterian Church is a Christian establishment, and given the continued tension in relations between Indigenous peoples and the various Christian churches, I am not sure it would be appropriate to ask the Blackfoot Confederacy Drummers to participate. But, with the zither player, there could be an "East meets West" theme that would take this year's Branching Out in a different direction.

Other suggestions are to contact The National Music Centre or use The Gibson Fine Art Gallery. The Gibson Fine Art Gallery charge \$125/hour and currently they have to be at 30% of capacity = 25 ppl at a time. In 2020 we held a Branching Out Event at the Devonian Gardens but the piano there isn't any good.

RECOMMENDATIONS:



**I make a motion that we cancel the Central Library Blackfoot Drumming and Cree choral work and look to Looi to organize an “East meets West” themed Branching Out event at Grace Presbyterian Church.**

**6.4 Music Marathon** CONVENER REPORT    2021/11/08    Laura Whitehead  
REPORT:

- I have contacted Bob Pearson at Heritage Park about availability of the Town Square in May 2022. He is away until November 15<sup>th</sup>.
- I have contacted the CORE shopping centre about whether or not we can use their space for an indoor event in 2022. The assistant will speak to the marketing director and get back to me.
- I have sent an email to Steinway Gallery asking if they will provide a piano for our event in 2022 and whether or not there are fees (I believe it was free last year, other than tuning and moving).
- I am hoping we can host the event in May 2022.
- I intend to contact Calgary Philharmonic about tickets as prizes for top pledges.
- If Steinway provides a piano, is it a conflict of interest to ask Long and McQuade for some additional prizes?

BACKGROUND:

- Is there a preference for an indoor or outdoor event?
- Can I be reminded of the budget for Music Marathon?

**6.5 NW STUDENT RECITAL** CONVENER REPORT    NOVEMBER 8, 2021    JOSEE ROBITAILLE

On Saturday November 6, 2021 at 1 pm to 2 pm the NW STUDENT RECITAL was held online . 19 students and 8 teachers participated. Students played the piano, violin and we also had some speech art. I am pleased to say that I reached out to Yamaha Canada who donated 4 gift visa cards of \$25 to be drawn amongst the participating students.

**7.9 CALGARY ARMTA REPORT** The Endowment Projects Committee    November 15, 2021 Zoom Meeting    Denisha Teichroeb, Laura Whitehead, Carolyn Steeves and Nathene Arthur

Our Committee met on November 3rd, and went through the two approved Projects for the 2021-2022 teaching year. Here are the notes taken by Nathene.

- 1 Prize amounts: \$800 for Poster Competition, \$1200 for Video Competition.
- 2 Poster: \$150 1st prize, \$100 Runner Up, and 3 x \$50 Random Draws (should find a better word for that?) in each of the two age categories,
- 3 Video: \$200 1st Prize, \$125 x 2 for Runner Ups, and 3 x \$50 Random Draws (ditto above) one each of the two age categories,
- 4 Two Age Categories for Entries: 12 & Under; 13 and Over, age determined as of the deadline dates for each competition: March 1, 2022 for Posters, and June 1, 2022 for Video.
- 5 All application forms would include FOIP and Photo Release signatures.
- 6 All application forms would include the name of their current ARMTA teacher in good standing.
- 7 All application forms would include the title and composer of the music they are learning
- 8 We may need to consider an Honorarium for Judges if there are several dozen entries in these competitions to compensate for time spent.
- 9 Laura has volunteered to make up a Template for each of these two competitions. These will be presented to the ARMTA Calgary Board for their perusal before the November 15th Board meeting.
- 10 All 1st place, Runner Up and the random draw winners will have their posters/videos posted online.

#### RUBRICS:

##### 1 For POSTER COMPETITION

- a Poster includes a picture of their instrument
- b Poster includes the hidden title of their piece
- c Poster includes the hidden name of the composer of their piece
- d Poster includes hidden "one measure of the music" of their piece
- e Any medium, any size
- f They are to upload a photo and send in the entry via internet

##### 2 For CREATIVE VIDEO COMPETITION

- a Student should be in the actual Video
- b Student should be seen performing their piece for a minimum of 30 seconds

(ages 12 & under) and a minimum of 60 seconds (ages 13 & over)

- c Camera should use a “landscape orientation”
- d There should be a minimum of TWO props included in the video
- e Their outfit should reflect the piece
- f Original compositions are allowed
- g Maximum time for videos is 5 minutes
- h They are to upload their video and send it in via internet

Respectfully Submitted,  
Nathene Arthur, November 6, 2021

PS If there WAS a theme to these, it appears to be “what my music means to me” or “What this piece I am learning means to me”? I don’t think we NEED to name a theme, but actually that is what we are asking for in both of these competitions. Just wondering if we should add that into the Rubrics or the Application forms, so the students and teachers are clear on our intent?

**FOR DISCUSSION:** Who do we send the completed “Application Form Template” to? Are there any further questions from the ARMTA Calgary Board at this time?