



Calgary Branch Board Meeting

Date: 2021 May 17

Place: Zoom

MINUTES of MEETING

Chair: Beth Olver

Recorder: Maryellen Pankratz

Members: Beth Olver, Rachel McLellan, Lisa Kiernan, Lorna Sewell, Barb Robertson, Carolyn Steeves, Frances Ewington, Mary Jane Vandekerkhove

Late arrivals: Denisha Teichroeb at 9:49 am

Regrets: Nathene Arthur

ITEM	NOTES	Action
1. Welcome Introduction of conveners:	<ul style="list-style-type: none">• Meeting called to order at 9:35	
2. Approval of Agenda Approval – your top 3 items	<ul style="list-style-type: none">•	Frances moved to accept agenda. Rachel seconded. Motion carried.
3. Approval of Minutes: April 19	<ul style="list-style-type: none">•	Barb moved to accept the minutes. Lisa seconded. Motion carried.
4. Approval of Consent Agenda 1	<ul style="list-style-type: none">• none	
5. Announcements	<ul style="list-style-type: none">•	
6. Reports for Discussion		
6.1 Review Board member job descriptions	<ul style="list-style-type: none">• Attachment Job Descriptions Branch Board 2020, with revised administrator description 2021	
6.2 meeting dates for 2021-22	<ul style="list-style-type: none">• Remove August meeting• Move September 20 meeting to September 13	

6.3 Select a chair		Beth accepted the position of chair.
6.4 Select a vice chair	Rachel – conditionally as long as Lisa assists and as long as Barb or other members help with Impromptu.	Rachel accepted the position of vice chair.
6.5 Confirm treasurer		Denisha confirmed
6.6 redistribute book: <u>Call to Order</u> – Barb, Denisha, Lisa, Nathene, (maybe Rachel)	<ul style="list-style-type: none"> • Denisha will mail her book to Maryellen. • Barb, Lisa and Rachel can re-distribute their books anytime to Mary Jane, Lorna and Carolyn. • We think Nathene’s book belongs to Provincial. 	
6.7 AGM missed appointing auditors	<ul style="list-style-type: none"> • Denisha to ask Linda Kundert. • Denisha to ask Ilkim if she can stay on. 	
6.8		Rachel volunteered to be the Social Media Convener.
7. Reports for action		
7.1	•	
7.2	•	
7.3	•	
7.5	•	
7.6	•	
Adjourn Board meeting open Endowment Society meeting	<ul style="list-style-type: none"> • Meeting adjourned at 10:34 am. 	
7.8 Approval of minutes from January	•	
7.8	•	
9. Next Meeting	June21	

4 Consent agenda:

6.1 ARMTA Branch Board

Members at large (elected at AGM):

For 2 year term: Mary Jane Vandekerkhove, Carolyn Steeves, Lorna Sewell

For 2nd year of a 2 year term: Frances Ewington, Rachel McLellan, Denisha Teichroeb

For one year term: Lisa Kiernan, Beth Olver

ARMTA Board Members (Calgary Branch representatives), 2 appointed by Calgary Branch Board:

Barb Robertson (2nd year of 2 year term, 2nd term?),

identify one more

CFMTA Delegate, only if Calgary branch member is a president, vice-president or past president of ARMTA (provincial board):

Nathene Arthur

Administrator: Maryellen Pankratz

6.2 Meeting dates: Continue with usually the 3rd Monday morning of the month?

Proposed meeting dates for 2021-22

- June 21, last meeting before Impromptu deadline
- ~~August 30 as needed~~
- ~~Sept 20~~ September 13
- October 18
- General meeting or event in person
- November 15
- December? As needed
- January 17, last meeting before Impromptu deadline
- February 14 (or 21 Family Day)
- Budget meeting?
- March 21
- ~~April 16~~ April 18
- AGM May 9
- New board May 16