



Annual General Meeting

March 18, 2019; 9:45 am

**First Church of the Nazarene, 65 Richard Way SW
Calgary, AB**

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Minutes of the March 19, 2018 AGM

Treasurers' Report

- ii. C3 Liaison: Barbara Robertson
- iii. Strings: Chrysanthema Pashunkova
- iv. ARMTA Board representatives: Nathene Arthur and Rita Thurn
- v. CFMTA Delegate:

8. FAREWELL TO CONVERNERS AND WELCOME TO NEW AND CONTINUING CONVENERS

9. CORRESPONDENCE

10. NEW BUSINESS

- a. Morning Musicale donation – Audrey Poirier
- b. New motions:

- i) Move to send Calgary branch president to CFMTA conference in odd numbered years – Kay Alexander
- ii) Move to amend Calgary branch bylaws surrounding date of AGM and frequency of General Meetings – Sharon Carne

11. NOMINATING COMMITTEE

- a. Report
- b. Election of officers
- c. Thank you

12. ANNOUNCEMENTS

- a. CASSA – Janice Dahlberg
- b. South Student Recital – April 6th at 1:30 PM and May 11th at 1:00 PM. Both recitals at Steinway Piano Gallery
- c. North Student Recital – May 25th at 2:00 PM at St. David's United Church
- d. Civic Symphony with K. Jablonski – April 7th 2019 - ARMTA members can purchase discounted tickets using code ARMTA.

13. ADJOURNMENT

UPCOMING MEETINGS

- i. ARMTA Executive Meeting, Monday April 15, 9:30 am First Church of the Nazarene

CALL TO ORDER: Endowment Society AGM: (10:45 am)

- 1. REVIEW AND APPROVAL OF AGENDA
- 2. TREASURER REPORT
- 3. NEW BUSINESS
- 4. NOMINATING COMMITTEE

- a. Report
- b. Election of Officers

6. ADJOURNMENT

Minutes for ARMTA Calgary Annual General Meeting
First Church of the Nazarene
Monday, March 19, 2018

Breakfast and Social 9:15-9:40a.m.

CALL TO ORDER: by President Alicia Romero at 9:42a.m.

1 **REVIEW AND APPROVAL OF AGENDA.** Agenda amended to move 6f (iv) to Endowment Meeting "3a". **Moved** by Beth Olver, **Seconded** by Sharon Carne to accept the Agenda as amended. **CARRIED.**

2 **ATTENDANCE & REGRETS.** Attendance: Sharon Carne, Nathene Arthur, Lisa Kiernan, Barb Robertson, Trevor Bennett, Dorothea Johanson, Nicole Sun, Audrey Poirier, Nadia Khlynovskaya, Ivea Mark, Rosalyn Martin, Rita Thurn, Carol S Moore, Barbara Tetzlaff, Mila Brandman, Alicia Romero, Lindsay Inkster, Janet Porter-Chaudhry, Chrysanthema Pashunkova, Leila Mackenzie, Beth Olver, Lorna Sewell, Melodie Archer, Cathy Stephen, Sharon Omura, Madeline Neufeld, Karen King (Gerelus). Regrets: Lisa Ng, Jacqueline Law, Ron Proctor, Ethel Huber, Laura Whitehead, Patrice Barnes, Marilyn Newbury, Tom Mirhady, Rachel Goldenberg, Adeline Ridley, Josee Robitaille, Betty-Lou Beatty, Kathryn Lapp, Linda Kundert-Stoll, Janice Dahlberg, Antonina Cox, Mandy Loban-Jordan.

3 **WELCOMING NEW MEMBERS.** No new members present.

4 **ACKNOWLEDGMENT TO CALGARY BRANCH MEMBERS.** Presentations were made on behalf of ARMTA Provincial to the following Calgary ARMTA members for their membership and contributions: Lyudmila Brandman (25 Years), Lai See Cheng (35 years), Ena Shparberg (35 years), Rosalyn Martin (40 years) and Trevor Bennet (40 years). Awards for Paul Bagley (30 years) and Jean Auger Crowe (35 years) will be mailed out. The award to Elaine Case (45 years) will be presented at our May 2018 GM. Congratulations and thank you to all of these ARMTA members.

5 **APPROVAL OF MINUTES FROM AGM MAY 17, 2017.** Noted that 8g #3, a mis-spelling of Chrysanthema's name to be corrected. **Moved** by Beth Olver, **Seconded** by Cathy Stephen to approve the Minutes as corrected. **CARRIED.**

6 **EXECUTIVE OFFICER'S REPORTS.** Reports were delivered in print to all members, and were briefly summarized by the Executive Officers. Presenters: Alicia Romero, Barb Robertson, Lisa Kiernan, Ivea Mark, Nathene Arthur, Sharon Carne.

(see attachments).

f. Treasurer: Sharon Carne.

i. Financial Report

ii. Auditor Report: spelling correction: should read "Madeline" Neufeld.

iii. Sharon keeps Excel sheets with monthly to-do's for future reference.

iv. This Agenda item ("GIC") was moved to "Endowment" Budget

v. Budget - 4 column sheet. Read through p1-4 for Revenue & Expenses.

Moved by Rita Thurn, **Seconded** by Trevor Bennett to accept the Treasurer's Report as corrected.

CARRIED.

Moved by Ivea Mark, **Seconded** by Chrysanthema Pashankova to approve the Budget as presented.

CARRIED.

Moved by Barb Robertson, **Seconded** by Melodie Archer to accept the Executive Reports.
CARRIED.

Note: Draws for door prizes were held. Congratulations to Lindsay Inkster and Carol S Moore.

7 **CONVENORS' REPORTS.**

Hard copies of the Reports were included with the AGM package. (See the attachment to these minutes). Reports were received for

- i Webmaster/Administrator - Lindsay Inkster
- ii Email/Telephone announcements - Barbara Robertson
- iii (Acting) Newsletter Editor - Alicia Romero
- iv Sponsorship - Jacqueline Law
- v Newsletter Distribution - Carol Moore
- vi Archives - Nathene Arthur
- vii (Acting) Workshops/Events - Beth Olver
- viii Catering - Lindsay Inkster and Janet Porter-Chaudhry
- ix Honours Recital - Lisa Kiernan and Ivea Mark
- x South Students' Recitals - Carol S. Moore
- xi Piano Pedagogy Group Advisor - Katrina Thompson
- xii ARMTA Provincial Board Representatives - Melodie Archer, Nathene Arthur
- xiii CFMTA Delegate - Beth Olver
- xiv C3 Advisor - Michelle Everett Faunt
- xv Outstanding Student Recital - Ron Proctor
- xvi Auditor's Report - Sharon Omura, Madeline Neufeld

Note: We received the following VERBAL only Reports: New Members Report from Melodie Archer (hard copy is now received and is included with the attachments), the Chamber Music Report and the Music Marathon Report from Chrysanthema Pashinkova, the (acting) Past President Report from Barbara Robertson, and the North Students' Recital from Rita Thurn.

Moved by Ivea Mark, **Seconded** by Beth Olver to accept the Convenors' Reports.
CARRIED.

8 **FAREWELL TO CONVENORS AND WELCOME TO NEW AND CONTINUING CONVENORS.** Alicia Romero presented the Convenors with Thank You cards for a job well done.

9 **CORRESPONDENCE.** Secretary Nathene Arthur had brought the 17 cards received so far from the Honours Recital and the Outstanding Students Recital. These were available for members to see. She also reported that we received updates from groups like CASSA regularly.

10 **NEW BUSINESS.**

- a New Bursary available to all ARMTA members (including Executive)
- b Amendment to Motion of Item 9 ("Quorum at General Meetings") of ARMTA Calgary 2012 Bylaws. **Moved** by Beth Olver, **Seconded** by Cathy Stephen to amend the motion to read: "b) i) ... "A proxy ballot will be sent out to the membership by mail/email with the information regarding the issue and the time and place of the meeting/vote. ii) The proxy ballot must be returned by mail/email (scan or photograph) to the President within the time frame set out in the bylaws (no later than 24 hours prior to the meeting)." **CARRIED.** **Moved** by Beth Olver, **Seconded** by Cathy Stephen to Accept the Motion as amended. **CARRIED.**
- c Motion re Student Recitals. **Moved** by Cathy Stephen, **Seconded** by Carol S Moore to continue offering Student Recitals without cost. **CARRIED.**

11 **NOMINATING COMMITTEE.**

The following slate of Officers for 2018-2019 was presented:

President Lisa Kiernan
1st Vice President Iva Mark
2nd Vice President Nicole Sun
Secretary (to be confirmed later)
Treasurer Sharon Carne

There were no nominations from the floor.

Moved by Barbara Robertson, **Seconded** by Rosalyn Martin to accept the Slate of Officers as presented. **CARRIED.**

Convenors for ARMTA Calgary for 2018-2019: To be finalized and sent out after the new Executive meets in April 2018.

12. **ADJOURNMENT.** Meeting Adjourned by Lisa Kiernan at 11:15 a.m.

13. **ANNOUNCEMENTS.**

- a North Student Recital - May 5, 2pm, St David's United Church
- b ARMTA Teacher's Showcase at International Calgary Children's Festival - May 23-26, Olympic Plaza
- c Music Marathon - May 26, Core Shopping Mall, Stephen Avenue Mall
- d South Student Recital - June 2, 12:30pm, Steinway Piano Gallery
- e Calgary Arts Summer School - July 3 - 27, www.calgaryartssummer.com

f. Upcoming Meetings:

- i ARMTA Executive Meeting, April 16, 9:30am, First Church of Nazarene
- ii ARMTA General Meeting, May 14, 9:30am, First Church of Nazarene
- iii ARMTA Executive Meeting, June 18, 9:30am, First Church of Nazarene

Presentation of Thank You to Alicia Romero, Outgoing President, by new President Lisa Kiernan.

Minutes Respectfully Submitted by

Nathene Arthur
March 25, 2018

OFFICERS' REPORTS

President Lisa Kiernan

This year, I worked with our amazing executive and extended executive to further entrench the values that were developed by the past president. We believe in Community, being approachable, sharing knowledge, and being efficient and innovative. I assisted with the development of the new application form for the Honours Recital to make it user friendly and comprehensive; still some tweaks to be made but the form can now be utilized for many years to come. I had the assistance of the executive committee to develop a statement that reflects our belief that the board should be a place of welcome, openness, and respect. I have worked on the committee to develop a Policy and Procedure document for the Endowment Society of the Registered Music Teachers' Association that encompasses communication guidelines, an outline for effectively chairing meetings, and revisions of the duties of those that volunteer on the executive board. The document is nearing completion and we are excited with the work we have done.

I arranged a branch subscription to ZOOM to enable members to join in executive meetings remotely from home. It has allowed the Endowment Committee to hold regular meetings for policy and procedure development and also was very useful during our budget meeting. We will be giving up our own branch subscription in May as Provincial has purchased a subscription and we will have access to that. I also arranged a branch subscription for Jotform to use for applications for events such as the Honours Recital, and RSVPs for meetings, as well as the member survey.

I asked a panel of three executive members to interview the potential candidates for the Administrative Assistant position, and we were pleased to hire Miriam Johnston in the position. She has worked closely with both myself and the past president on the Honours Recital application and program and she has been working very closely with our acting Impromptu editor on the layout and graphic design of the newsletter.

I initiated a survey to the membership last fall and the results have been looked at closely by the executive as we forge a path forward that will engage the membership and ensure ARMTA Calgary Branch remains relevant in the coming years.

I was fortunate to be able to attend the Concerto Competition concert last spring and hand out the scholarships to the winners; I organized the Honours Recital (held in February) and assisted at the Outstanding Student Recital (also in February).

The entire executive, including myself, have been approaching the membership throughout the year to invite members to get involved and join the executive in some capacity. We want to be able to continue to promote high quality music education and raise our profile in the community as well as offer excellent programs to our members and our students.

I would like to say thank you to everyone for being supportive and encouraging over this past year. I have met so many new people in this position and made connections and friendships throughout the year. I appreciate and am grateful for the wisdom, guidance, and mentorship of the executive board and all the conveners I have had the pleasure of collaborating with.

Past President
Acting First Vice President
Alicia Romero

Acting 1st Vice President

In this capacity I worked on the development and implementation of the new Honours Recital online application, the creation of the Honours Recital programme, and as volunteer during the event.

I was also available to the President for advice and assistance

Music for Everyone

I proposed the creation of a pilot program aimed at providing musical experiences to vulnerable families with young children (6 months to 5 years). The pilot program will be offered in collaboration with non-profit agencies that provide services to such families. We are at this point contacting agencies to let them know about the program and hopefully have the first block of lessons in the months of April-May or May-June.

Secretary **Kay Alexander**

I have attended all the executive meetings, the General Meeting in May, and the budget meetings this past month and have recorded and submitted minutes for all the above.

I have handled correspondence from students who have received awards, mailed out Thank You, Sympathy, Get Well cards, and have contacted members regarding Provincial ARMTA awards and medals.

When required, I have gone through previous minutes to track down information, discussions, and motions.

Treasurer **Sharon Carne**

Calgary Auditors' Report Saturday March 9th, 2019

Having reviewed the bank accounts, withdrawals, deposits and overall financial statements, Ilkim Babur and I (Stephanie Darke) believe these statements to be accurate to the best of our knowledge. We believe the General Expenses and Revenue Statements to be an accurate representation of ARMTA's current financial position.

Submitted by:

Ilkim Babur

Stephanie Darke

CONVENER AND DELEGATE REPORTS

Email Communication
Barbara Robertson

I have kept members updated about ARMTA and community events by e-mail. I have also passed on information about job opportunities, instruments for sale, etc. It is a vital link for our members. Please let me know if you are not receiving e-mails from me.

The executive has decided to ask for donations from groups outside of our ARMTA membership when we send information to our members

Members without e-mail are contacted by phone to inform them of General Meetings and the Annual General Meeting. Thank-you to: Judith Elliott, Barb Tetzlaff, Carol Moore and Ethel Huber.

Respectfully submitted,

Barbara Robertson

Webmaster
Lindsay Inkster

Over the past 12 months, I have updated the following pages of the ARMTA Calgary website at www.armta-calgary.com:

- Honours Recital
- Music Marathon
- Recital Opportunities
- Newsletter
- Calendar of Events
- Executive Directory
- Find a Teacher

Over the past 12 months, I have updated the following sections of the Calgary Branch page of the ARMTA provincial website at www.armta.ca:

- Documents
- Forms
- Minutes and Report
- Newsletter

Newsletter Editor
Alicia Romero (acting)

I continued to act as interim Editor and worked with our new Virtual Assistant, Miriam Johnston. I provided to Miriam the content, its placement in the issue, digital template.

Sponsorship
Jacqueline Law

During 2018, we had 8 advertisers bringing in a total of \$3,680.

These 8 advertisers are:

Bearspaw School of Music and Art
Long and McQuade
Michael Lipnicki Fine Pianos
Music Makers
V.A. Hill Fine Strings
Yamaha Canada
Music for Young Children
Nathan Chan (speech arts)

3 previous advertisers, Steinway Piano Gallery (Tom Lee Music), St. John's Music and Sak's Music, did not participate this year.

Newsletter Distribution
Carol S. Moore

Sixty four copies of the September Impromptu were mailed out September 12 at a cost of \$105.84

Sixty four copies of the Winter Impromptu were mailed out March 5 at a cost of \$107.73

Envelopes (a box of 100) were purchased February 1 at a cost of \$27.81

Labels were purchased in September at a cost of \$18.86

New Membership Convener
Melodie Archer

Information: Since September 2018, we have had 4 new members.

- Challenga Zellick
- Erika Gomez
- Catherine Lis
- Nicole Scott (reinstated, moved from Ft. McMurray so new to Calgary)

We have a total of 198 at membership year end.

Looking ahead to April there are some changes with the new membership year that came in with renewals to Vicky.

- Jaclyn Ruddy, new member
- Kathryn Lapp dropped Calgary branch to become MAL
- Margot Pagaling dropped Calgary branch to become MAL
- Corry Ulan added Calgary branch (former MAL)

And a couple of status changes starting April 1:

- Pauline Ashley - from Full to Retired
- Patrice Barnes - from Retired back to Full: Voice

Action: List of members willing to act as mentors to new members.

BACKGROUND

Job Descriptions "Activate a mentor for the new member by contacting a Calgary Branch executive committee member or active branch member to ask them to contact the new member and invite them to at least 2 branch events during the first 12 months of their membership."

I would appreciate having a list of names of current members willing to stand as contacts for the new members. It will help me if I know who is willing to mentor a new member. If you can circulate a list of those willing to mentor new members at the AGM I would appreciate it.

looking for mentor teachers

Promotions Convener
Beth Olver

The position has been vacant for several years. I volunteered to take it in January, in part to facilitate Calgary branch working with provincial board initiatives in the area of publicity. The plan is to promote the ARMTA as the primary place to look for music teachers.

Calgary Branch executive agreed to work towards developing a common brand with the rest of ARMTA and its branches. Steps are being taken to make our online presence on ARMTA-Calgary.com and Facebook, align with the look of ARMTA.ca.

The branch should designate someone (perhaps the virtual assistant or the webmaster) to become an administrator on the provincial Facebook page. This person would be responsible for posting Calgary branch events or other announcements on the Facebook page.

Steps are being taken to link the event pages of branches to the ARMTA.ca event page.

Currently, a new logo is being designed. Members will have an opportunity to vote for a design which ARMTA and all its branches and each member will be encouraged to use.

I encourage every Calgary branch member to identify themselves as ARMTA members by using the ARMTA logo on all their printed materials (studio brochures, registration forms, recital programs), studio website and other online presences, and in their email signature (a feature in your email) . The logo is available from the members area on ARMTA.ca under the heading PROMOTIONAL MATERIAL. For example my email signature is

Beth Olver, RMT, ARCT, B. Ed.
403 542 9657
Registered Music Teacher



*encourage all members
to use ARMTA logo. in
all paper work*

I am looking forward to updating it with the new logo!

Catering
Janet Porter Chaudhry
Ilkim Baber Tongur

January 27, 2018 – Honours Recital

Lindsay and Janet provided water bottles, juice, plates, napkins, cutlery, and tablecloths for the Honours recital. Lindsay came at the start to set up and receive the food, and Janet came at the end for the reception. 140-150 people were expected for this event

March 17, 2018, Janet and Lindsay provided breakfast for the AGM for about 20 attendees. Both Lindsay and Janet attended this event.

May 14, 2018, Janet provided breakfast for the second AGM for about 25 attendees and also attended the event.

August 9, 2018, Janet could not attend, but brought water, juice and plates to Steinway on the preceding day for the Jena Pang workshop. Ieva brought break-time snacks to the event on the day.

September 15, 2018, Janet provided breakfast for the GM. There were approximately 25 attendees. Janet attended this event.

February 2, 2019, Janet and Ilkim provided water bottles, juice, plates, napkins, cutlery, and tablecloths for the Honours recital. (90 water bottles were provided, but we only needed less than half that, and we needed about 60 juice boxes.)

Honours Recital

Lisa Kiernan

The Honours Recital was held February 2nd 2019 at Temple B'Nai Tikvah. We utilized a new and more streamlined application form using Jotform and Alicia Romero and Miriam Johnston were instrumental in developing the form which we will be able to use in future years.

The recital itself had 37 performers representing strings, voice, speech arts and piano from Levels 1 to Diploma. In total, fifty two scholarships were handed out that day: 40 scholarships for the medal recipients and the remainder were for Advanced Theory and Named Scholarships.

We were once again pleased to offer digital group photos of the winners and some beautiful candid shots were published in Impromptu. Thank you to our administrative assistant Miriam for taking such wonderful photographs.

The recital ran smoothly due to the assistance of all the volunteers that day. Feedback from teachers and parents was positive; the acoustics of the venue and the flow of the recital were appreciated.

rename to ARMTH Calgary Awards.

Outstanding Students Recital

Ronald Proctor

The Outstanding Student Recital was held on Feb.9,2019, at St. David's United Church. There were about 30 performers including piano, voice, and violin students. Our audience was large, in support of our performers. We enjoyed a very high level of performance, and our jury awarded 6 piano scholarships to pianists, and two scholarships to voice students. Seventeen teachers were represented at the recital. Special thanks to our President Lisa Kiernan for welcoming everyone and presenting certificates. And grateful thanks to our Jury – comprised of Beth Olver, Chrysanthema Pashunkova-Nikol, and Paul Schmalz.

Student Recitals
Carol S. Moore (South)

Three recitals were held during the past year: June 2, 2018, November 17, 2018 and January 12, 2019.

All were well attended with anywhere from 18 to 26 performers. Eighteen different teachers sent students to these recitals, some consistently every recital. Mostly we listened to pianists but were delighted to hear voice and flute students as well.

Student Recitals
Rita Thurn (North)

Since the last Reporting Period N.W. Students have been in Recital on three different Occasions: May 2018, November 2018, and February 23rd, 2019. The final Recital for this term will be on May 25th, 2019 at our same venue, St. David's United Church. The 3 proposed dates for 2019-2020 are: November 22, 2019, March 6, 2020 & May 22, 2020.

This past recital a program was not sent out to the participating teachers because some of them were still wanting students to participate well after the indicated deadline. Subsequently the programs did not get completed until late in the day before the recital. We do need to change part of the duties "Collect Door donations (\$5.00) per student. We opted to delete the \$5.00 cover charge over a year ago. I have been covering the cost of Program paper & Copy fees for the past 3 Recitals.

Piano Pedagogy Group
Katrina Thompson Fost

PPG has been meeting one Sunday each month at 6:30 at the Chinook School of Music. Carrie Kalmykov has been interim leader since September 2018 and will continue until June 2019. Thank you so much to Carrie who has stepped in while I took a mini maternity leave from this position. I plan to return for 2019/20.

The group has approximately 11 members this year. They have enjoyed guest speakers Michelle Minke, Linda Kundert, & Marian Parrott so far this year. They held their annual piano festival for members and their students in March, adjudicated by Kathleen van Mourik. The remaining meetings will be held April 14, May 5 & June 9.

C3 Rotary Concerto Competition **Barbara Robertson**

Competition is March 8, 9, and 10, 2019 at Scarboro United Church.

There are 48 competitors performing piano, violin, cello, double bass, and classical guitar concerti. 18 of the competitors study with 10 ARMTA teachers.

Adjudicators are Claude Lapalme, Mark Anderson and Lise Boutin.

The finalists will perform with the Civic Symphony, Sunday, June 2, 2019, at Arts Common, Jack Singer Concert Hall. The runners-up will be featured in a pre-concert recital at 1:45.

Winners:

Typhen Chan, violin, Tchaikovsky Concerto in D Maj
Joan Herget, cello, Dvorak Concerto in B min
Sua Kwoun, cello, Prokofiev Sinfonia Concertante Emin
Jessica Yuma, piano, Tchaikovsky concerto No. 1

Runners Up:

Maya Budzinski, violin
Kathryn, Fakeley, cello
Lucy Kim, violin
Nikolai Nestorov, piano
Alex Tonelli, double bass

Please note! The Civic Symphony is offering a discount for ARMTA members to buy as tickets at a reduced rate of \$19 for the Jablonski concert - which I think is April 7. I encourage you all to take advantage of this offer for you, your students, etc. The discount code will be ARMTA. More details to come in an email.

Provincial Representative Report **Nathene Arthur**

February 24, 2019 Notes from the Provincial ARMTA Meeting, February 23, 2019, 9am-1pm.

Pertinent information for the Calgary ARMTA Executive.
Submitted by Nathene Arthur, Provincial Branch Rep.

INFORMATION.

1. Vice President position tabled for one week, as there are now two nominations, one from Grande Prairie and one from Calgary.
2. 4b. Provincial ARMTA "Generative" ideas: 1. Student Teaching Groups to be referred to as "Collegiate". 2. Focus on Community Recognition for ARMTA branches. Beth is working on branding and logos. Sample: Alberta Cultural Days in September has lots of funding and will pay for Venues IF there is free admissions. Give students/artists a platform to perform, duets could work well as the early date in the teaching year might be difficult for students to be ready. 3. Community Music Events. For our Calgary events, remember to take pictures, contact press, include the ARMTA logo(s). 4. Young teachers.

3. 4c. Confidentiality Agreements. Discussion on "mutual mentorship reflection" with Board members on their job descriptions. Provincial level - looking into it.
4. 4d. Police Checks. Needed by April 2020. Lots of discussion. Decided to change this to "Vulnerable Sector Checks" as it is more in depth and deals with our profession better. We need this for our due diligence. If there are any exceptions, the examining board will refer these to the Provincial Board.
5. 4f. MCA (Music Conference Alberta) will need an ARMTA delegate to sit on their Committee, preferably someone from Edmonton.
6. 4f.ii. Provincial to make up a Template, similar to the (defunct) CATC forms for ARMTA teachers to access. This is for students studying at Grade 9 level and up. The teachers can fill this in for their students to use for their Tuition Tax Credit on their taxes.
7. 4f.iii. Piano and Vocal Competition. Committee struck: Alison Kilgannon, Kimerica Parr and Nathene Arthur. To discuss possibility of Annual instead of bi-annual, among other issues.
8. 4f.iv. Young Artist Tour. We will ask Louisa Lu to clarify that CFMTA pays all travel for the annual tour in all provinces (or not). If a singer is included in the Tour, they and their accompanist would stay within a 75km radius so that a day trip is possible.
9. 4f.v. Collegiate Chapters. It is okay for them to include University Conservatory students in their memberships.
10. 4f.vi. Recognition Fund. To be discussed at Budget meeting, March 2nd. 4f.viii. Publicity. Beth Olver suggests our Acronym be shorter to better reflect what we stand for. New logos discussed. We will look at hiring a Graphic Designer to make up samples for our new Logo, instead of holding a competition.
11. 4g. Policies and Procedures. Beth Olver and Sherry Ann Lynn. Rotation rules may be changed. If someone fills in for a board member at a provincial meeting, strongly preferred that that person has Executive experience.
12. 4g.ii. Call to Order. This 8 page book is a condensation and simplification of the Roberts Rules. Provincial will send one copy to each branch as a gift.

FOR DISCUSSION:

1 Calgary Branch to advise if we have any names to submit for the Recognition Award.

2 Do we want to apply for funding from Alberta Culture (Alberta Cultural Days in September) for venues? This would help with ARMTA recognition in the community and community music event goals.

3 Police Checks. Please remind all members to have their Vulnerable Sector Checks to ARMTA Admin when they renew their memberships, deadline is April 2020.

FOR ACTION:

n/a

Nathene Arthur Provincial Board Rep February 24, 2019

add. 11kim's husband's e-mail

MOTIONS

Motion to send Calgary Branch President to CFMTA Conference **Kay Alexander**

Currently, Edmonton branch sends the branch president to CFMTA in order to bring the conference back to the branch members. Calgary branch has not done this in the past for the branch president. By sending an official representative of Calgary branch to CFMTA, the president would represent Calgary and give our branch a voice. It would benefit the membership by giving the president access to clinicians and speakers that we could invite to present workshops here at home. Our branch president has an opportunity at CFMTA to develop more contact and community with our national association and other branch presidents, as well as to make real life connections with Registered Music Teachers from across the country.

Therefore, I move that ARMTA Calgary sends the branch President - or in the absence of the President, a designated executive board member - to CFMTA conference in odd numbered years starting in 2019, and pay the registration fee and up to \$500.00 in accommodation and/or expenses upon submission of receipts. *for new*
"This sum should be revisited by the exec. council. ~~Beth Kay Alexander~~ annually.
2nd. ~~Sharon~~ Beth Oliver.
Carried

Motion to amend the Calgary Branch bylaws **Sharon Carne**

Background for the motion:

Typically our Annual General Meetings and General Meetings are not well attended. This has been a problem for many years and has already resulted in an amendment to the Bylaws to reduce quorum from 15% to 7% in order to move forward and accomplish the business of the branch. Members have also indicated via the Member Survey Fall 2018) that three meetings each year is too much and that they would prefer to see more time for teacher networking and connection.

Having the AGM in March as was previously laid out in the bylaws makes it difficult for the treasurer to have adequate time to prepare the financial statements for the year, have the budgets ready for presentation and ensure the auditors have had sufficient time to go through the books. Moving the AGM to May (in lieu of a General Meeting) would allow more time for this process to be completed.

By amending the bylaws as outlined below, the schedule would be as follows:

AGM March 2019

Breakfast meeting – social and networking time for teachers with announcements of ARMTA happenings at the start – October 2019

AGM May 2020

Therefore I move to amend the Calgary Branch bylaws is as follows:

8) Meetings

Currently reads:

a) "The **Annual General Meeting** of ARMTA Calgary Branch shall be held each year; within the first three months of the calendar year, in Calgary, on a day fixed by the Executive Committee. Fourteen days (14) written notice of such meeting shall be communicated to all members by the President, or Secretary, through publication in the Newsletter, or by telephone, or by e-mail."

Proposed amendment:

a) The **Annual General Meeting** of ARMTA Calgary Branch shall be held each year, within the first six months of the calendar year, in Calgary, on a day fixed by the Executive Committee. Fourteen (14) days of written notice of such a meeting shall be communicated to all members by the President, or Secretary, through publication in the Newsletter, or by telephone, or by email.

Currently reads:

c) " **General Meetings** shall be called if needed, at the discretion of the President and the Executive Committee. Members shall be notified of such meetings at least seven (7) days in advance."

e) "Any **Special General Meeting** of the members shall be held at such place and time in Calgary as the President and the Executive Committee may determine."

Proposed amendment:

c) Any **Special General Meeting** shall be called, if needed at the discretion of the President and the Executive Committee. Members shall be notified of such meetings at least seven (7) days in advance.

Moved Sharon Carne.
2nd Rita Thurn
Carried

AGM OF THE ENDOWMENT SOCIETY

Agenda

1. Approval of agenda
2. Attendance and Regrets
3. Approval of minutes from March 19, 2018 AGM
4. Treasurers' report
 - a. Financial Report
 - b. GIC's
 - c. Budget
5. Nominating Committee report and Election of Officers
6. Adjournment

MINUTES FOR THE ENDOWMENT SOCIETY OF ARMTA CALGARY AGM

First Church of the Nazarene

Monday, March 19, 2018

CALL TO ORDER: Meeting Called to Order by Alicia Romero at 11:16 a.m.

1. **REVIEW AND APPROVAL OF AGENDA.** Moved by Beth Olver, and Seconded by Trevor Bennet to approve the Agenda with the addition of “3.a. GIC Business”. CARRIED.
2. **ATTENDANCE & REGRETS.** Attendance: Sharon Carne, Nathene Arthur, Lisa Kiernan, Barb Robertson, Trevor Bennett, Dorothea Johanson, Nicole Sun, Audrey Poirier, Nadia Khlynovskaya, Ivea Mark, Rosalyn Martin, Carol S Moore, Barbara Tetzlaff, Alicia Romero, Lindsay Inkster, Janet Porter-Chaudhry, Chrysanthema Pashunkova, Leila Mackenzie, Beth Olver, Lorna Sewell, Melodie Archer, Cathy Stephen. Regrets: Lisa Ng, Jacqueline Law, Ron Proctor, Ethel Huber, Laura Whitehead, Patrice Barnes, Marilyn Newbury, Tom Mirhady, Rachel Goldenberg, Adeline Ridley, Josee Robitaille, Betty-Lou Beatty, Kathryn Lapp, Linda Kundert-Stoll, Janice Dahlberg, Antonina Cox, Mandy Loban-Jordan.
3. **APPROVAL OF MINUTES FROM AGM MAY 15, 2017.** Moved by Lisa Kiernan, Seconded by Cathy Stephen to Approve the Minutes with the addition of the “Attendance and Regrets” being copied from the ARMTA AGM Meeting of the same date. CARRIED.
4. **TREASURER’S REPORT.** Sharon Carne gave a verbal run through of her printed Report, which was included in our package. Moved by Nicole Sun, Seconded by Lisa Kiernan, to Accept the Treasurer’s Report. CARRIED.
5. **BUDGET 2018-2019.** Sharon Carne reviewed the Budget Sheet and answered questions. This is not a “balanced budget” in that we have lots of Endowment money and we are using more on our Programs this year. Moved by Cathy Stephen, Seconded by Beth Olver to Approve the Budget as presented. CARRIED.
6. **PROPOSED UPDATED ENDOWMENT SOCIETY BYLAWS.** Our AGM packages included an 11 page hand-out containing the original 1987 Bylaws and the new 2018 Proposed Bylaws. Moved by Beth Olver, Seconded by Melodie Archer to Accept the 2018 Endowment Society Bylaw Proposal with the amendment of 11.3.1 to read “by mail or email.” CARRIED.
7. **NOMINATING COMMITTEE.** The following Slate of Officers was presented: President Lisa Kiernan 1st Vice President Ivea Mark 2nd Vice President Nicole Sun Secretary(to be confirmed later) Treasurer Sharon Carne Board Member #1 Rita Thurn Board Member #2 Barbara Robertson There were no nominations from the floor. Moved by Nathene Arthur, Seconded by Chrysanthema Pashunkova to accept the Slate of Officers. CARRIED.
8. **ADJOURNMENT.** Meeting was adjourned by Lisa Kiernan at 11:38 a.m. Minutes Respectfully Submitted by Nathene Arthur March 25, 2018