



ARMTA CALGARY EXECUTIVE MEETING
May 18, 2020 via Zoom

Members at Large:

Frances Ewington - Present
Lisa Kiernan - Present
Rachel McLellan - Present
Carol S. Moore - Present
Beth Olver - Present
Denisha Teichroeb - Present

Provincial Representatives:

Rita Thurn - Present
Barb Robertson - Present
Nathene Arthur - Present

Call to Order 9:39am by Past Chair Nathene Arthur

#1 Determine who from among Members at Large will be **a) chair** (for one year term, up to 4 consecutive years).

a) Chair - Beth Olver

#2 Determine who from among Members at Large will be **a) vice chair** (no obligation to become Chair except in special circumstances).

a) Vice Chair - Lisa Kiernan

#3 Determine how to manage the duties of **a) secretary, b) treasurer, c) webmaster** until we have an administrator.

a) Secretary - Frances Ewington
b) Treasurer - Denisha Teichroeb
c) Webmaster - Rachel McLellan

#4 One position left as Member at Large.

a) Member at Large - Carol S. Moore

#5 Determine which 3 Members at Large are in for **a) 2 year term and b) 1 year term**. To build in a rotation and keep consistency on the board.

a) 1 Year Term - Lisa, Beth, and Carol.
b) 2 Year Term - Frances, Rachel, and Denisha.

#6 Determine how to **hire an administrator** and set a timeline.

Hiring Committee - Barb Robertson, Beth Olver, and Lisa Kiernan.

Administrative position will be 15 hours a month, at \$20 per hour.
Position posting will be sent by email to members. It will include an invite to send to people outside of ARMTA. The position will be posted on Calgary and Provincial websites.

#7 Determine who will have **a) signing authority** and follow up with the bank.

a) Signing Authority - Lisa, Beth, and Denisha.

#8 Determine when and how often we will meet and the date for next meeting.

Next meeting June 15, 2020 9:30am. At that meeting the board will determine meeting dates for the rest of the year.

#9 New Business - No new business.

Adjournment 10:27am by Past Chair Nathene Arthur