



ALBERTA REGISTERED MUSIC TEACHERS' ASSOCIATION (1982)

Membership Application Package

All active members of The Alberta Registered Music Teachers' Association are automatic members of the Canadian Federation of Music Teachers' Associations (CFMTA). A portion of the annual ARMTA Provincial membership fee is designated as the CFMTA annual membership fee. One benefit of CFMTA membership is \$5,000,000 liability insurance coverage. Visit www.cfmta.org for further information on CFMTA.

All members of ARMTA Provincial are strongly encouraged to join a local branch in order to share in and benefit from the activities and opportunities available to members and their students through the local branch. Visit <http://armta.ca/alberta-branches/> for further information.

The entry point to membership is at the Provincial level.

Successful applicants will be placed in one of the following categories:

1. FULL membership

One of the following qualifications is required:

- a) a music degree (e.g. Bachelor of Music or higher) from a recognized post-secondary institution. A B.A. in Music degree or equivalent is typically not sufficient on its own unless advanced study can be demonstrated.
- b) an Associate or Licentiate Diploma from a recognized institution
- c) an established and highly-regarded reputation as a successful music teacher or performer as determined by the ARMTA Board of Examiners
- d) employment in a teaching capacity in the Music Department of a recognized College or University

2. AFFILIATE membership

Affiliate Grade 10: Completed Grade 10 Practical exam with co-requisite theory or equivalent

Affiliate Grade 9: Completed Grade 9 Practical exam with co-requisite theory or equivalent

Please note:

- The minimum age for ARMTA membership is 18 years.
- Applicants must provide a current Police Check (may be obtained at any division of the RCMP or from your local Police Force).
- Applicants must indicate specialized and advanced-level training in at least one practical SOLO discipline (instrumental or voice) or in THEORY (e.g. harmony, history, composition, pedagogy)
- Affiliate Members may NOT use the designation "Registered Music Teacher" nor the abbreviation RMT.

A list of Required Supporting Documentation appears on page 3.

Send completed application, required supporting documentation (*photocopies are acceptable*) **and payment to:**

ARMTA Administrator
PO Box 247 Stn. Main
Edmonton, AB T5J 2J1

Phone: 780.554.7682
Email: admin@armta.ca
Web: www.armta.ca



ALBERTA REGISTERED MUSIC TEACHERS' ASSOCIATION (1982)
APPLICATION FOR MEMBERSHIP (PROVINCIAL)

PERSONAL INFORMATION FORM

PLEASE PRINT CLEARLY

Name

Business/School Name

Phone

Mailing Address

Cell

City

Fax

Province

Postal Code

Email

Website

INFORMATION TO BE INCLUDED IN OUR ONLINE FIND A TEACHER DIRECTORY:

Teaching Address

Phone

City

Fax

Province

Postal Code

Do not show my name or any contact information in the Find a Teacher directory.

Do not show my location on the map but keep my name in the Find a Teacher directory.

Are you over the age of 18?

Yes No

Do you give consent to ARMTA (provincial & your local branch) to use photos and/or videos of yourself for ARMTA promotion, including newsletters and the websites? Yes No

I certify that all information provided by me in this application package is true and that if this application is accepted, I will abide by the ARMTA Code of Ethics (see page 5).

Signature

Date

REINSTATEMENTS AND TRANSFERS

Reinstatement: If you have previously been a member of ARMTA, you do not to provide any further documentation except that ARMTA must have a copy of a police records check from within the past five years. Instead of the \$25 application fee, there is a \$50 reinstatement fee.

Transfers: If you are currently a member of another Canadian Registered Music Teachers' Association, you can have your membership transferred by requesting that your provincial administrator send ARMTA a copy of the Interprovincial Transfer Form. No further supporting documentation is required.

REQUIRED SUPPORTING DOCUMENTATION

Submit applicable certification and check below as appropriate. Photocopies are acceptable. Each document submitted must be signed and dated by the applicant.

- Associate or Licentiate (or equivalent) in Teaching
- Associate or Licentiate (or equivalent) in Performance
- University/College Degree in music
- Grade 9 Certificate or equivalent (if applying for Affiliate Grade 9 membership)
- Grade 10 Certificate or equivalent (if applying for Affiliate Grade 10 membership)
- Pedagogy certification (other than that included in Associate Teacher's Diploma)
- Other (please specify) _____

If documents are in a language other than English or French, a notarized translation must be provided. For educational transcripts, it is also recommended that the services of organizations such as International Academic Credential Evaluators Inc. (www.iacei.net), Foreign Academic Credential Services Inc. (www.facsusa.com), or the International Qualifications Assessment Service (<http://work.alberta.ca/Immigration/international-qualifications-assessment-service.html>) be utilized.

REGISTRATION DISCIPLINES

"Registered Subjects" are verified by the ARMTA Examining Board whereas "Subjects Taught" are at the discretion of the teacher.

Requested Registered Subjects: _____

List subjects you are CERTIFIED to teach (according to the qualifications above).

Registration in a SOLO discipline (e.g. piano, violin, voice) requires documentation proving that it is your major area of study.

- If your degree/diploma does not state your instrument, please include a copy of your transcript.
- If your transcript lists only "practical study" or a general term instead of a specific instrument, other documentation that can be used to show your major(s) may include

recital programs (preferably junior or senior recitals as part of your degree), a reference letter from a teacher, recordings, or student recitals and/or exam results.

- Evidence of pedagogy certification (study of how to teach) and/or teaching experience is desirable. New applicants are encouraged to provide proof of teaching experience if they have it. It is accepted that Affiliates and those who have just completed a diploma/degree may have little or no teaching experience.

For registration in THEORY (e.g. Advanced Theory, including Harmony and History, Composition, Pedagogy), a diploma or degree in this area is required. Otherwise these can be listed as "Subjects Taught." Registration is not granted in Rudiments since every Full member is qualified to teach Rudiments.

Affiliate members do not have any registered subjects.

If your application does not include sufficient evidence to support a membership level or a requested registered subject, you will be requested to submit additional documentation.

Subjects Taught: _____

Many teachers offer competent services in disciplines other than those in which they are registered. In directory listings and in studio advertising, teachers should consider the ethics of using the Registered Music Teacher (RMT) designation in conjunction with disciplines in which they have not been certified by ARMTA.

PAYMENT

Please submit two separate cheques payable to "ARMTA":

1. \$25.00 non-refundable application fee

AND

2. \$140.00 full year annual provincial membership fee, April 1 – March 31 (\$100 after October 1)

Provincial ARMTA members join and support a local branch so that they can become informed about local events, enter students in competitions, and take advantage of scholarship opportunities.

Choose the branch that is closest to you.

Please enclose a separate cheque made out to "ARMTA (Branch Name) Branch"

BRANCH NAME	BRANCH FEE
<input type="checkbox"/> Calgary	\$65
<input type="checkbox"/> Edmonton	\$65
<input type="checkbox"/> Grande Prairie	Free
<input type="checkbox"/> Lethbridge	Free first year; \$35 afterwards
<input type="checkbox"/> Medicine Hat	Free
<input type="checkbox"/> Red Deer	\$25
<input type="checkbox"/> I live more than 150 km from any local branch	

FINAL CHECKLIST:

- Personal Information Form completed, signed and dated
- All supporting documentation signed
- Police Check
- Payment

Send completed application, required supporting documentation and payment to:

ARMTA Administrator
PO Box 247 Stn. Main
Edmonton, AB T5J 2J1

Phone: 780.554.7682
Email: admin@armta.ca
Web: www.armta.ca

CODE OF ETHICS

This Code of Ethics is a statement of the general principles governing the professional behavior and conduct of members of the association in their relations with one another. It is to be applied in particular circumstances and cases, as the conscience of the individual members shall dictate, having due regard for any current usage or practice of ARMTA or its branches. Professional conduct that is not, in good faith, consistent with such principles or that willfully departs there from is unethical.

ARMTA promotes:

1. high musical and academic qualifications among its member teachers
2. progressive ideas on the teaching of music
3. workshops and lectures for the continuing education of teachers
4. attendance at Provincial/Territorial and National Conventions
5. participation in cultural events throughout the community
6. awareness of Canadian contemporary music
7. formal tuition contracts between the teacher and the student

The Code of Ethics expresses our commitment to:

1. the profession
 2. the student
 3. the community
- The teaching of music is primarily a cultural activity, yet all business matters should be handled in a professional manner.
 - Music shall be taught with the object of improving its prestige as an art form and enhancing the status of music in the community.
 - The art of music teaching shall be regarded as a continual process of self-education and improvement to develop professional excellence and improve standards.
 - Students shall be treated with consideration and patience.
 - Fair and honorable business practices shall at all times be observed in dealing with students, their parents and other members of the association.
 - Members of the association may fairly compete with one another, but misrepresentation of one's own or disparagement of another member's professional standing or personal qualities is unethical conduct.
 - A fair and reasonable period of continuous instruction shall warrant a member's claiming a student.
 - On undertaking to give instruction to a student who has formerly received instruction from another teacher, a member should be satisfied that the student has formally discontinued instruction with the former teacher.